

TOBYHANNA TOWNSHIP BOARD OF SUPERVISORS
REGULAR BUSINESS MEETING
SEPTEMBER 19, 2022

The September Regular Business Meeting of the Tobyhanna Township Board of Supervisors (“Board”) was held on September 19, 2022, at the Tobyhanna Township Government Center located at 105 Government Center Way, Pocono Pines, PA 18350.

John Kerrick, Brendon Carroll, Rachel Schickling virtually, and Joseph Colyer are present. Also present is Harry Coleman, Solicitor, Robert Bartal, Manager, and Autumn Canfield, Assistant Manager. David Carbone is absent.

1. John Kerrick calls the meeting to order at 6:00PM, a quorum is present.
2. The Pledge of Allegiance is recited.
3. Announcements: John Kerrick states a budget meeting will be held on September 27, 2022 at 6:00PM. He also states an executive session was held on September 15, 2022 from 5:00PM to 6:30PM for legal.
4. Solicitor’s Report: Harry Coleman states his report has been provided to the Board. He continues stating a report from Special Counsel on Kalahari will be forth coming.
5. Manager’s Report:
 - a. Monthly Report from Penn Strategies: Robert Bartal reviews the monthly Penn Strategies Report provided to the Board.
 - b. August Zoning and Septic Report: Robert Bartal reviews the August 2021 and August 2022 zoning and septic report.
6. Committee Reports:
 - a. PMRPC: Brendon Carroll states call volume is down. He continues stating the Township was under 23 hours for the month and over 65 hours for the year. He continues stating they have been discussing the budget and appears there may be an increase of about 12.5 percent for next year.
 - b. PMREMS: Joseph Colyer states PMREMS meeting is on Thursday and will provide a report at the next meeting.
 - c. NIDA: No report.
 - d. PMCOG: No report.
 - e. Library: John Bloyce reviews the library report. H also reviews the upcoming programs and events.
 - f. STR: No report.

- g. DPW/Vehicle Report: Corey Burd reviews the DPW Report and states the Gradual needs a repair and will cost about \$4,200.00 to repair. He reviews the Gradual's equipment history. Rachel Schickling asks about a discrepancy with equipment hours. Corey Burd states one of the pieces of equipment had to get a corrected reading from the technician.

7. Discussion Items: None.

8. Action Items:

- a. Consider Resolution 2022-020 Amending Fee Schedule: Brendon Carroll reviews the changes and motions to approve the fee schedule, Joseph Colyer seconds. Wendy Manley asks about the cost for the STR fees. The Board discusses the process for estimating the fees and states the costing analysis can be shared with the public. Vote: Brendon Carroll, Rachel Schickling, and Joseph Colyer in favor, John Kerrick abstains; motion carries.
- b. Consider 2023 Minimum Municipal Obligation: Robert Bartal review the MMO for 2023 stating it will be \$55,097.00. Brendon Carroll motions to approve the 2023 MMO, Joseph Colyer seconds. Vote: all in favor; motion carries.
- c. Consider Bureau Veritas Lease Renewal: Robert Bartal reviews the lease renewal. Brendon Carroll motions to approve the lease renewal, Joseph Colyer seconds. Vote: all in favor; motion carries.
- d. Consider Authorization to Advertise 2022-2023 Winter Ops Bid: Robert Bartal reviews the bid specs stating this year they are eliminating the tri axle for a tandem axle and advertising for the same 800 hours as the previous year. Brendon Carroll motions to authorize the advertisement for the bid, Joseph Colyer second. Vote: all in favor; motion carries.
- e. Consider Authorization to Advertise STR Ordinance Amendment: Harry Coleman reviews the minor changes for the ordinance amendment to include the removal of exemptions for camps, cabins, and cottages. Autumn Canfield reviews the removal of the requirement for "will serve" letters from central sewer systems. Crystal Butler reviews the removal of the reference to the 'Monroe County Assessor' as it pertains to the floor plan. Brendon Carroll motions to authorize to advertise the ordinance amendment, Joseph Colyer seconds. Joe Crandall is in favor of the proposed changes. Michael Camino asks about the removal of the exemption and recent right to know requests. He also asks about possible enactment dates for the amendment. Crystal Butler and Autumn Canfield state the tentative new launch date for the STR programing is being pushed back to October 11th. Chrissa Yaccinaro asks about prior nonconformity. The Board discusses conforming and non-conforming uses. Michael Camino asks about the cost of the program. Autumn Canfield states she does not have those numbers in front of her but is on the costing analysis. Joe Crandall has a complaint on an STR and asks about the enactment date. Jill Siegel asks about the condition of septic systems for older homes. Vote: Brendon Carroll, Rachel Schickling, and Joseph Colyer in favor, John Kerrick abstains; motion carries.

9. Treasurer's Report: Brendon Carroll reviews the August Treasurer's Report. Brendon Carroll motions to approve the treasurer's report, Joseph Colyer seconds. Vote: all in favor; motion carries.
 10. Consider September 19, 2022 Bill Pack: Brendon Carroll motions to approve the bill pack in the amount of \$957,686.14, Joseph Colyer seconds. Vote: all in favor; motion carries.
 11. Board of Supervisors Report/Comment: None.
 12. Public Comment:
 - a. Ed Tutrone asks about the court ordered mediation and grant services. He asks what happens to grants already awarded to the fire company that the grant writer was administering. The Board will need to look into the grant administration.
 - b. Tracy McGraf asks about second due for TTVFC and the Safety Battalion 1 Report. She also states that PSVFC has been speeding when responding to fire calls. She states she wants TTVFC back in service.
 - c. Bob McGraf states paid fire service is expensive and wants to know where that money would come from.
 - d. Mike Erlsten asks about the recently passed fire ordinance and wants the fire company and Board to work together.
 - e. Ed Tutrone discusses 2nd due. The Board states the Fire Ordinance was about accountability and if the fire company was willing to follow the ordinance, they would put them back in service.
 - f. Vikki Mebius states she wants the Board to work with the fire company. She also states there is still speeding on Old Route 940. Robert Bartal states he spoke with the Police Chief about the speeding. Vikki Mebius states there is some broken park equipment in Blanche Price Park and thinks its time for new equipment.
 - g. Richard Daggett asks about radios, insurance services for protection class of the township. He also asks about the parks plan.
 13. Adjournment: The meeting adjourns at 7:23PM
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Minutes recorded by Crystal Butler



Crystal Butler
Township Secretary

