

TOBYHANNA TOWNSHIP BOARD OF SUPERVISORS
REGULAR BUSINESS MEETING
May 15, 2023

The May Regular Business Meeting of the Tobyhanna Township Board of Supervisors was held on May 15, 2023, at the Tobyhanna Township Government Center Building located at 105 Government Center Way, Pocono Pines, PA 18350.

Present are Supervisors John Kerrick, David Carbone, Brendon Carroll, and Joseph Colyer. Also present are Solicitor, Harry Coleman, Esquire, Manager Robert Bartal and Assistant Manager Crystal Butler. Rachel Schickling was not present.

1. John Kerrick calls the meeting to order at 9:36AM; a quorum is present.
2. The Pledge of Allegiance is recited.
3. Announcements:
 - a. John Kerrick states that an executive session was held on May 8, 2023, from 6:00PM to 7:40PM for legal and personnel.
 - b. John Kerrick states that Election Day is May 16, 2023. The Township Building is a polling place, and the Township staff will be working from home. Robert Bartal states that DPW will be here.
 - c. Crystal Butler reads the Proclamation for the 4th grades elementary school students.
4. Consider Minutes: Brendon Carroll motions to approve the minutes of February 21, 2023, Regular Business Meeting; March 6, 2023, Regular Business Meeting, David Carbone seconds. Vote: all in favor, motion carries.
5. Solicitor Report: Harry Coleman states that he has no report this morning. Harry Coleman states that he did dictate a litigation report which should arrive in the next couple of days.
6. Manager's Report:
 - a. Penn Strategies Report: Robert Bartal stated that there is nothing to report.
 - b. Zoning and Septic Reports: Robert Bartal reviews the April 2022 and April 2023 zoning and septic reports.
 - c. Memorial Day Parade: Robert Bartal states that the Memorial Day Parade is Monday, May 29, 2023, at Tobyhanna Elementary Center. Line Up is 9:00AM to 9:30AM. The parade starts at 10:00AM. David Carbone will be present.

Robert Bartal states that we have hired a new Zoning Administrative Assistant, Ms. Blanca Santos.

7. Committee Reports:

- a. PMRPC: Brendon Carroll states that they were over 83 hours for the month of April, and they are still 123 hours over for the year. Brendon Carroll states that crime reports are down and that some of the new police cars have arrived.
- b. PMREMS: Joseph Colyer states there is nothing new and he will have an update at the next meeting.
- c. TTBF: John Kerrick states that their report is in the packet.
- d. PSVFC: John Kerrick states that their report is in the packet.
- e. NID: Crystal Butler states that the next meeting is coming up in mid-June and they are getting ready to advertise for the meeting.
- f. PM COG: Crystal Butler states that the meeting is next Monday, and it will be the first meeting since PSATS. Crystal Butler is hopeful to have some conversation with Act 167.
- g. Library: John Bloise states that they have a new Library Director, Melissa Lopez. John Bloise states that they are starting an improvement project on the outside with green grass areas, tiling on the ground and a pergola where children can come and listen to story hour.
- h. DPW/Vehicle Report: Corey Byrd states that the only major repair was to #7. It needed rear brakes for inspection. #6 needs a clutch adjustment. They are continuing with their swale cleaning and maintenance. Brendon Carroll asked where they are concentrating on. Corey Byrd states that they started in Blakes and worked their way back. They are starting in Lake Naomi this week. David Carbone asks for an update of all equipment, its usage, and recommendations for keeping, getting rid of, trading in and other new items they might need.


8. Discussion Items: None

9. Action Items:

- a. Discuss PSVFC Disbursement Request in the amount of \$21,646.82: David Carbone motions as they have the printouts in front of us in the amount of \$21,646.82 for new equipment, Joseph Colyer seconds. Brendon Carroll asks if the Township will pay the vendors directly for the new gear and cameras. John Kerrick states yes. Vote: all in favor, motion carries.
- b. Consider Proposal for Design of HVAC from Martin and Rogers in the amount of \$42,500.00: Brendon Carroll motions to go with Martin and Rogers in the amount of \$42,500.00 towards HVAC bid and design for this building, Joseph Colyer seconds. Vote: all in favor, motion carries.
- c. Consider \$10,000.00 loan to EDA: Brendon Carroll motions to consider loan to EDA in the amount of \$10,000.00, David Carbone seconds. Vote: all in favor, motion carries.

- d. Consider Resolution No. 2023-011 – Resolution of Tobyhanna Township Authorizing the Distribution of the Township Fire Tax: John Kerrick states this item is off the agenda.1
10. Treasurer’s Report: David Carbone motions to approve the April Treasurer’s Report, Joseph Colyer seconds. Vote, all in favor, motion carries.
11. Consider May 15, 2023, Bill Pack: \$632,856.20: Brendon Carroll motions to approve May 15, 2023, Bill Pack in the amount of \$632,856.20, Joseph Colyer seconds. Vote: all in favor, motion carries.
12. Board of Supervisors Report/Comment: John Kerrick asks if the students have any questions for the Board. Ms. Bowers, their 4th grade teacher, asks if the Board could address (1) how did they got on the Board and (2) what is their recommendations for the students to be good community members. The Board of Supervisors provided this information to the 4th grade students.
13. Public Comment:
- Fran Onick(?) states his position on the Fire Ordinance.
- Lance Mirkin states that he received a disturbing letter and asks if the TTVFC quit or did they get fired. David Carbone states that they quit because they didn’t want to follow the Ordinance.
- Ed Tutrone asks if the Board of Supervisors have any intention of meeting with TTFVC.
Harry Coleman states that he advised the Board of Supervisors not to meet with TTFVC until Judge Higgins makes his decision.
14. Adjournment: Meeting adjourned at 10:16AM.

Minutes recorded by Bethanne Eisler


Bethanne Eisler, Township Secretary