

TOBYHANNA TOWNSHIP BOARD OF SUPERVISORS
SPECIAL MEETING
FEBRUARY 13, 2023

A Special Meeting of the Tobyhanna Township Board of Supervisors (“Board”) was held on January 26, 2023, at the Tobyhanna Township Government Center located at 105 Government Center Way, Pocono Pines, PA 18350.

John Kerrick, David Carbone, Brendon Carroll, Rachel Schickling virtually, and Joseph Colyer, are present. Also present is Solicitor Harry Coleman virtually, Robert Bartal, Manager, and Autumn Canfield, Assistant Manager.


1. John Kerrick calls the meeting to order at 9:09AM, a quorum is present.
2. The Pledge of Allegiance is recited.
3. Announcements: John Kerrick announces an executive session was held on February 13, 2023 from 8:45AM to 9:05AM for Personnel and legal.
4. Discussion Items:
 - a. Discuss Appointments: Brendon Carroll motions to appoint Tia Fritz to the Zoning Hearing Board to fill a 4-year vacated term, David Carbone seconds. Vote: all in favor; motion carries. Brendon Carroll motions to appoint Tom Dudley to the Zoning Hearing Board for a 5-year term, David Carbone seconds. Vote: all in favor; motion carries. The Board tables EDA appointments. John Kerrick states there was a clarification need on the alternate engineer appointment at a previous meeting. Brendon Carroll motions to appoint Keystone Engineering as alternate engineer, David Carbone seconds. Robert Bartal states there are three open projects in which the L & V, the previously appointed traffic engineer, is currently working on and asks the Board if they would like to allow them to finish out those projects. Brendon Carroll amends his motion to allow for L & V to finish out the projects for Tobyhanna Site LLC, 109 Realty, and Pocono Lake Realty, David Carbone amends his second. Vote: , David Carbone, Brendon Carroll, Rachel Schickling, and Joseph Colyer in favor, John Kerrick abstains; motion carries.
5. Action Items:
 - a. Consider Resolution 2023-005 Appoint Interim Tax Collector: Brendon Carroll motions to appoint Gratz Washenik as Interim Tax Collector, David Carbone seconds. Vote: all in favor; motion carries.
 - b. Consider Deed of Easement with SEPOA for Mailbox Area: Brendon Carroll motions to authorize the Chairman and the Manager to sign the Deed of Easement, Joseph Colyer seconds. Vote: all in favor; motion carries.
6. Board of Supervisors Report/Comment: None.

7. Public Comment:

- a. Heidi Pickard asks about fire service and insurance coverage for the business in the township.
- b. Gratz Washenik asks about a resolution for an intermunicipal agreement for a taxing district with Coolbaugh as he also serves as their tax collector. Brendon Carroll motions to enter in to an intermunicipal agreement conditioned on review by the Solicitor, David Carbone seconds. Vote: all in favor; motion carries.

8. Adjournment: The meeting adjourns at 9:19AM.

Minutes recorded by Crystal Butler



Bethanne Eisler
Township Secretary