

TOBYHANNA TOWNSHIP BOARD OF SUPERVISORS  
REGULAR BUSINESS MEETING  
APRIL 17, 2023

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The April Regular Business Meeting of the Tobyhanna Township Board of Supervisors was held on April 17, 2023, at the Tobyhanna Township Government Center Building located at 105 Government Center Way, Pocono Pines, PA 18350.

Present are Supervisors John Kerrick, David Carbone, Brendon Carroll, Rachel Schickling, and Joseph Colyer. Also present are Solicitor, Harry Coleman, Esquire, Manager Robert Bartal and Assistant Manager Crystal Butler.

1. John Kerrick calls the meeting to order at 6:00PM; a quorum is present.
2. The Pledge of Allegiance is recited.
3. Announcements: John Kerrick states that an executive session was held on April 3, 2023, from 6:45PM to 7:20PM for legal and personnel. Robert Bartal states that an executive session was held on April 17, 2023, from 5:25PM to 5:55PM for one legal issue and personnel matters.
4. Solicitor Report: Harry Coleman states that relative to the vacation and dedication of old Hudock Road and the dedication of the new Hudock Road. He received the Deed of Dedication from Tobyhanna Site LLC and prepared a Dedication Ordinance to be discussed at the early May meeting. At the May meeting, he will ask the Board for approval to advertise, advertise the Ordinance and conclude the matter at the early June meeting.
5. Manager's Report:
  - a. Penn Strategies Report: Robert Bartal states that we received a grant in the amount of \$15,000.00 from the Pocono Tourism Bureau towards the purchase of a new UTV for use in our parks and we will be purchasing a new Kubota.
  - b. Zoning and Septic Reports: Robert Bartal reviews the March 2022 and March 2023 zoning and septic reports.
  - c. Fire Ban Emergency Announcement: Robert Bartal states that on Wednesday, April 12, 2023, the Township implemented a burn ban until further notice.
6. Committee Reports:
  - a. PMRPC: Brendon Carroll states for the month of April Tobyhanna Township was over 102 hours for the month and are currently over 273 hours for the year which is 1.45% over our hours.
  - b. PMREMS: Joseph Colyer states nothing new since last time. There is a meeting this Thursday.
  - c. TTBF: David Carbone states that it is moving along. They are waiting for one more report and some gear.

- d. PSVFC: Report is in packet.
- e. NID: Crystal Butler states that the next meeting is in June.
- f. PM COG: Crystal Butler states that there is no meeting this month and there have been continued discussions on the Act 167 between COG members.
- g. Library: No report.
- h. DPW/Vehicle Report: Corey Byrd reviews the DPW report stating that there were no major repairs. They are starting to straighten up from the winter and getting the parks ready for the season.

7. Discussion Items:

- a. Discuss Planning Commission's recommendation for Act 167 Amendment Hearing: Brendon Carroll motions to consult with Keystone Engineering to help Bob McHale with Act 167 answers and updates, Joseph Colyer seconds. Vote: David Carbone, Brendon Carroll, Rachel Schickling and Joseph Colyer in favor. John Kerrick abstains as he had them do work for him in the past. Motion carries.

8. Action Items:

- a. Consider Appointment of Assistant Township Manager: Brendon Carroll motions to appoint Crystal Butler as Assistant Township Manager, David Carbone seconds. Vote: all in favor, motion carries.
- b. Consider Increase in Manager's debit card: David Carbone motions to increase manager's debit card to \$2,500.00, Brendon Carroll seconds. Vote: all in favor, motion carries.

9. Treasurer's Report: David Carbone motions to approve the March Treasurer's Report, Rachel Schickling and Joseph Colyer second. Vote: all in favor, motion carries.

10. Consider April 17, 2023, Bill Pack: \$519,051.61: Brendon Carroll motions to approve the April 17, 2023, Bill Pack in the amount of \$519,051.61, Rachel Schickling seconds. Vote: all in favor, motion carries.

11. Board of Supervisors Report/Comment:

Rachel Schickling states that she has been walking the new trail and it is so nice. She would like to suggest putting containers with dog bags.

Rachel Schickling thanked the PSVF for doing such a great job.

12. Public Comment:

Frank Stoddard states that he has a lot of concerns about the rehabilitation center going in the Old Blakeslee Inn. Rachel Schickling stated the owner is willing to meet with residents to address their concerns and she will pass along his contact information to the property owner.

Fran Onick(?) asks about the Fire Ordinance and why it was necessary.

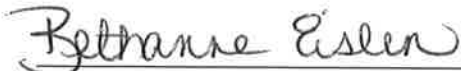
Bob Grisham states that there was a newspaper article stating that the response time is up 53% since the Ordinance when into effect and is concerned about a fire breaking out at his house.

Ed Tutrone asks about the point of contact for Station 41. Dave Carbone states that as soon as they get the information, they will be releasing it. Mr. Tutrone asks if the Board of Supervisors is willing to sit down and speak with TTVFC. Mr. Coleman stated that he received correspondence from Mr. Buck and will be sitting down with the Supervisors and getting a response back to Mr. Buck.

13. Adjournment: Meeting adjourned at 6:50PM.

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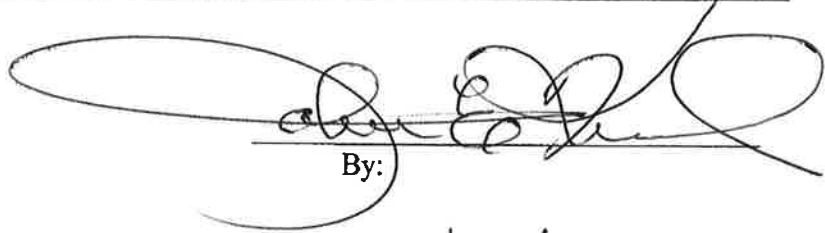
Minutes recorded by Bethanne Eisler

  
Bethanne Eisler, Township Secretary

CONFLICT OF INTEREST DISCLOSURE

I, JOHN E. KERRICK, hereby disclose that I have a conflict of interest with regard to KEYSTONE ENGINEERING. I am unable to vote on; discuss; or participate in any Township action with respect to KEYSTONE

\_\_\_\_\_ because of my relationship with the matter, as follows: MY COMPANY HAS KEYSTONE DO ENGINEERING WORK FOR ME IN THE PAST

  
By: \_\_\_\_\_

Dated: 04/17/2023

Received this 17<sup>th</sup> day of APRIL, 2023.

Bethanne Aisler  
Township Secretary