



# SUBDIVISION/ LAND DEVELOPMENT APPLICATION

105 Government Center Way  
Pocono Pines, PA 18350  
Phone: 570-646-1212  
Fax: 570-646-9025  
[www.tobyhannatownshippa.gov](http://www.tobyhannatownshippa.gov)

## PROPERTY INFORMATION

Name of Plan: \_\_\_\_\_

Physical Address of Property: \_\_\_\_\_

Development: \_\_\_\_\_ Tax Map ID No.: \_\_\_\_\_

Zoning District: RR      R1      R2      OS      C      CI      PRD      Preserve

## PROPERTY OWNER INFORMATION

Property Owner: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_

State: \_\_\_\_\_ Zip Code: \_\_\_\_\_ Phone: \_\_\_\_\_

Fax: \_\_\_\_\_ Email: \_\_\_\_\_

## APPLICANT INFORMATION

Applicant: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_

State: \_\_\_\_\_ Zip Code: \_\_\_\_\_ Phone: \_\_\_\_\_

Fax: \_\_\_\_\_ Email: \_\_\_\_\_

## REPRESENTATIVE INFORMATION

Representative: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_

State: \_\_\_\_\_ Zip Code: \_\_\_\_\_ Phone: \_\_\_\_\_

Fax: \_\_\_\_\_ Email: \_\_\_\_\_

## TYPE OF PLAN—PLEASE CHECK ALL THAT APPLY

Minor Subdivision: \_\_\_\_\_ Planned Residential: \_\_\_\_\_ Residential: \_\_\_\_\_

Major Subdivision: \_\_\_\_\_ PADEP Planning Module: \_\_\_\_\_ Commercial: \_\_\_\_\_

Land Development: \_\_\_\_\_ Conditional Use: \_\_\_\_\_ Waiver Request: \_\_\_\_\_

## STATUS OF PLAN—PLEASE CHECK ONE

Sketch: \_\_\_\_\_ Preliminary: \_\_\_\_\_ Final: \_\_\_\_\_

Number of lots to be subdivided: \_\_\_\_\_

**INCLUDED WITH THIS APPLICATION SHALL BE THE FOLLOWING:**

1. One (1) copy of plan/planning module shall be submitted to each of the following agencies for review: Monroe County Planning Commission, PADEP, and Bureau Veritas.
2. Two (2) full sets, five (5) 11 x 17, and one (1) PDF copied on disc of the plans are required upon submission.
3. Completed Review Checklist—Township Engineer will not review incomplete applications.

§135-12(G) The applicant/developer shall be responsible for all review costs of the Township Engineer and/or profession consultants and/or employees. The applicant/developer also agrees to pay and/or reimburse the Township for such cost in accordance with the professional services agreement in accordance with the current fee resolution and escrow requirements of the Township.

The applicant/developer shall be responsible to pay uncollected charges to the Township prior to receiving permits for application/plan and prior to the Board of Supervisors' approval. Your project may continue to acquire additional fees until the project has received the final inspection and the Certificate of Occupancy. All fees must be paid prior to receiving the Certificate of Occupancy.

Failure to comply with ordinance §155-16 (I) will result in a declined application.

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**DO NOT WRITE BELOW THIS LINE—FOR TOWNSHIP USE ONLY**

Date Received: \_\_\_\_\_ Complete Application: \_\_\_\_\_

Cash/Check No.: \_\_\_\_\_ Amount Paid: \$ \_\_\_\_\_

Professional Services Escrow: \_\_\_\_\_ Amount Paid: \$ \_\_\_\_\_

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_