

THE TOBYHANNA TOWNSHIP BOARD OF AUDITORS
REORGANIZATIONAL MEETING
JANUARY 4, 2022

The January 2022 Reorganizational Meeting of the Tobyhanna Township Board of Auditors was held on January 4, 2022, at the Tobyhanna Township Municipal Building Meeting Room in Pocono Pines Pa.

Present is Heidi Pickard, Chad Knecht, and Thomas Schulz virtually. Crystal Butler, Township Secretary is also Present.

1. Crystal Butler calls the meeting to order at 6:00PM as Interim Chair. A quorum is present.
2. The Pledge of Allegiance is recited.
3. Appointment of Chair Person: Crystal Butler entertains a motion for appointment of a Chair Person. Heidi Pickard motions to appoint Chad Knecht as Chair, Thomas Schulz seconds. Vote: all in favor; motion carries.
4. Appointment of Secretary: Chad Knecht motions to appoint Heidi Pickard as Secretary, Thomas Schulz seconds. Vote: all in favor; motion carries.
5. Consider Minutes: Heidi Pickard motions to approve the minutes of January 5, 2021 Reorganizational Meeting, Chad Knecht seconds. Heidi Pickard states the minutes should be signed by the Secretary. Crystal Butler will add the signature line to the minutes. Vote: all in favor; motion carries.
6. Acceptance of Auditor's Salary: Crystal Butler states in previous years the Auditors have waived their salaries as they are only in a meeting for a few minutes a year. Heidi Pickard motions to waive the Auditors salary, Chad Knecht seconds. Vote: all in favor; motion carries.
7. Establishing IRS 2022 Mileage Rate: Crystal Butler states the new mileage is 58.5 cents. Heidi Pickard motions to establish the rate in accordance with the current IRS Mileage Rate, Thomas Schulz seconds. Vote: all in favor; motion carries.
8. Auditors Questions and Comments: Heidi Pickard states Crystal Butler is going to send a copy of 2020 Township Audit and the 2022 Township Budget.
9. Public Questions and Comments: None.
10. Meeting Adjourned: Chad Knecht motions to adjourn the meeting, Thomas Schulz seconds. Vote: all in favor; meeting is adjourned at 6:04PM.

Minutes recorded by Crystal Butler
Respectfully submitted:

Secretary,

