

TOBYHANNA TOWNSHIP BOARD OF SUPERVISORS
REGULAR BUSINESS SESSION
MAY 16, 2022

The May Regular Business Meeting of the Tobyhanna Township Board of Supervisors (“Board”) was held on May 16, 2022, at the Tobyhanna Township Government Center located at 105 Government Center Way, Pocono Pines, PA 18350.

John Kerrick, David Carbone, Brendon Carroll, Rachel Schickling, and Joseph Colyer are present. Also present is Harry Coleman, Solicitor, Robert Bartal, Manager, and Autumn Canfield, Assistant Manager.

1. John Kerrick calls the meeting to order at 6:03PM, a quorum is present.
2. The Pledge of Allegiance is recited.
3. Announcements: Autumn Canfield states an executive session was held on May 12, 2022 from 5:30PM to 6:25PM for legal matters and on May 16, 2022 from 5:00PM to 6:00PM for legal.
4. Consider Minutes: David Carbone motion to approve the minutes of April 4, 2022 Regular Business Meeting and the April 18, 2022 Regular Business Meeting, Brendon Carroll seconds. Alex Jackson asks where the minutes are available. Crystal Butler states they will be available once approved. Vote: all in favor; motion carries.

David Carbone motions to enter a short executive session, Brendon Carroll seconds. Vote: all in favor; motion carries. The Board steps into an executive session at 6:05PM and returns at 6:10PM

5. Solicitor’s Report:

- a. Public Hearing – Proposed Zoning Ordinance Amendment RR to CI: Harry Coleman reviews the request for the zoning change and the procedures for the public hearing. He also states a stenographer is present for the recordation of the public hearing. David Carbone motions to open the hearing, Joseph Colyer seconds. Vote: all in favor; the hearing is open.

Mike Kaspszyk, representative for Pennsylvania Glacial Till, reviews the request to change a property located on Caughbaugh Road from Rural Residential (RR) to Commercial Industrial (CI). He has Mike Chrysanthopoulos and Daniel Wash testify to the current use and the proposed zoning change. Harry Coleman opens the hearing for public comment.

Richard Troscianecki objects to the changes and discusses the surrounding environmental impact.

Kim Briggs Olizarowicz asks the Board to listen to the residents of the Township.

Abby Jones states she is with PennFutures and objects to the changes.

Barbara Smith states she is with North Pocono Care and the request is consider spot zoning.

Ellen Lott states this request will not be consistent with the township's and county's plans and would be spot zoning.

Alex Jackson states he is a member of Tunkhannock Township Planning Commission and defines spots zoning and recommends a subdivision of the industrial section.

Jeremey Connor objects to the change and the impact to the surrounding environment.

Mike Kaspszyk summarizes the request from Pennsylvania Glacial Till and states the size of the 400 acre parcel makes it difficult to call this rezoning spot zoning. He continues stating the applicant would be willing to defend the township in any appeal, if approved.

Rachel Schickling motions to close the hearing, David Carbone seconds. Vote: all in favor; the hearing is closed.

David Carbone motions to deny the Zoning Ordinance Amendment Request for rezoning, Brendon Carroll seconds. Vote: David Carbone, Brendon Carroll, Rachel Schickling, and Joseph Colyer in favor, John Kerrick abstains, the amendment is denied.

Harry Coleman also reviews the upcoming Zoning Hearing Board for Dunne Manning in the I-380 Project area and asks the Board to have a support letter issued for Dunne Manning to the Zoning Hearing Board. David Carbone motions to authorize the Manager to issue a letter of Support for Dunne Manning to the Zoning Hearing Board, Joseph Colyer seconds. Vote: all in favor; motion carries.

6. Manager's Report:

- a. Monthly Report from Penn Strategies: Robert Bartal reviews Penn Strategies Report with corrections stating it has been provided in the Boards binder.
- b. April Zoning and Septic Report: Robert Bartal reviews the Zoning and Septic Report for April 2021 and April 2022.
- c. Clymer Library Brunch and House Tour – Legacy Donation: Robert Bartal reviews the request from the Library and states the money has been budgeted for the legacy donation.
- d. Clymer Library Maintenance Invoice Request in the Amount of \$2,000.00: Robert Bartal reviews the request from the Library and states the maintenance invoice is for \$2,458.00. He continues stating the budget for the library maintenance is \$2,000.00 and the Library says they will cover the remainder.
- e. COG Springer Dinner Announcement: Robert Bartal reviews the announcement and asks the Board to reach out to him if they are interested in attending.

7. Committee Reports:

- a. PMRPC: Brendon Carroll reviews the report and states the township is over 59 hours for the month and 115 hours for the year.
- b. PMREMS: Joseph Colyer states the report has been provided and to let him know if they have any questions.
- c. EDA: Rachel Schickling states there is a potential buyer for the EDA property and no other new information.
- d. NIDA: Crystal Butler states the meeting is next month.
- e. PMCOG: Crystal Butler states there is no additional information on the radios but the fire chief's association will be meeting with the fire companies to ensure the number of radios are accurate.
- f. Library: John Bloyce reviews the report to include visits from school students, and adult yoga classes.
- g. STR: John Kerrick states a hearing is being set up and a date will be posted soon.
- h. DPW/Vehicle Report: Corey Burd reviews the DPW report and discusses the maintenance issues with the some of the equipment and an update on HVAC proposals.


8. Discussion Items: None.

9. Action Items:

- a. Consider Grant Match Requirement for GTRP and LSA and Authorize Manager to Sign Funding Commitment Letters and Waiver Request Letter: Robert Bartal reviews the funding and request stating there will be a \$24,672.00 shortage. Brendon Carroll approves the grant match in the amount of \$37,500 and authorizes the Manager to sign the commitment letters and waiver request, David Carbone seconds. Vote: all in favor; motion carries.
- b. Consider Appointing Traffic Engineer for 2022: Rachel Schickling motions to approve L&V Engineering at \$90.00 an hour for traffic engineering, David Carbone seconds. Brendon Carroll asks if Pennoni should be considered because of their familiarity with the township. John Kerrick states L&V has been the traffic engineer since 2009. Vote: all in favor; motion carries.
- c. Award 2022 Road Paving Bid: Robert Bartal reviews the bid information and states H&K was the lowest Base Bid. Brendon Carroll motions to approve H&K for the Base Bid in the amount of \$697,100.64 plus Harvest Lane from the Additional Bid for a total of approximately \$771,166.00 with the possibility of adding State Avenue if there are any changes in the price of materials, Rachel Schickling seconds. Vote: all in favor; motion carries.

10. Treasurer's Report: Brendon Carroll reviews the April Treasurer's Report. Rachel Schickling motions to approve the treasurer's report, Joseph Colyer seconds. Vote: all in favor; motion carries.
 11. Consider May 16, 2022 Bill Pack: Brendon Carroll motions to approve the bill pack in the amount of \$525,304.50, Joseph Colyer seconds. Vote: all in favor; motion carries.
 12. Board of Supervisors Report/Comment: None.
 13. Public Comment:
 - a. Michael Camino asks for an update on STR.
 - b. Joseph Buono states there are drainage issues at his home in the township and he wants an EPA Impact Study.
 - c. Heidi Pickard asks about the zoning ordinance amendment for the STR.
 14. Adjournment: The meeting adjourns at 7:41PM
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Minutes recorded by Crystal Butler



Crystal Butler
Township Secretary