

THE TOBYHANNA TOWNSHIP BOARD OF AUDITORS  
REORGANIZATIONAL MEETING  
JANUARY 4, 2023

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The January 2023 Reorganizational Meeting of the Tobyhanna Township Board of Auditors was held on January 4, 2023, at the Tobyhanna Township Municipal Building Meeting Room in Pocono Pines PA.

Present is Heidi Pickard, Chad Knecht, and Thomas Schulz. Crystal Butler, Township Secretary is also Present.

1. Crystal Butler calls the meeting to order at 6:00PM as Interim Chair. A quorum is present.
2. The Pledge of Allegiance is recited.
3. Appointment of Chairperson: Crystal Butler entertains a motion for appointment of a Chairperson. Thomas Schulz motions to appoint Heidi Pickard as Chair, Chad Knecht seconds. Vote: all in favor; motion carries.
4. Appointment of Secretary: Heidi Pickard entertains a motion for appointment of a Secretary. Chad Knecht motions to appoint Thomas Schulz as Secretary, Thomas Schulz seconds. Vote: all in favor; motion carries.
5. Consider Minutes: Heidi Pickard entertains a motion to approve the minutes of the January 4, 2022, Reorganizational Meeting. Thomas Schulz motions to approve the minutes of January 4, 2022, Reorganizational Meeting, Chad Knecht seconds. Vote: all in favor; motion carries.
6. Acceptance of Auditor's Salary: Heidi Pickard states in previous years the Auditors have waived their salaries. Thomas Shulz motions to waive the Auditors salary, Chad Knecht seconds. Vote: all in favor; motion carries.
7. Establishing IRS 2023 Mileage Rate: Crystal Butler states the new mileage is 65.5 cents. Thomas Schulz motions to establish the rate in accordance with the current IRS Mileage Rate, Chad Knecht seconds. Vote: all in favor; motion carries.
8. Auditors Questions and Comments: Heidi Pickard states that they did receive the 2022 Township Audit and the 2022 Township Budget.
9. Public Questions and Comments: None.
10. Meeting Adjourned: Chad Knecht motions to adjourn the meeting, Thomas Schulz seconds. Vote: all in favor; meeting is adjourned at 6:04PM.

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Minutes recorded by Crystal Butler  
Respectfully submitted:

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Secretary,