

TOBYHANNA TOWNSHIP BOARD OF SUPERVISORS
REGULAR BUSINESS MEETING
DECEMBER 19, 2022

The December Regular Business Meeting of the Tobyhanna Township Board of Supervisors (“Board”) was held on December 19, 2022, at the Tobyhanna Township Government Center located at 105 Government Center Way, Pocono Pines, PA 18350.

John Kerrick, David Carbone, Brendon Carroll, Rachel Schickling, and Joseph Colyer are present. Also present is Harry Coleman, Solicitor, Robert Bartal, Manager, and Autumn Canfield, Assistant Manager.

1. John Kerrick calls the meeting to order at 6:00PM, a quorum is present.
2. The Pledge of Allegiance is recited.
3. Announcements: Robert Bartal states an executive session was held on December 19, 2022 from 5:30PM to 5:55PM for personnel and legal.
4. Solicitor’s Report: No report.
5. Manager’s Report:
 - a. Monthly Report from Penn Strategies: Robert Bartal reviews the monthly Penn Strategies Report provided to the Board.
 - b. November Zoning and Septic Report: Robert Bartal reviews the November 2021 and November 2022 zoning and septic report.
6. Committee Reports:
 - a. PMRPC: Brendon Carroll reviews the report stating crime is down for the month but they are still over for the year.
 - b. PMREMS: Joseph Colyer states PMREMS provided a report that has been given to the Board. He also states there has been five new hires and reviews the different positions.
 - c. PSVFC: No report.
 - d. NIDA: Crystal Butler states the Reorganizational Meeting for NIDA will be next March.
 - e. PMCOG: Crystal Butler states there will be a NIMS Overview class next year following the two COG Meetings. If there are any interest in attending to let her know.
 - f. Library: John Bloise reviews the Library Report to include recent projects and activities for the kids.
 - g. STR: Autumn Canfield states applications are being reviewed and discusses enforcement procedures and compliance requests.

- h. DPW/Vehicle Report: Corey Burd reviews the DPW Report and states there are no major vehicle repairs. David Carbone thanks DPW for their snow plowing.

7. Discussion Items:

- a. Discuss Donation Request for Pocono Mountain West Little League: Robert Bartal reviews the request. The Board discusses what donations get made to PMWLL from the Township. David Carbone makes a motion to approve the \$250.00 donation Brendon Carroll seconds. The Board discusses the donation further and decides to table to the next meeting. The motion and the second is rescinded.
- b. Discuss Donation Request for Monroe County Historical Association: Tabled.
- c. Discuss Possible Zoning Ordinance Amendment – Interstate Commercial Overlay: Robert Bartal reviews the possible amendment. Brendon Carroll asks about the overlay and believes it should be a permitted use. Autumn Canfield reviews how overlays work and why it might serve the need for the use. The Board discusses prior Board meetings where this topic was discussed. The Board would like to do a joint meeting with the Planning Commission to discuss further.
- d. Discuss HVAC Evaluation and Estimated Budget Cost: Robert Bartal reviews the evaluation and cost estimate from Martin and Rogers for the HVAC System. The Board would like the representative from Martin and Roger to come in person to discuss the cost estimation.

8. Action Items:

- a. Authorization to Send Act 167 Stormwater Management Plan Renewal to the Township Planning Commission for Review and Comment: Robert Bartal reviews the process for the passing of the Act 167 Plan and comments from the Township engineer in regards to some of the requirement for wetland buffers. Brendon Carroll motions to send to the Township Planning Commission, Joseph Colyer seconds. Vote: all in favor; motion carries.
- b. Ratify Resolution 2022-024 – Fire Companies Training Requirement Extension: Harry Coleman reviews the resolution passed at the previous meeting when it was not an agenda item. Brendon Carroll motions to ratify Resolution 2022-024, Joseph Colyer seconds. Vote: all in favor; motion carries.
- c. Consider Resolution 2022-025 Budget Reappropriations and Supplemental Appropriations: David Carbone motions to approve Resolution 2022-025, Rachel Schickling seconds. Vote: all in favor; motion carries.
- d. Consider Resolution 2022-026 2023 Township Tax Millage Rate: Brendon Carroll motions to approve Resolution 2022-026 and reviews the millage rates, David Carbone seconds. John Kerrick states taxes are remaining the same and not being increased for 2023. Vote: all in favor; motion carries.

9. Treasurer's Report: Brendon Carroll reviews the November Treasurer's Report. David Carbone motions to approve the Treasurer's Report, Rachel Schickling seconds. Vote: all in favor; motion carries.
10. Consider December 19, 2022 Bill Pack: Brendon Carroll motions to approve the bill pack in the amount of \$751,058.89, David Carbone seconds. Vote: all in favor; motion carries.
11. Board of Supervisors Report/Comment:
 - a. Rachel Schickling states she would like an executive session after the meeting.
12. Public Comment:
 - a. Joe Crandall asks about the number of STR Applications. Autumn reviews the status of the STR Applications.
 - b. David Meaney states this will be his last Board Meeting as Chief for PSVFC and gives thanks. The Board thanks him for his service.
 - c. Heino Fetty asks if towers will be invited to participate as a part of the conversation for the zoning amendment for towing.
 - d. Brette Williams states she has a neighbor complaint. Zoning Officer Lourdes Aponte reviews the complaint process that she has been following for this complaint. Harry Coleman will speak with Ms. Williams about her complaint.
 - e. Lauren Pican reviews red cross procedures she teaches to kids and asks the Board to reconsider their position on the cease-and-desist letter for TTVFC.
 - f. Sean Wolf asks about the complaint process.
 - g. Wendy Manley asks about STR Application numbers and complaints. Autumn Canfield reviews the review process for the applications.

13. Adjournment: The meeting adjourns at 6:51PM

Minutes recorded by Crystal Butler


Crystal Butler
Township Secretary

