

TOBYHANNA TOWNSHIP BOARD OF SUPERVISORS
BUDGET MEETING
OCTOBER 11, 2022

The October Budget Meeting of the Tobyhanna Township Board of Supervisors (“Board”) was held on October 11, 2022, at the Tobyhanna Township Government Center located at 105 Government Center Way, Pocono Pines, PA 18350.

John Kerrick, Brendon Carroll, Rachel Schickling, and Joseph Colyer are present. Also present is Robert Bartal, Manager, and Autumn Canfield, Assistant Manager. David Carbone is absent.

1. John Kerrick calls the meeting to order at 6:00PM, a quorum is present.
2. The Pledge of Allegiance is recited.
3. Announcements: None.
4. Budget Session Business:
 - A. 2023 Township Budget Discussion: Robert Bartal reviews the second budget session discussion topics. He states there will be no review of the Public Improvement Fund as it is not prepared yet.
 1. General Fund Edits: Robert Bartal reviews edits made to the General Fund from the previous meeting. He states the Board needs to decide how they would like to proceed with legacy donations. The Board discusses possible legacy donations. Rachel Schickling states she would like to keep donations within the Township. The Board also discusses repairs to Hungry Hill. Robert Bartal discusses police services to include an increased cost of service. He states the Township should maintain the same number of service hours for the Police Department.

Robert Bartal continues with the request from PMREMS stating he recommends contributing \$17,000 to help with increasing costs. The Board has consensus to move forward with that contribution.
 2. Library Fund Review: Robert Bartal reviews the Library Fund and previous meeting discussions on possibly increasing the mileage rate. He states a calculation of the different levels of possible mileage rates have been provided to the Board for their review. Greg Romulus reviews the different rates. The Board discusses mileage rates for the Library Fund. The Board will continue this discussion at the next budget meeting.
 3. Fire Fund Review: Robert Bartal reviews the Fire Fund and discusses the different contributions to the fire companies. He continues by stating he recommends making no changes to this account at this time.
 4. Sewer Fund Review: Robert Bartal states that the sewer fund is an inactive fund and recommends closing this account out. Autumn Canfield and Crystal Butler state money coming in is for payment of prior sewer money is owed and expenses are for recording satisfactions for

liens. Robert Bartal recommends this fund be maintained throughout the year and discuss closure in 2024.

5. Sewer District 1 Review: Robert Bartal reviews the account activity for this fund describing it as a pass through for Kalahari's sewer usage through agreements.

6. Non-Uniformed Pension Fund Review: Robert Bartal and Greg Romulus review the non-uniformed pension fund stating there was an approximate loss of \$465,000 of investments through September. Brendon Carroll states the fund was originally overfunded. Robert Bartal states that a lot of investment accounts have taken hits in the past year.

7. Capital Reserve Fund Review/Input: Robert Bartal discusses priorities for the Capital Reserve Funds to include updating camera systems, and park updates to include the footbridge at Austin T. Blakeslee Park. He continues with discussions on a possible pickleball court at Blanche Price Park. He also reviews Township building work that needs to be completed. He asks the Board for any additional priorities for the Capital Reserve Fund. The Board discusses looking over the Main Lodge Building for work that needs to be completed.

8. Highway Aid Fund Review: Robert Bartal reviews the Highway Aid Fund discusses line painting and road paving costs for 2023. He discusses increased costs for those projects. The board discusses different options to extend the life of the roads. Rachel Schickling asks the bike and hike trail on route 940 and the gravel in the lane. Robert Bartal explains the state is responsible for maintaining the road and the township maintains the bike lane markings. The Board discusses sweeping for the bike lane.

9. ARP Fund Review: Robert Bartal reviews the American Rescue Plan Fund stating they have until December 1st, 2024, to spend the money. He states he is anticipating a large portion of those monies to go to revamping the HVAC system.

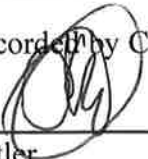
The Board reviews the meeting's discussions to include the cost for police services and the library mileage rate. They continue to discuss mileage rate for the library versus contributions. Brendon Carroll asks if the Board would like to sit with Greg Romulus two at a time to discuss the library mileage rate.

5. Board of Supervisors Report/Comment: None.

6. Public Comment: None.

7. Adjournment: The meeting adjourns at 6:48PM

Minutes recorded by Crystal Butler



Crystal Butler
Township Secretary