

TOBYHANNA TOWNSHIP BOARD OF SUPERVISORS  
REGULAR BUSINESS MEETING  
OCTOBER 17, 2022

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The October Regular Business Meeting of the Tobyhanna Township Board of Supervisors (“Board”) was held on October 17, 2022, at the Tobyhanna Township Government Center located at 105 Government Center Way, Pocono Pines, PA 18350.

John Kerrick, David Carbone, Brendon Carroll, and Joseph Colyer are present. Also present is Harry Coleman, Solicitor, Robert Bartal, Manager, and Autumn Canfield, Assistant Manager. Rachel Schickling is absent.

1. John Kerrick calls the meeting to order at 6:00PM, a quorum is present.
2. The Pledge of Allegiance is recited.
3. Announcements: John Kerrick states an executive session was held on October 3, 2022 from 7:10PM to 7:30PM for legal and October 17, 2022 from 5:30PM to 6:00PM for legal. He also states the STR Permitting Launch date is being pushed to October 17, 2022. Autumn Canfield reviews status of registration letters that were mailed out.
4. Solicitor’s Report: Harry Coleman states his status report has been provided to the Board.
5. Manager’s Report:
  - a. Monthly Report from Penn Strategies: Robert Bartal reviews the monthly Penn Strategies Report provided to the Board.
  - b. September Zoning and Septic Report: Robert Bartal reviews the September 2021 and September 2022 zoning and septic report.
6. Committee Reports:
  - a. PMRPC: No report.
  - b. PMREMS: Joseph Colyer reviews the PMREMS Report.
  - c. NIDA: No report.
  - d. PMCOG: No report.
  - e. Library: John Bloise reviews the library report. He discusses a recent article from a local newspaper.
  - f. STR: No report.
  - g. DPW/Vehicle Report: Corey Burd reviews the DPW Report and states the Gradual has been repaired and noted no other repairs. Robert Bartal discusses bike path sweeping.

7. Discussion Items:
    - a. Discuss Request for ZHB Fee Reimbursement 1115 Cypress Court: Tabled.
  8. Action Items:
    - a. Consider Resolution 2022-021 Implementation of ACT 57 of 2022 - Property Tax Penalties Waiver Provisions: Robert Bartal reviews the tax penalty waiver required by recent state legislation. David Carbone motions to adopt the resolution, Brendon Carroll seconds. Vote: all in favor; motion carries.
    - b. Consider Lease for Officer Printers: Robert Bartal reviews the options for office printers. David Carbone motions to approve the contract extension with Canon, Joseph Colyer seconds. Vote: all in favor; motion carries.
    - c. Consider Planning Module for 224 South Shore Drive, Pocono Lake Preserve: Robert Bartal states the Planning Commission, Zoning Officer and Sewage Enforcement Officer has reviewed the planning module. He continues stating the last step is for the Board of Supervisors to approve the planning module so it may go to DEP for further review and final approval. Brendon Carroll states the review is for ensuring that it meets the guidelines of the township's ordinance such as the zoning and subdivision/land development ordinances. Brendon Carroll motions to approve the planning module, Joseph Colyer seconds. Vote: all in favor; motion carries.
  9. Treasurer's Report: Brendon Carroll reviews the September Treasurer's Report. David Carbone motions to approve the treasurer's report, Joseph Colyer seconds. Vote: all in favor; motion carries.
  10. Consider October 17, 2022 Bill Pack: Brendon Carroll motions to approve the bill pack in the amount of \$443,020.45, David Carbone seconds. Vote: all in favor; motion carries.
  11. Board of Supervisors Report/Comment: None.
  12. Public Comment:
    - a. Robert Gavis asks about fire coverage status. David Meaney states Pocono Summit Volunteer Fire Company would be the primary. Robert Gavis asks about the STR ordinance and occupancy.
    - b. Wendy Manley asks about the announcement at the beginning of the meeting. Autumn Canfield reviews the status again for the notification letters for the STR Permitting. Wendy Manley asks about the STR Committee. Harry Coleman states there is ongoing litigation and will revisit the idea of the committee at a later date.
  13. Adjournment: The meeting adjourns at 6:28PM
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Minutes recorded by Crystal Butler

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Crystal Butler  
Township Secretary

