

TOBYHANNA TOWNSHIP BOARD OF SUPERVISORS  
BUDGET MEETING  
October 10, 2023

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The October Budget Meeting of the Tobyhanna Township Board of Supervisors (“Board”) was held on October 10, 2023, at the Tobyhanna Township Government Center Building located at 105 Government Center Way, Pocono Pines, PA 18350.

Present are Supervisors John Kerrick, Brendon Carroll, Rachel Schickling and Joseph Colyer. Also present are Manager Robert Bartal, and Assistant Manager Crystal Butler. Supervisor David Carbone and Solicitor Harry Coleman, Esquire, were not present.

1. John Kerrick calls the meeting to order at 9:30AM; a quorum is present.
2. The Pledge of Allegiance is recited.
3. Announcements: None.
4. Budget Session Business:
  - A. 2024 Township Budget Discussion: Robert Bartal reviews the second budget session discussion topics. Mr. Bartal states that there will not be a discussion on the Public Improvement Fund as that will be discussed at our next budget meeting.
    - a. General Fund Review: Robert Bartal reviews the General Fund from the previous meeting. Mr. Bartal states the Board needs to decide how they would like to proceed with legacy donations. The Board discusses possible legacy donations.

Robert Bartal states that regarding police services, he has had recent discussions with Chief Wagner and Chief Wagner advised that their budget is coming in at a 7.9% increase for 2024. He states that the increase is contractual obligations, insurance increases and general inflation.

Robert Bartal continues with the request from PMREMS stating that they are looking for an increase in their fuel and capital expense allotments, along with a dedicated EMS tax to be collected. The Board will continue this discussion at the next budget meeting.
    - b. Library Fund Review: This was not reviewed.
    - c. Fire Fund Review with Fire Relief Funds allocation discussion: Robert Bartal reviews the Fire Fund and discusses the different contributions to the fire companies. Joseph Colyer states that both himself and David Carbone met with Pocono Summit, and they have agreed to a 70-30 split of the funds, with 70% going to Station 44 and 30% going to Pocono Summit. Mr. Bartal states this will be placed at the next Board of Supervisors Regular Business Meeting to be formalized.
    - d. Sewer Fund Review and Discussion: Robert Bartal states this is an inactive fund that should be closed out. Crystal Butler states that the monies collected are for

miscellaneous liens and sewer fees. Ms. Butler recommends dissolving the sewer authority and closing out the fund. The Board will continue this discussion at the next budget meeting.

- e. Sewer District 1 Review: Robert Bartal states that this a pass-through fund with Agreements with Pocono Township and Kalahari.
- f. Non-Uniformed Pension Fund Review: Robert Bartal reviews the Non-Uniformed Pension Fund. Mr. Bartal states that this fund is very strong and continues to do well.
- g. Capital Reserve Fund Review: Robert Bartal discusses priorities for the Capital Reserve Fund with the Government Services Building, Emergency Services Building, maintenance, digital storage of records, DPW equipment upgrades. Mr. Bartal states that both himself and Crystal Butler continue working on the Redevelopment Assistance Capital Program (RACP) Grant.
- h. Highway Aid Fund Review and 2024 Paving Discussion: Robert Bartal reviews the Highway Aid Fund and discusses intersection markings, repaving of the Emergency Services Building and road paving.
- i. ARP Fund Review: Robert Bartal reviews the American Rescue Plan stating that the funds need to be allocated by the end of 2024 and that we have until 2026 to use these funds. Mr. Bartal states that if we don't get the Redevelopment Assistance Capital Program (RACP) Grant, then the monies will go to upgrading the HVAC system.

5. Board of Supervisors Report/Comment: None.

6. Public Comment:

Joe Crandall asks about replacing the fire equipment and if there are any discussion on how that is going to be done.

Ed Tutrone states that no equipment has been vandalized and the equipment is securely stored in Pocono Summit.

7. Adjournment: Meeting adjourned at 10:12AM.

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Minutes recorded by Bethanne Eisler

  
Bethanne Eisler, Township Secretary