

TOBYHANNA TOWNSHIP BOARD OF SUPERVISORS
BUDGET MEETING
October 8, 2024

The October Budget Meeting of the Tobyhanna Township Board of Supervisors (“Board”) was held on October 8, 2024, at the Tobyhanna Township Government Center Building located at 105 Government Center Way, Pocono Pines, PA 18350.

Present are Supervisors John Kerrick, Rachel Schickling and Edward Tutrone. Also present is Assistant Manager Crystal Butler. Manager Robert Bartal is on virtually. Supervisor Ted Wolski and Solicitor Harry Coleman, Esquire, were not present.

1. John Kerrick calls the meeting to order at 9:30AM; a quorum is present.
2. The Pledge of Allegiance is recited.
3. Announcements: Crystal Butler states that the Pocono Lions Wreath Ceremony is November 9, 2024.

John Kerrick turns over the Budget Session to Crystal Butler.

4. Budget Session Business:

- A. 2024 Township Budget Discussion: Crystal Butler reviews the second budget discussion topics.
 - a. General Fund Review: Crystal Butler states that the general fund and general fund expenditure have been updated since the last budget meeting and that Laura Marasca is very close to having the budget balanced. Ms. Butler focuses on a 6.5 percent increase for police coverage which is \$171,000.00 for 2025. Mr. Bartal states that he spoke with Chief Wagner and there is about a \$16,000.00 increase. A discussion was held.

Edward Tutrone states that at the last budget meeting it looked like there was significant STR coverage and that we may be able to use that money for the police, fire and EMS. Ms. Marasca states that we should have about \$140,000.00 a year overage if everything were to remain the same. A discussion was held.

Crystal Butler states that currently we have built into the budget the purchase of a new truck. James Rafferty discusses the purchase of a new truck and a chipper. A discussion was held.

Crystal Butler discusses the legacy donations. Ms. Butler states that we budget every year for the Memorial Day Wreath, and we have a wreath that we use every year. There is \$100.00 that has not been used over the last few years. Ms. Butler states we received a letter from the Monroe County Historical Society for a donation. The Supervisors state that they want to keep the donations local and would like to split this between Tobyhanna Elementary Center Trunk or Treat and Pocono Mountain West Little League.


- b. Fire Fund Review with Fire Relief Funds allocation discussion: Crystal Butler discusses the excess funds from the sale of the fire truck. Ms. Butler states that we still have the ARP Fund for another year and will have to pay for one more audit. Laura Marasca states that the excess money currently sits in the 01 miscellaneous revenue account. A discussion was held.
- c. Sewer Fund Review and Discussion: Crystal Butler states that the Sewer Fund, Sewer District 1 and Non-Uniformed Pension Fund are minimal and not heavily impacted with any serious revenue or expenses. John Kerrick asks if we were going to get rid of the Sewer Fund. Crystal Butler states that this fund should be dissolved. A discussion was held.
- d. Sewer District 1 Review: This was previously discussed.
- e. Non-Uniformed Pension Fund Review: This was previously discussed.
- f. Capital Reserve Fund Review: This was not discussed.
- g. Highway Aid Fund Review and 2024 Paving Discussion: Crystal Butler stated that we received the announcement of our liquid fuels and we received a little over \$300,000.00 from the State. Ms. Butler states that we would like to lock down the roads to be paved in 2025. James Rafferty stated that Tunkhannock has reached out regarding their paving of Stoney Hollow Road up to Route 80 and they have received a price to continue paving to the end of Stoney Hollow Road. Mr. Rafferty discusses the roads to be paved. Crystal Butler stated that they have budgeted the \$300,000.00 received from the Stated and the remainder of \$50,00000 helps with salt and winter operations. Ms. Butler states that they have budgeted \$750,000.00 from the general fund to potentially leave \$1,000,000.00 for roads next year. A discussion was held.
- h. ARP Fund Review: Crystal states that we need to discuss at the last budget meeting the digitalization and the HVAC system. A discussion was held.

5. Board of Supervisors Report/Comment: None.

6. Public Comment: None.

7. Adjournment: Meeting adjourned at 10:49AM.

Minutes recorded by Bethanne Eisler


Bethanne Eisler, Township Secretary