

TOBYHANNA TOWNSHIP BOARD OF SUPERVISORS
REGULAR BUSINESS MEETING
DECEMBER 18, 2023

The December Regular Business Meeting of the Tobyhanna Township Board of Supervisors was held on December 18, 2023, at the Tobyhanna Township Government Center Building located at 105 Government Center Way, Pocono Pines, PA 18350.

Present are Supervisors John Kerrick, David Carbone, Brendon Carroll, Rachel Schickling and Joseph Colyer. Also present are Solicitor, Harry Coleman, Esquire, Manager Robert Bartal and Assistant Manager Crystal Butler.

1. John Kerrick calls the meeting to order at 6:00PM; a quorum is present.
2. The Pledge of Allegiance is recited.
3. Announcements: Robert Bartal states that an executive session was held on December 18, 2023, from 5:40PM to 5:55PM for legal matters.
4. Consider Minutes: Rachel Schickling motions to approve the minutes of November 14, 2023, Special Budget Meeting; November 20, 2023, Regular Business Meeting as presented, Brendon Carroll seconds. David Carbone abstains. Vote: all in favor; motion carries.
5. Solicitor Report: Mr. Coleman states there is no solicitor's report.
6. Manager's Report:
 - a. Penn Strategies Report: Robert Bartal states the report is in the packets.
 - b. Zoning and Septic Reports: Robert Bartal reviews the November 2022 and November 2023 zoning and septic reports.
7. Committee Reports:
 - a. PMRPC: Brendon Carroll states that they were under 596 hours and the total causes for the year are 2998.
 - b. PMREMS: Joseph Colyer states that he spoke with AJ who advised that all the shift gaps have been filled.
 - c. TTBF: No one is here.
 - d. PSVFC: Report is in packets.
 - e. NID: Crystal Butler states there is nothing until the beginning of next year.
 - f. PM COG: Crystal Butler states the meeting this morning was cancelled due to the weather. Ms. Butler states that the only item to discuss before the end of the year is the fuel bid.
 - g. MCATO: Crystal Butler states that they are aiming for a Reorganizational Meeting and the bylaws at the beginning of next year.

- h. Library: No one is here.
 - i. DPW/Vehicle Report: James Rafferty gives his report. Mr. Rafferty states there were no problems with the rain event they just had.
8. Discussion Items:
- a. Discuss Amendment to 1996 Agreement on Pocono Mountain Regional Police dated November 19, 1996, and Subsequent Amendments: Harry Coleman states that Tunkhannock Township passed a Resolution changing the way they select members to represent the Township. Mr. Coleman states it is a necessary amendment to authorize a member of the Board to sign the Amendment authorizing that change. Brendon Carroll motions to authorize John Kerrick to sign the Agreement, Joseph Colyer seconds. Ed Tutrone asks if that is change for Tobyhanna Township. Harry Coleman states not yet. Vote: all in favor; motion carries.
 - b. Discuss approval of counsel for I-380 Ramp Relocation Right Away Acquisitions: Brendon Carroll motions to approve Newman Williams to serve a special counsel for the I-380 ramp relocation project, Phase II subject to their conflict check, Rachel Schickling seconds. Vote: all in favor; motion carries.
9. Action Items:
- a. Consider Resolution 2023-015 Adopting 2024 Annual Township Budget: Brendon Carroll motions to adopt Resolution 2023-015 adopting 2024 Annual Township Budget, David Carbone seconds. Vote: all in favor; motion carries.
 - b. Consider authorization to advertise for Reorganizational Meetings: David Carbone motions to authorize to advertise for Reorganizational Meetings, Joseph Colyer seconds. Vote: all in favor; motion carries.
 - c. Consider approval of PSVFC VSCP Eligibility Lists: David Carbone motions to approve PSVFC Eligibility Lists, Brendon Carroll seconds. Vote: all in favor; motion carries.
 - d. Consider approval of TTBF VSCP Eligibility Lists: Rachel Schickling motions to approve TTBF VSCP Eligibility Lists, Brendon Carroll seconds. David Carbone and Joseph Colyer abstains. Vote: John Kerrick, Brendon Carroll and Rachel Schickling in favor; motion carries.
 - e. Consider Resolution 2023-016 Budget Reappropriations and Supplemental Appropriations: Brendon Carroll motions to adopt Resolution 2023-016 Budget Reappropriations and Supplemental Appropriations, David Carbone seconds. Vote: all in favor; motion carries.
 - f. Consider 2024 Tax Millage Printed Bills – EMS Tax: Rachel Schickling motions to consider 2024 Tax Millage Printed Bills – EMS Tax, Joseph Colyer seconds. Vote: all in favor; motion carries.

- g. Consider Resolution 2023-017 2024 Township Tax Millage Rate: Brendon Carroll motions to adopt Resolution 2023-017 2024 Township Tax Millage Rated corrected to state calendar year 2024, David Carbone seconds. Vote: all in favor; motion carries.
- h. Consider pay-off of the Aerial Ladder Truck: Brendon Carroll motions to pay off the aerial fire truck in the amount of \$578,798.89, Rachel Schickling seconds. Vote: all in favor; motion carries.
- i. Consider approval of Tobyhanna Township Bureau of Fire change of insurance providers: Robert Bartal discusses change and recommends approval. Rachel Schickling motions to approve Tobyhanna Township Bureau of Fire change of insurance, Brendon Carroll seconds. Vote: all in favor; motion carries.
- j. Consider authorization to send Zoning Ordinance Amendment of a Behavioral Health Treatment Facility to the Township Planning Commission and County Planning Commission: Brendon Carroll motions to send Zoning Ordinance Amendment of a Behavioral Health Treatment Facility to the Township Planning Commission and County Planning Commission, Rachel Schickling seconds. Heino Fette asks if this has come before the public. Vote: all in favor; motion carries.
- k. Consider authorization to advertise a Public Hearing for Zoning Ordinance Amendment of a Behavioral Health Treatment Facility: Brendon Carroll motions to authorize to advertise a Public Hearing for Zoning Ordinance Amendment of a Behavioral Health Treatment Facility, Rachel Schickling seconds. Vote: all in favor; motion carries.
- l. Consider requests of Pocono Summit Volunteer Fire Company:
 - i. \$43,216.55 – Balance of SCBA purchased via AFG Grant
 - ii. \$20,109.76 – 2 Sets of NTK 210 Rescue Air Bags
 - iii. \$ 6,560.00 – Various length of hose
 David Carbone motions to approve requests of Pocono Summit Volunteer Fire Company, Brendon Carroll seconds. Vote: all in favor; motion carries.
- m. Consider authorization to advertise a Short -Term Rental Ordinance Amendment: David Carbone motions to authorize to advertise a Short-Term Rental Ordinance Amendment, Rachel Schickling seconds. Heidi Pickard asks for clarification of the changes. Harry Coleman states there are minor tweaks (1) capacity limit is now 2 per bedroom plus 2; (2) there will be a 10% cap of the residential dwelling units and (3) fines and penalties will be changed. Joe Crandall expresses his concerns. Vicki Mebus asks how they are going to be enforcing this. Vote: all in favor; motion carries.
- n. Consider proposals of T and M for Professional Engineering Services:
 - i. On-Site Review of Kalahari Operating System
 - ii. Kalahari Pool Dump Usage
 - iii. Bioxide Use Analysis
 - iv. Force Main Analysis

Rachel Schickling motions to accept proposals of T and M for Professional Engineering Services, David Carbone seconds. Vote: all in favor; motion carries.

- o. Consider 2024 Road Paving: Rachel Schickling motions to approve 2024 Road Paving, Brendon Carroll seconds. Vote: all in favor; motion carries.
 - p. Consider Well Isolation Waiver for 5296 Woodland Avenue: Brendon Carroll motions to approve well isolation waiver for 5296 Woodland Avenue, Rachel Schickling seconds. Vote: all in favor; motion carries.
 - q. Consider Authorization to proceed with application for RCAP Grant for Township Building improvements: Brendon Carroll motions to authorize to proceed with application for RCAP Grant for Township Building improvements, David Carbone seconds. Vote: all in favor; motion carries.
 - r. Consider Resolution 2023-018 Recognizing David Carbone: Crystal Butler reads Resolution 2023-018. Rachel Schickling motions to adopt Resolution 2023-018 Recognizing David Carbone, Joseph Colyer seconds. Vote: all in favor; motion carries.
 - s. Consider Resolution 2023-019 Recognizing Brendon J.E. Carroll: Crystal Butler reads Resolution 2023-019. Rachel Schickling motions to adopt Resolution 2023-019 Recognizing Brendon J.E. Carroll, Joseph Colyer seconds. Vote: all in favor; motion carries.
10. Treasurer's Report: November's Treasurer's Report: David Carbone motions to approve November's Treasurer's Report, Rachel Schickling seconds. Vote: all in favor; motion carries.
11. Consider December 18, 2023, Bill Pack: \$465,792.16: Brendon Carroll motions to consider December 18, 2023, Bill Pack in the amount of \$465,792.16, David Carbone seconds. Rachel Schickling abstains as there is a line item for the company she works for. Vote: all in favor; motion carries.

12. Board of Supervisors Report/Comment:

John Kerrick states that Greg Hammill might show some interest in the Open Space Committee as he was involved in it before. Joseph Colyer states that he will get a list together.

Joseph Colyer addresses issues going around on the internet.

13. Public Comment:

Heino Fette asks about the status of the EDA property. Mr. Fette asks if anything is going to be done with 339 Sullivan Trail. Mr. Coleman advised that the Monroe County Conversation District and DEP are involved and are monitoring this.

Brendon Carroll thanks everyone for their support during his tenure as Supervisor.

14. Adjournment: Meeting adjourned at 6:56PM.

Minutes recorded by Bethanne Eisler


Bethanne Eisler, Township Secretary