

TOBYHANNA TOWNSHIP BOARD OF SUPERVISORS
REGULAR BUSINESS SESSION
SEPTEMBER 6, 2022

The September Regular Business Meeting of the Tobyhanna Township Board of Supervisors (“Board”) was held on September 6, 2022, at the Tobyhanna Township Government Center located at 105 Government Center Way, Pocono Pines, PA 18350.

John Kerrick, David Carbone, Brendon Carroll, Rachel Schickling, and Joseph Colyer are present. Also present is Solicitor Harry Coleman, Robert Bartal, Manager, and Autumn Canfield, Assistant Manager.

1. John Kerrick calls the meeting to order at 6:00PM, a quorum is present.
2. The Pledge of Allegiance is recited.
3. Announcements: John Kerrick announces an executive session was held on August 15, 2022 from 7:20PM to 7:35PM for legal and September 6, 2022 from 5:00PM to 6:00PM for legal. He also announces the Township’s Fall Clean Up will be on September 10, 2022 from 11:00AM to 2:00PM and for more information visit the website.
4. Consider Minutes: Brendon Carroll motions to approve the minutes of August 1, 2022 Regular Business Meeting, and the minutes of August 11, 2022 Joint Meeting of the Board of Supervisors and Planning Commission, Joseph Colyer seconds. Vote: all in favor; motion carries.
5. Solicitor’s Report: Harry Coleman states there is no report.
6. Manager’s Report:
 - a. Legacy Donation – TEC Trunk or Treat: Robert Bartal reviews the Legacy Donation stating \$400.00 has been budgeted for the donation.
 - b. Update on 2022 Road Paving Project: Robert Bartal updates the Board that the paving project is complete.
 - c. (Not an Agenda Item) Robert Bartal reminds the Board that Panther Waste will be closed on September 17th, 2022.
7. Discussion Items:
 - a. Discuss KOZ Pilot Program: Robert Bartal and Greg Romulus review the current program and requests to increase the payment in lieu of taxes to 105% of the 2016 valuation. Rachel Schickling motions to improve the increase to 105%, Brendon Carroll seconds. Vote: all in favor; motion carries.

8. Action Items:

- a. Consider Resolution 2022-019 LSA Grant and Funding Commitment Letter: Robert Bartal reviews the request. Brendon Carroll motions to approve the resolution for the LSA Grant in the amount \$500,000.00 and designate John Kerrick and David Carbone as signers, and approval of funding commitment letter, David Carbone seconds. Vote: all in favor; motion carries.
 - b. Consider Resolution 2022-020 Amending Fee Schedule: Tabled.
 - c. Consider Authorization to Advertise Tree Trimming Bid: Crystal Butler states a list has been provide for review along with the bid documents. She asks the Board what they want the completion date for the project to be. The Board has consensus for the completion date to be April 1st, 2023. Brendon Carroll motions to authorize to advertise the Tree Trimming Bid, Joseph Colyer seconds. Vote: all in favor; motion carries.
 - d. Consider Support Letter for PMRPD LSA Grant: Brendon Carroll reviews the request from PMRPD. John Kerrick states the LSA grant process is a competitive grant which the township is also applying for. Jason Fitzgerald states there are limited funds available for those kinds of grants. Brendon Carroll states the amount PMRPD is requesting is minimal. Brendon Carroll motions to authorize the Manager to draft and sign a support Letter for PMRPD LSA Support Letter, David Carbone seconds. Vote: all in favor; motion carries. The Board directs Robert Bartal to draft a letter of support.
 - e. Consider Renewal with PennStrategies for Grant Writing and Lobbying Services: Jason Fitzgerald reviews past work completed and administrated under the current contract. He continues stating there is an increase of \$500.00 per month for the renewal contract. Brendon Carroll motions to approve the renewal, Rachel Schickling seconds. Vote: all in favor; motion carries.
 - f. Consider Approval for Adjusted Reilly Invoice #2 for Construction Inspection Services for Hudock Road Relocation Project in the Amount of \$12,846.47: Rachel Schickling motions to accept and approve the adjusted invoice in the amount of \$12,846.47, Brendon Carroll seconds. Vote: David Carbone, Brendon Carroll, Rachel Schickling, and Joseph Colyer in favor, John Kerrick abstains; motion carries.
 - g. Consider Proclamation for Eugene Edgar Kerrick Jr.'s 100th Birthday: Brendon Carroll reads the proclamation and motions to approve, David Carbone seconds. Vote: David Carbone, Brendon Carroll, Rachel Schickling, and Joseph Colyer in favor, John Kerrick abstains; motion carries.
9. Consider September 6, 2022 Bill Pack: seconds. David Carbone motions to approve the bill pack in the amount of \$240,141.49, Joseph Colyer seconds. Vote: all in favor; motion carries.
10. Board of Supervisors Report/Comment: None.

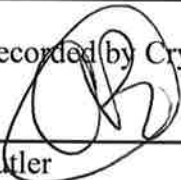
11. Public Comment:

- a. Wendy Manley asks about the proposed Short Term Rental Fees. She also asks about required information for the STR permit process and enforcement.
- b. Michael Camino asks about camps cottages and cabins in regards to the STR Ordinance. The Board discusses definitions and description in different codes.
- c. Vickie Mebus asks about septic inspections company for the STR Ordinance in which she received a notice from her HOA.
- d. Heather McCarin asks about STR fees. Autumn Canfield reviews the proposed fees and time frame. The Board discusses compliancy dates.
- e. Michael Camino reads UCC definition of cabin.
- f. Wendy Manley asks about residential districts and zoning designation.
- g. Charles Francis asks if the Board has been in contact with Kalahari about paid fire company. The Board answers no.
- h. Vickie Mebus discusses speeding on Old Route 940.
- i. Ed Tutrone asks about dispatching for township fire calls.
- j. Joseph Buono expresses concerns about ponding water on Aspen Road.
- k. Lloyd Vought makes a comment about fire coverage and response time. He also asks about John Kerrick's early abstains on Action Item F.
- l. John Buzz expresses concerns about fire coverage with boat access.
- m. Chris Daggett asks about response times. David Carbone states response times are being monitored and are approximately the same. Chris Daggett asks why the ordinance was put in place. The Board explains the ordinance is for accountability and discusses the process for drafting the amendment.
- n. Chris Bome discusses his fire training.
- o. Richard Daggett asks about the Fire Ordinance and if there are any similar ordinances in other townships. He asks about outside services who pushed for paid fire.
- p. Richard Tomer expresses concerns about fire coverage and fire insurance.
- q. Tracey McGraff expresses concern about response times for the township. She states the Board should allow TTVFC to be second due.
- r. Kate Paporazzo expresses concerns about fire coverage and wants TTVFC back on call.

- s. Autumn Canfield reads a question from the virtual room about fir chief selection and the ordinance.
- t. Brendon Carroll asks TTVFC about equipment ownership and taxpayers' dollars. Ed Tutrone states the fire department is a 501(c)3 and owns the equipment. He continues stating not all of it was paid with Tobyhanna Township tax money. Brendon Carroll asks how much is paid with tax money. Ed Tutrone states 42% is paid with tax money. Ownership of equipment is discussed.

12. Adjournment: The meeting adjourns at 7:40PM.

Minutes recorded by Crystal Butler



Crystal Butler
Township Secretary