

JOINT MEETING OF THE
TOBYHANNA TOWNSHIP BOARD OF SUPERVISORS
AND TOBYHANNA TOWNSHIP PLANNING COMMISSION
FEBRUARY 6, 2023

A Joint Meeting of the Tobyhanna Township Board of Supervisors (“Board”) and the Tobyhanna Township Planning Commission (“Commission”) was held on February 6, 2023, at the Tobyhanna Township Government Center located at 105 Government Center Way, Pocono Pines, PA 18350.

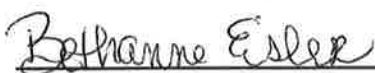
John Kerrick, David Carbone, Brendon Carroll, Rachel Schickling, Joseph Colyer, Sam Keiper, Alfred Kerrick, and Michelle Bisbing are present. Also present is Solicitor Owen Coleman, Robert Bartal, Manager, Autumn Canfield, Assistant Manager, and Lourdes Aponte, Zoning Officer.

1. John Kerrick calls the meeting to order at 6:00PM, a quorum is present.
2. The Pledge of Allegiance is recited.
3. Announcements: John Kerrick announces and executive session was held on February 1, 2023 from 5:00PM to 6:00Pm for personnel and on February 6, 2023 from 5:30PM to 6:00PM for legal.
4. Consider Minutes: Brendon Carroll motions to approve the minutes of October 25, 2022 Budget Meeting, November 7, 2022 Regular Business Meeting, and November 21, 2022 Regular Business Meeting, Joseph Colyer seconds. Vote: Rachel Schickling abstains from the November 7, 2022 meeting as she was not present, all others in favor; motion carries.
5. Solicitor’s Report: Owen Coleman states there is no report.
6. Manager’s Report:
 - a. Kalahari Grant Closeout: Robert Bartal updates the Board on the grant closeouts for Kalahari.
 - b. Township Polling Pace Request for 2023 Primary and General Election: Robert Bartal reviews the request from Monroe County to have the Township building serve as a polling location. Brendon Carroll motions to approve the request, Rachel Schickling seconds. Vote: all in favor; motion carries.
7. Discussion Items:
 - a. Discuss Draft Zoning Ordinance Amendment – Towing Business: Lourdes Aponte Reviews the draft Zoning Ordinance Amendment revieing the change of moving Motor Vehicle Services to permitted use from Special exception and adding language to include towing business operations. Rachel Schickling motions to send the Zoning Ordinance Amendment to the Township and County Planning Commission, David Carbone seconds. Vote: Joseph Colyer abstains, all others in favor; motion carries.

~Planning Commission Adjourns at 6:44PM
 - b. Discuss Prior Appointment for Traffic Engineer: Tabled.
 - c. Discuss Pocono Mountain School District Well Maintenance/Ownership: Robert Bartal reviews an email drafted by Autumn Canfield summarizing a meeting with the School District regarding ownership and maintenance. Brendon Carroll motions to direct Harry Coleman to draft an agreement for review, David Carbone seconds. Vote: all in favor; motion carries.

- d. Discuss New Financial Institution for Fawn Ridge Escrow: Autumn Canfield states the account previously with PNC has been closed. The Board has consensus to place Escrow in ESSA.
8. Action Items:
- a. Consider Resolution 2023-005 Authorization to Execute MTF Reimbursement Agreement: Tabled.
 - b. Consider Resolution 2023-006 Appoint Interim Tax Collector: Tabled.
 - c. Consider AFP # 5 for Stillwater Drive Relocation: Brendon Carroll motions to approve the payment in the amount of \$587,256.71, David Carbone seconds. Vote: all in favor; motion carries.
 - d. Consider Appointment for Vacancies: Tabled.
 - c. Consider Proposal for Design of HVAC from Martin and Rodgers: Brendon Carroll has additional questions about the proposal and asks if there is a current CAD file of the Township Building Layout. The Board discusses the proposal and current HVAC issues. Joseph Colyer motions to table, David Carbone seconds. Vote: all in favor; motion carries.
9. Consider February 6, 2023 Bill Pack: Brendon Carroll motions to approve the February 6, 2023 Bill Pack in the amount of \$235,486.85, David Carbone seconds. Vote: all in favor; motion carries.
10. Board of Supervisors Report/Comment: David Carbone states the new regional fire department is underway and directs Crystal Butler to add a space on the committee reports for updates.
11. Public Comment:
- a. Byron Witt of Tunkhannock Township Volunteer Fire Company reads a prepared statement on recent fire calls in the Township.
 - b. Ed Tutrone discusses recent correspondence from TTVFC's Solicitors. He continues discussing manpower for fire calls and the new regional fire department.
 - c. Viki Mebius asks about bringing virtual meetings back. The Board states they are looking into it.
 - d. Rich Daggett asks about the new Stillwater Drive. John Kerrick states he can show him the blue print following the meeting.
 - e. Pat Smonick states he wants the fire company issue resolved.
 - f. Shawn Highline makes a comment about fire service.
12. Adjournment: The meeting adjourns at 7:16PM.

Minutes recorded by Crystal Butler



Bethanne Eisler

Township Secretary