

TOBYHANNA TOWNSHIP BOARD OF SUPERVISORS
REGULAR BUSINESS MEETING
SEPTEMBER 18, 2023

The September Regular Business Meeting of the Tobyhanna Township Board of Supervisors was held on September 18, 2023, at the Tobyhanna Township Government Center Building located at 105 Government Center Way, Pocono Pines, PA 18350.

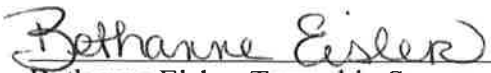
Present are Supervisors John Kerrick, Brendon Carroll, Rachel Schickling and Joseph Colyer. Also present are Solicitor, Harry Coleman, Esquire, Manager Robert Bartal, and Assistant Manager Crystal Butler. Supervisor, David Carbone, is not present.

1. John Kerrick calls the meeting to order at 6:00PM; a quorum is present.
2. The Pledge of Allegiance is recited.
3. Announcements: Robert Bartal announces that they have hired Scott Lollis and Steve Kowalchuk as members of the DPW Unit. Mr. Bartal also announced that the Township has posted an advertisement for a part-time Right-To-Know Administrative Assistant.
4. Consider Minutes: Brendon Carroll motions to approve the minutes of the August 21, 2023, Regular Business Meeting as presented, Rachel Schickling seconds. Vote: all in favor; motion carries.
5. Solicitor Report: Mr. Coleman states there is no report. Mr. Coleman states that he sent a letter on the status of litigation and other related matters.
6. Manager's Report:
 - a. Penn Strategies Report: Robert Bartal states that they are meeting with Penn Strategies regarding submitting the Redevelopment Assistance Capital Program (RACP) Grant Application for capital improvements to the Emergency Services Building and the Township Building.
 - b. Zoning and Septic Reports: Robert Bartal reviews the August 2022 and August 2023 zoning and septic reports.
 - c. Fall Clean Up: Robert Bartal announces that the Fall Clean Up will take place on September 30, 2023, from 9:00 am to 12:00 pm at Panther Waste. DPW members will be manning it.
 - d. Pocono Mountain West Travel Softball Team Request to Use Keiper Field: This matter was tabled.
7. Committee Reports:
 - a. PMRPC: Brendon Carroll states that he has no report.
 - b. PMREMS: AJ Schrader state that they have hired 10 full-time staff. Mr. Schrader states that they had no gaps in coverage last month.

- c. TTBF: There was no report.
 - d. PSVFC: Report is in packet.
 - e. NID: Crystal Butler states there is no report.
 - f. PM COG: Crystal Butler states there is a meeting next Monday. Ms. Butler states that they have submitted their yearly quantity for 2024 bulk fuel.
 - g. MCATO: Crystal Butler states that their meeting this month was cancelled and hopes they will hold their meeting in October.
 - h. Library: John Bloise gives an update.
 - i. DPW/Vehicle Report: James Rafferty gives an update.
8. Discussion Items:
- a. Discuss Township Roads for next year's tree trimming and paving. This matter was tabled to be discussed at the Budget Session on September 26, 2023.
 - b. Discuss Conrad Siegel Asset Allocation Change. Brendon Carroll motions to authorize Robert Bartal to have Conrad Siegel change the asset allocation to 60/40 split, Joseph Colyer seconds. Vote: all in favor; motion carries.
9. Action Items:
- a. Consider approval of Act 537 Plan Revision Proposal from RKR Hess: Brendon Carroll motions to proceed with RKR Hess on the Act 537 Plan Revision Proposal, Rachel Schickling seconds. Vote: all in favor; motion carries.
 - b. Ratify approval of 109 Realty Land Development and Standard Stormwater Agreements: Brendon Carroll motions to ratify the approval of 109 Realty Land Development and Standard Stormwater Agreements, Rachel Schickling seconds. Vote: all in favor; motion carries.
 - c. Consider authorization for advertising Public Hearing for General Obligation Note: Rachel Schickling motions to authorize for general note obligation, Brendon Carroll seconds. Theodore Harris asks if this is going to reflect on us on how the vehicles are delivered to us on the refi or is that something that is approved by the Township. Mr. Coleman states that this is the refinance on the aerial truck. Vote: all in favor; motion carries.
 - d. Consider 2024 Minimum Municipal Obligation of Tobyhanna Township Non-Uniformed Employees' Pension Plan. Brendon Carroll motions to approve the 2024 Minimum Municipal Obligation for Non-Uniformed Pension Fund, Joseph Colyer seconds. Vote: all in favor; motion carries.
 - e. Consider Change of Order Request #4 from Pioneer Construction Company, Inc.: Rachel Schickling motions to consider change of Order Request #4 from Pioneer Construction Company, Inc., Brendon Carroll seconds. Vote: all in favor; motion carries.

- f. Consider Payment of PPL Pole Relocations for “I-380 Realignment Project:” Rachel Schickling motions to consider payment of PPL Pole Relocation for “I-380 Realignment Project,” Brendon Carroll seconds. Ed Tutrone asks if they are the poles along 940 or the poles on the EDA Property. John Kerrick states that they are the poles along 940. Vote: all in favor; motion carries.
- g. Consider Conditional Land Development approval to RLE Towing: Ryan Fiorillo of Labella Associates reviews the Land Development Plan for RLE Towing. Brendon Carroll motions to approve based on Bob McHale’s September 12, 2023, letter contingent upon those issues being resolved, Rachel Schickling seconds. Joseph Colyer abstains as he does business with RLE Towing. Vote: John Kerrick, Brendon Carroll, and Rachel Schickling vote in favor; motion carries.
- h. Consider Conditional Land Development approval to Tobyhanna Township Economic Development Authority: James Tressler, Esquire for Tobyhanna Township Economic Development Authority reviews the Land Development Plan for Tobyhanna Township Economic Development Authority. Brendon Carroll asks Mr. Coleman if as a member of the Economic Development Authority do they have the authority to vote. Mr. Coleman states that both Brendon Carroll and Rachel Schickling have the authority to vote. Brendon Carroll motions to approve the Economic Development Authority Minor-Subdivision in accordance with Tobyhanna Township Engineer, Bob McHale’s letter of September 11, 2023, and the satisfactory response to his letter, Joseph Colyer seconds. Vote: all in favor; motion carries.
10. Treasurer’s Report: June Treasurer’s Report: Brendon Carroll motions to approve August Treasurer’s Report, Joseph Colyer seconds. Vote: all in favor; motion carries.
11. Consider September 18, 2023, Bill Pack: \$553,078.89. Rachel Schickling motions to consider September 18, 2023, Bill Pack in the amount of \$503,078.89, Joseph Colyer seconds. Vote: all in favor; motion carries.
12. Board of Supervisors Report/Comment: None
13. Public Comment:
- Wendy Nay Manley asks about the short-term report and a breakdown. Ms. Manley asks if the numbers can be put somewhere for the public to be able to see. Ms. Manley asks if they are ever going to allow virtual meetings.
- Vicki Mebus states that she has many problems with short-term rentals and would like a cap on short-term rentals in the Township. Ms. Mebus asks about the playground.
14. Adjournment: Meeting adjourned at 6:56PM.

Minutes recorded by Bethanne Eisler


Bethanne Eisler, Township Secretary