

TOBYHANNA TOWNSHIP BOARD OF SUPERVISORS
REGULAR BUSINESS SESSION
AUGUST 1, 2022

The August Regular Business Meeting of the Tobyhanna Township Board of Supervisors (“Board”) was held on August 1, 2022, at the Tobyhanna Township Government Center located at 105 Government Center Way, Pocono Pines, PA 18350.

John Kerrick, David Carbone, Brendon Carroll, and Joseph Colyer are present. Also present is Solicitor Harry Coleman, Robert Bartal, Manager, and Autumn Canfield, Assistant Manager. Rachel Schickling virtually arrives at 6:05PM.

1. John Kerrick calls the meeting to order at 6:00PM, a quorum is present.
2. The Pledge of Allegiance is recited.
3. Announcements: John Kerrick announces an executive session was held with the EDA on August 1, 2022 from 5:30PM to 6:00PM for legal and real estate. He also announces tomorrow is the National Night Out Event and to see the website for more details.
4. Solicitor’s Report: Harry Coleman reviews the Solicitor’s Report and states the Stormwater Maintenance Agreement for the Kalahari EQ Tank Land Development has been prepared and is ready for Board approval. Brendon Carroll motions to approve the agreement, Joseph Colyer seconds. Vote: David Carbone, Brendon Carroll, and Joseph Colyer in favor, John Kerrick abstains; motion carries.
5. Manager’s Report: Robert Bartal reviews the Manager’s report.
 - a. Pick Up the Poconos – Fall Clean up: Robert Bartal states Pick Up the Poconos will be holding their Fall Clean up on September 24, 2022.
 - b. Safety Battalion 1 Request for 1 Month Extension: Robert Bartal reviews the request from Safety Battalion 1. David Carbone motions to approve the 1 month extension, Brendon Carroll seconds. Vote: all in favor; motion carries.
 - c. PMREMS Regional Round Up Legacy Donation: Robert Bartal reviews the Legacy Donation request stating this has already been budgeted for 2022. Robert Bartal also reminds the Board of the Clymer Library event on Wednesday.
6. Discussion Items:
 - a. Discuss Budget Meeting Dates: Robert Bartal reviews the proposed dates for this year’s budget meetings. Rachel Schickling arrives virtually. Joseph Colyer motions to tentatively accept the proposed dates, David Carbone seconds. Vote: all in favor; motion carries.
7. Action Items:

- a. Consider Proclamation for National Night Out 2022: John Kerrick reviews the proclamation. David Carbone motions to approve the proclamation, Brendon Carroll seconds. Vote: all in favor; motion carries.
 - b. Consider Approval for Reilly Invoice #2 for Construction Inspection Services for Hudock Road Relocation Project in the Amount of \$25,692.94: Ken Carey reviews the second invoice from Reilly for the Hudock Road Relocation Project. Brendon Carroll states he would like to negotiate the cost as it was above the previously approved proposal. David Carbone motions to table, Joseph Colyer seconds. Vote: David Carbone, Brendon Carroll, Rachel Schickling, and Joseph Colyer in favor, John Kerrick abstains; motion carries.
 - c. Consider Proposal from Reilly for Close Out Inspection Services on Hudock Road in the amount of \$3,200.00: This item was also tabled pending discussion from previous agenda item.
 - d. Consider Approval of Short Term Rental Enforcement Services: Robert Bartal states only one proposal was received from Bureau Veritas for enforcement services for STRs. Brendon Carroll motions to approve Bureau Veritas' proposal in the amount of \$55.00 an hour during business hours and \$225.00 per hour for after hours enforcement, David Carbone seconds. John Kerrick asks about the length of the contract. Autumn Canfield states the contract is for the remainder of this year after enactment with optional 1 year renewals after. Joe Crandall asks about procedures for enforcement. Harry Coleman and Autumn Canfield reviews a general outline of procedure with GOVOS's portal for STR and possible follow up enforcement. Vote: all in favor; motion carries.
 - e. Consider Approval of List of Roads for Tree Trimming and Paving for 2023: David Carbone motions to approve the list as presented and to include roads previously put out on the 2022 Tree Trimming where no bids were received, Joseph Colyer seconds. Vote: all in favor; motion carries.
 - f. Ratify Resolution 2022-016 – Planning Module for Dunne Manning Land Development: Crystal Butler reviews the resolution starting the Board has already approved the planning module and this was the corresponding resolution. David Carbone motions to ratify the resolution, Brendon Carroll seconds. Vote: all in favor; motion carries.
 - g. Consider Fire Tax Resolution: David Carbone motions to table this item, Brendon Carroll seconds. Ed Tutrone asks about a meeting with both fire companies to go over the resolution. The Board directs the staff to schedule a meeting. Vote all in favor; motion carries.
8. Consider August 1, 2022 Bill Pack: David Carbone motions to approve the bill pack in the amount of \$156,950.70, Brendon Carroll seconds. Vote: all in favor; motion carries.
 9. Board of Supervisors Report/Comment:
 - a. David Carbone provides an update on the dog park and a soft opening.

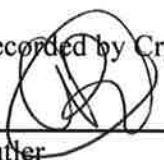
- b. Rachel Schickling compliments the new urgent care in Pocono Summit. She also states there is debris in the Bike Path on Route 940.

10. Public Comment:

- a. Ed Tutrone requests \$83,391.79 from the Fire Tax Fund to put towards the aerial fire truck. The Board discusses setting up another meeting with TTVFC to discuss the fire tax resolutions and ordinance.
- b. Wendy Manley asks for an update on the short term rental program and more information on enforcement. She also asks about the makeup of the short term rental committee. The Board gives an update on the start up of the short term rental program.

11. Adjournment: The meeting adjourns at 6:31PM.

Minutes recorded by Crystal Butler



Crystal Butler
Township Secretary

