

TOBYHANNA TOWNSHIP BOARD OF SUPERVISORS
REGULAR BUSINESS SESSION
JULY 5, 2022

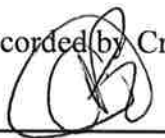
The July Regular Business Meeting of the Tobyhanna Township Board of Supervisors (“Board”) was held on July 5, 2022, at the Tobyhanna Township Government Center located at 105 Government Center Way, Pocono Pines, PA 18350.

John Kerrick, David Carbone, Brendon Carroll, Rachel Schickling, and Joseph Colyer are present. Also present is Solicitor Harry Coleman, Robert Bartal, Manager, and Autumn Canfield, Assistant Manager.

1. John Kerrick calls the meeting to order at 6:00PM, a quorum is present.
2. The Pledge of Allegiance is recited.
3. Announcements: John Kerrick announces Phase I of the I-380 Project will begin July 18, 2022. He also states that letters of interest are being accepted for the Short Term Rental Committee.
4. Solicitor’s Report: Harry Coleman reviews the Solicitor’s Report giving an update on the library tax information and recent enforcement matters.
5. Manager’s Report: Robert Bartal reviews the Manager’s Report and states multiple complaints were received regarding fireworks at Locust Ridge Ball Field. He also states that request for proposals were sent out for Short Term Rental Enforcement.
6. Discussion Items:
 - a. Xavier Landscaping Request for Change in Procedure for Land Development: Harry Coleman reviews the request from the owner who to have a building permit issued before getting approval for Land Development. John Kerrick states the Township Engineer has completed a review of the plans and recommended approval. Brendon Carroll motions to approve a modification in the procedure of Land Development for Xavier Landscaping stating any erroneous installation of the development would be the owner’s responsibility to address, David Carbone seconds. Crystal Butler clarifies that a Zoning and Septic Permit will also need to be issued with the Building Permit and the owner would still need to go through the Land Development process. The Board confirms. Vote: David Carbone, Brendon Carroll, and Rachel Schickling in favor, John Kerrick and Joseph Colyer abstains; motion carries.
 - b. Cooperative Agreement with Pocono Mountain School District Regarding Wells: Autumn Canfield reviews the need for the cooperative agreement and seeks permission from the Board to begin working on the agreement. Brendon Carroll motions for Autumn Canfield to begin working with the school on the agreement, Joseph Colyer seconds. Vote: all in favor; motion carries.
7. Action Items:

- a. Consider Resolution 2022-015 Budget Reappropriations: Autumn Canfield reviews the process for reappropriations. Brendon Carroll motions to approve the resolution for reappropriations in the amount of \$95,512.15, David Carbone seconds. Vote: all in favor; motion carries.
 - b. Consider Approval of the 2021 Township Audit: David Carbone motions to approve the 2021 Township Audit, Brendon Carroll seconds. Vote: all in favor; motion carries.
 - c. Consider Approval of the 2021 Township DCED Audit Report: David Carbone motions to approve the 2021 Township DCED Audit Report, Brendon Carroll seconds. Vote: all in favor; motion carries.
 - d. Consider Adjusted IRS Mileage Rate: Brendon Carroll motions to approve the IRS Mileage Rate in the amount of \$0.625, Joseph Colyer seconds. Vote: all in favor; motion carries.
 - e. Kalahari Request for Act 537 Update: Brad Gilbert reviews the request and states discussions continue between Pocono Manor Investors and Pocono Township in regard to needed EDUs. Autumn Canfield asks Brad Gilbert if Kalahari plans to do a component or a full update to the Act 537. Brad Gilbert states more information will be needed before deciding. The Board takes no action.
8. Consider July 5, 2022 Bill Pack: seconds. David Carbone motions to approve the bill pack in the amount of \$147,523.44, Joseph Colyer seconds. Vote: all in favor; motion carries.
 9. Board of Supervisors Report/Comment:
 - a. David Carbone provides an update on the dog park.
 - b. Rachel Schickling asks if dogs are allowed on the Bike Trail. Autumn Canfield states the only restriction is motorized vehicles.
 10. Public Comment:
 - a. Ed Tutrone states the fire company is working on getting together a list of dates for a meeting with the Board. He also states loan document will be coming shortly. The Board and Ed Tutrone discuss the fire companies website and Facebook posts.
 11. Adjournment: The meeting adjourns at 6:30PM.

Minutes recorded by Crystal Butler


Crystal Butler
Township Secretary