

TOBYHANNA TOWNSHIP BOARD OF SUPERVISORS
REGULAR BUSINESS MEETING
JULY 15, 2024

The July 2024 Regular Business Meeting of the Tobyhanna Township Board of Supervisors was held on July 15, 2024, at the Tobyhanna Township Government Center Building located at 105 Government Center Way, Pocono Pines, PA 18350.

Present are Supervisors John Kerrick, Joseph Colyer, Rachel Schickling, Edward Tutrone and Ted Wolski. Also present are Solicitor, Harry Coleman, Esquire, Manager Robert Bartal and Assistant Manager Crystal Butler.

1. John Kerrick calls the meeting to order at 6:00PM; a quorum is present.
2. The Pledge of Allegiance is recited.
3. Announcements: John Kerrick states there was an executive session on June 17, 2024, from 6:55PM to 7:05PM for legal matters. Mr. Kerrick states there was an executive session on June 24, 2024, from 5:00PM to 5:50PM for legal and personnel matters.
4. Consider Minutes: Rachel Schickling motions to approve the minutes of the June 17, 2024, Regular Business Meeting; Ted Wolski seconds. Vote: all in favor; motion carries.
5. Solicitors Report: Harry Coleman states that there is no report tonight.
6. Manager's Report:
 - a. Penn Strategies Report: Robert Bartal states that we are still waiting to hear about the RACP Grant and that it still may be a few months before we hear anything.
 - b. Zoning and Septic Reports: Robert Bartal reviews the June 2023 and June 2024 zoning and septic reports.
 - c. National Night Out – Tuesday, August 2, 2024, from 5:30PM to 7:00PM: Robert Bartal states that National Night Out is Tuesday, August 2nd from 5:30PM to 7:00PM. Mr. Bartal states that we have commitments from both fire companies, PMREMS, State Police, PMRPC. Mr. Bartal states that the Girl Scouts, Meals on Wheels and ADT Security are setting up booths. Mr. Bartal states that Panther Waste has made a \$1500 donation and that will go to T-shirts, food and drinks that the Township provides.
 - d. Tobyhanna Township Fall Cleanup – Saturday, September 14, 2024, from 9:00AM to 12:00PM: Robert Bartal states that the Fall Clean Up is on Saturday, September 14th from 9:00 AM to 12:00PM at Panther Waste. Mr. Bartal states that this event is free to Township residents and proof of residency is required. Mr. Bartal states that Mr. Rafferty will have DPW members there to assist the residents. Mr. Bartal states that a list of what is not accepted will be posted on our website, Facebook and throughout the community.
 - e. Legacy Donation for Clymer Library Brunch & House Tour – August 14, 2024: Robert Bartal states that we made a \$500.00 legacy donation to Clymer Library for the Brunch & House Tour. Mr. Bartal states that the Brunch & House Tour is scheduled for Wednesday, August 14th.

- f. Legacy Donation for PMREMS Regional Roundup – August 29, 2024: Robert Bartal states that we have made a \$700.00 legacy donation to PMREMS. Mr. Bartal states that the PMREMS Regional Roundup is coming up on August 29th at Sky Top Lodge from 5:30PM to 9:00PM.
- g. Amy Baird – Right-to-Know Officer: Robert Bartal states that we have hired a Right-to-Know Administrative Assistant, Amy Baird. Mr. Bartal states that Ms. Baird has come on board today and is a Township resident.

7. Committee Reports:

- a. PMRPC: Joseph Colyer states that they are waiting for some of the new cars to be upfitted. Mr. Colyer states that the hours are down 85 hours.
- b. PMREMS: No one is here. Their report is in the packets.
- c. TTBF: Pete Huf states that he has a follow-up from last month's meeting regarding reviewing response in Blakeslee area. Mr. Huf stated that there is a rebuild of the 911 grids and box alarms and they are waiting for information to come back from the 911 center. Mr. Tutrone states that he has concerns and would like to meet so they can have a report done for the next meeting.

Mr. Tutrone states that he was approached by a resident about an altercation with one of their members and the chief of Pocono Summit at an active fire. Mr. Tutrone asks if that member has been suspended or terminated. Mr. Huf states that it is a personal matter, and it has been addressed.

- d. PSVFC: Tyler Rispoli states that we have their report.
- e. NID: Crystal Butler states that a third NID meeting will need to be scheduled and once we have that date, it will be sent out.
- f. PM COG: Crystal Butler states that at the last meeting they continued to discuss the commercial Right-To-Know request that has been floating around local municipalities and counties in the area.
- g. MCATO: Crystal Butler states that she has no further news for this organization.
- h. Library: John Ryan gives his monthly report. Mr. Ryan states they are applying for a grant with the Historical Association of Tobyhanna. He states that they are looking for a \$10,000.00 grant from the Hark (?) Corporation to support digitalization of all historical materials in the library. Mr. Ryan asks the Board of Supervisors for a letter of recommendation to add to their application. Joseph Colyer makes that motion; Ted Wolski seconds. Vote: all in favor; motion carries.
- i. DPW/Vehicle Report: James Rafferty states that Francis Smith is scheduled to do the pedestal the week of July 29th and the park is moving along. Mr. Rafferty states that there is an issue with the roof on the Township building and that has reached out to General Roofing Systems & Mark Soback(?) regarding a joint expansion. A discussion was held.

Robert Bartal states there are two trucks that are aging out and should make it through the winter. Mr. Bartal states that Mr. Rafferty has started looking for a replacement for these

vehicles and has gotten prices to replace the 2003. Mr. Bartal stated that if we were to commit to getting it, we would have it for the winter of 2025-2026. A discussion was held.

Mr. Rafferty states that there were no breakdowns this month.

Prentice from MRC Gametime states that there have been delays with park and he has spoken with the installer who advised that this should be done this month.

- j. STR: Crystal Butler states that as of this morning we have 776 issued permits. There are 36 applications in the que for final review and 25 people who are actively working through their tasks.

8. Discussion Items:

- a. Discuss Sale of Aerial Ladder Truck: Robert Bartal states that he received calls from the leadership of Tobyhanna Township Bureau of Fire stating that they felt that this truck is not the most suitable for their current needs and since this is owned by the Township is this something that they could sell. Mr. Bartal states that we should be able to get what was paid for in the amount of \$1.4 million dollars. He states that the Township has invested a substantial amount of money since taking over ownership of the truck.

Ed Tutrone asks why the leadership of Bureau of Fire would that this would not be a suitable truck.

John Kerrick asks Ed Tutrone, Joseph Colyer and Pete Huf to discuss this and bring a report back to the Board next month.

Pete Huff states that the leadership has discussed this in detail, and they felt it was in the best interest of the municipality to sell it.

Troy Counterman states that when the truck was purchased it ran on every road, development and everywhere in the Township and it worked fine.

- b. Discuss Budget Preparation – Truck Replacement: John Kerrick states this will be on the agenda next month. Robert Bartal states that he wanted to discuss potential budget dates. Mr. Bartal states we are looking at the first session being Tuesday, September 24, 2024, at 6:00PM; the second session being Tuesday, October 8, 2024, at 9:30AM and the third session being Tuesday, October 29, 2024, at 6:00PM and we would need authorization to advertise these dates. Ed Tutrone makes a motion to advertise; Joseph Colyer seconds. Vote: all in favor; motion carries.

9. Action Items:

- a. Consider Authorization to Advertise Ordinance for Deed of Dedication of Hudock Road: Harry Coleman states they have the legal description for the New Hudock Road relative to the Tobyhanna Site project and is looking for authorization to advertise. Rachel Schickling makes a motion to advertise the ordinance; Joseph Colyer seconds. Vote: all in favor; motion carries.

- b. Consider Requests of Pocono Summit Volunteer Fire Company in the amount of \$21,747.60 for fire gear: Ed Tutrone makes the motion; Rachel Schickling seconds. Vote: all in favor; motion carries.
 - c. Consider Proclamation for National Night Out: Rachel Schickling makes a motion to consider Proclamation for National Night Out; Joseph Colyer seconds. Vote: all in favor; motion carries.
 - d. Consider Resolution No. 2024-008 MTF Grant for I-380 Project Southbound Off Ramp Realignment Project: Rachel Schickling makes the motion; Ted Wolski seconds. Vote: all in favor; motion carries.
 - e. Consider Pay Application #1 from Kobalt Construction for 2024 paving project in the amount of \$280,270.00: Rachel Schickling makes the motion; Joseph Colyer seconds. Ed Tutrone abstains. Vote: all in favor; motion carries.
 - f. Consider Resolution No. 2024-009 for Authorization of Filing a Declaration of Partial Taking – Tax ID No. 19.4.1.24-19: Joseph Colyer makes a motion to consider Resolution No. 2024-009 for Authorization of Filing a Declaration of Partial Taking for Tax ID No. 19.4.1.24-19; Ed Tutrone seconds. Ted Wolski asks if the property owners are here and if they were notified of this meeting. Vote: all in favor; motion carries.
 - g. Consider Resolution No. 2024-010 Resolution for Plan Revision for New Land Development: Gregory Rogalski from Pennoni discusses the Kalahari Plan Revision. Ted Wolski makes a motion to approve the Resolution subject to their compliance with the Township Engineers concerns; Joseph Colyer seconds. John Kerrick abstains. Vote: all in favor; motion carries.
10. Treasurer’s Report: May Treasurer’s Report: Joseph Colyer makes a motion to approve the May’s Treasurer’s Report; Ed Tutrone seconds. Rachel Schickling asks if Pocono Plumbing bill was paid out this this bill pack. Ted Wolski abstains. Vote: all in favor; motion carries.
11. Consider July 15, 2024, Bill Pack: \$607,744.24. Ed Tutrone makes a motion to approve the July 15, 2024, in the amount of \$607,744.24; Joseph Colyer seconds. Rachel Schickling abstains. Vote: all in favor; motion carries.
12. Board of Supervisors Report/Comment:
- Ed Tutrone asks Harry Coleman if he should abstain as he subs out work to Keiper. Mr. Coleman advises that he does not.
- Ed Tutrone states that the light at I-380 is not in sync with the Long Pond light and traffic was back up almost to the police station. Bob Bartal states that the lights have been synced.
- Ed Tutrone states that against the side of the Enterprise building there is a lake every time it rains. James Rafferty states that he will go out to check this out.
12. Public Comment:
- Frank Girgenti states that he is here to complain about the property on Long Pond Road. Harry Coleman states that he will speak with Lourdes about taken this matter to the Court of Common Pleas to get an Order to condemn the property. Ed Tutrone makes a motion to

Harry Coleman and Lourdes Aponte to take this matter to the Court of Common Pleas; Ted Wolski seconds. Vote: all in favor; motion carries.

Lisa Erlstein asks if anything is being done to address the property owner's insurance increase. John Kerrick states that they will investigate this and get back to her.

Troy Counterman asks if the EDA has paid back the loan. Rachel Schickling advises that the property has not sold. Mr. Counterman states that he was here last month and submitted a complaint and is asking if a police investigation has been carried out into PSFVC's misuse of a vehicle.

14. Adjournment: Meeting adjourned at 7:18PM

Minutes recorded by Bethanne Eisler


Bethanne Eisler, Township Secretary