

TOBYHANNA TOWNSHIP BOARD OF SUPERVISORS
REGULAR BUSINESS MEETING
NOVEMBER 21, 2022

The November Regular Business Meeting of the Tobyhanna Township Board of Supervisors (“Board”) was held on November 21, 2022, at the Tobyhanna Township Government Center located at 105 Government Center Way, Pocono Pines, PA 18350.

John Kerrick, David Carbone, Rachel Schickling, and Joseph Colyer are present. Also present is Harry Coleman, Solicitor, Robert Bartal, Manager, and Autumn Canfield, Assistant Manager. Brendon Carroll is absent.

1. John Kerrick calls the meeting to order at 6:00PM, a quorum is present.
2. The Pledge of Allegiance is recited.
3. Announcements: None.
4. Consider Minutes: David Carbone motions to approve the minutes of the June 28, 2022 Special Meeting for Short Term Rental Ordinance Hearings, Joseph Colyer seconds. Vote: all in favor; motion carries.
5. Solicitor’s Report: Harry Coleman states the Solicitor’s Report has been provided to the Board.
 - a. Ratify Approval for Solicitor to File a Petition on Behalf of the Township for Assessment Appeals: Harry Coleman reviews recently filed assessment appeals for larger commercial properties and recommends the Township be represented and seeks approval from the Board to enter an appearance. Rachel Schickling motions to approve the Solicitor in entering an appearance for the appeals, Joseph Colyer seconds. Vote: all in favor; motion carries.
6. Manager’s Report:
 - a. Monthly Report from Penn Strategies: Robert Bartal reviews the monthly Penn Strategies Report provided to the Board.
 - b. October Zoning and Septic Report: Robert Bartal reviews the October 2021 and October 2022 zoning and septic report.
 - c. Minor Budget Adjustment: Robert Bartal states minor adjustments need to be made to the 2023 budget to account for the recently received COPS Grant and increased projected property tax revenue.
 - d. Reminder for Clymer Library Tree Lighting: Robert Bartal reminds the Board of the Tree Lighting and ask which members would be able to attend. David Carbone and Rachel Schickling will be attending.

7. Committee Reports:

- a. PMRPC: David Carbone states the hiring process has started and they are waiting on some equipment to come in.
- b. PMREMS: Joseph Colyer states PMREMS provided a report that has been given to the Board.
- c. NIDA: No report.
- d. PMCOG: Crystal Butler states bid openings occurred at the previous meeting to include line painting and fuel which the Township did bid quantities for.
- e. Library: John Bloise reviews the Library Report highlighting children and adult services.
- f. STR: David Carbone asks about timeline and requirement for the permit process. Autumn Canfield states they can start the application process even if they do not have all the requirements.
- g. DPW/Vehicle Report: Corey Burd reviews the DPW Report and states they had their first accumulation of snow. He states one snow blower is down and needs repair, but the other blower is operational.

8. Discussion Items:

- a. Discuss Becoming Conservation Partner for Broadhead Watershed Association: Robert Bartal reviews the request from Broadhead Watershed Association to take on a stewardship and become a Partner. The Board has consensus to decline the offer.

9. Action Items: None.

10. October Treasurer's Report: Tabled.

11. Consider November 21, 2022 Bill Pack: David Carbone motions to approve the bill pack in the amount of \$1,038,124.84, Brendon Carroll seconds. Vote: all in favor; motion carries.

12. Board of Supervisors Report/Comment:

- a. David Carbone thanks the DPW for keeping the bike trail clean.

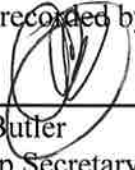
13. Public Comment:

- a. Wendy Manley asks about STR applications and objects to the requirement for commercial general liability.
- b. Alexander Jackson from Broadhead Watershed Association wants to clarify that portions of the Township fall in the Broadhead Watershed.

- c. Karl Diesel asks about STR application correction process. Autumn Canfield states the Township will reach out to the owner when it comes to deficiencies.
- d. Ed Tutrone asks about challenging the new fire ordinance. Harry Coleman states litigation is pending and states TTVFC counsel should reach out to him directly. Ed Tutrone also asks about truck titling. He also asks if the Safety Battalion 1 Report is complete. John Kerrick states the report has not been finalized and the Board is reviewing and asking questions about the report. Ed Tutrone asks about the Fire Relief Funds. Robert Bartal states he has reached out to the Auditor General's Office and the State Fire Commissioner with no determination on the release of those funds at this time. Ed Tutrone also asks about QRS Coverage. Harry Coleman will reach out to the comms center about the QRS calls.

14. Adjournment: The meeting adjourns at 6:30PM

Minutes recorded by Crystal Butler



Crystal Butler
Township Secretary

