

TOBYHANNA TOWNSHIP BOARD OF SUPERVISORS  
BUDGET MEETING  
SEPTEMBER 27, 2022

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The September Budget Meeting of the Tobyhanna Township Board of Supervisors (“Board”) was held on September 27, 2022, at the Tobyhanna Township Government Center located at 105 Government Center Way, Pocono Pines, PA 18350.

John Kerrick, David Carbone Brendon Carroll, Rachel Schickling, and Joseph Colyer are present. Also present is Robert Bartal, Manager, and Autumn Canfield, Assistant Manager.

1. John Kerrick calls the meeting to order at 6:00PM, a quorum is present.
  2. The Pledge of Allegiance is recited.
  3. Announcements:
  4. Budget Session Business:
    - A. 2023 Township Budget Discussion:
      1. Budget Process: Robert Bartal reviews the budget process and states that he will need input from the board on certain budget items. He also reviews the two additional budget meetings as well as when the budget needs to be advertised for approval.
      2. General Fund Review: Greg Romulus reviews the general fund revenues and states incomes have exceeded projected amounts for real estate taxes and intergovernmental revenues. Robert Bartal states he believes that Main Lodge rentals should be increased to account for costs for repairs to the building. Greg Romulus reviews the expenditures for the general fund. Robert Bartal explains some of the increased budget amounts to include legal fees and increased costs for fuel. He also states there are increased police costs for next year.
      3. Board Discussion on PMRPD, PMREMS Clymer Library, Fire Company: Robert Bartal states that he spoke with Chief Wagner and there is an anticipated 12% increase to the Pocono Mountain Regional Police Department costs for next year. The board discusses the recent Cops Grant and how that would affect the next year's cost. Brendon Carroll states that the police department's biggest costs ends up being fuel.
- Roberts Bartal continues with his review and discusses fire company funds. Michelle Gonzalez reviews Pocono summit volunteer fire company's 2023 budget needs. Robert Bartal asks about the radios for the fire company. Michelle Gonzalez discusses recent correspondence with Monroe County commissioners in regards to radios and costs. The Board discusses grant opportunities and costs for radios for the fire company.
- Robert Bartal reviews the library tax mileage rate and recent court decision. John Bloyce presents a request from Clymer library to increase the tax mileage rate. He states the millage rate has been static for 28 years and inflation has impacted the library’s budget. He continues

to state the library's request is a tax millage rate of .188 mills could go as low as .144 mills. The board discusses financial information for the library.

Robert Bartal reviews Pocono Mountain Regional Emergency Medical Services budgetary requests. Tracy Fox from PMR EMS reviews some of the services provided and community engagement. She continues stating supply and vehicle maintenance costs have increased and discusses plans for building renovations for their station. She reviews the financial information for the EMS and states that they are looking for an increase in funding or a dedicated millage rate of .15 mills.

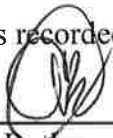
Robert Bartal reviews the short-term rental program and discusses some of the expenses associated. He reviews the costs for the website platform and the administrative personnel. Autumn Canfield reviews the spreadsheet that shows cost of expenses versus permit costs for short term rental owners. She reviews the difference in the cost for first year permits and renewal permits.

4. Capitol Reserve and Public Improvement Update: Robert Bartal reviews the Capital Reserve and Public Improvement Fund discussing the recent I 380 Off Ramp Realignment Project. Autumn Canfield states the township has received nine grants for a total of \$8,675,680.00 and the total cost of the project is estimated to be \$7,978,147.00 not including property acquisitions for phase II. She reviews costs to date and discusses future costs for the project. Robert Bartal also discusses improvements to the township building and the parks.

5. ARP Fund Update: Robert Bartal states that the Township received a little under \$900,000 for ARP and has stated that he is getting an assessment of the HVAC unit for repairs. He asks the Board for a priority list of things to consider for these funds.

5. Board of Supervisors Report/Comment: Brandon Carroll and the rest of the Board thank the staff for their work on the first budget meeting.
  6. Public Comment: None.
  7. Adjournment: The meeting adjourns at 7:24PM
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Minutes recorded by Crystal Butler



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Crystal Butler  
Township Secretary