

TOBYHANNA TOWNSHIP BOARD OF SUPERVISORS
REGULAR BUSINESS SESSION
APRIL 18, 2022

The April Regular Business Meeting of the Tobyhanna Township Board of Supervisors ("Board") was held on April 18, 2022, at the Tobyhanna Township Government Center located at 105 Government Center Way, Pocono Pines, PA 18350.

John Kerrick, David Carbone virtually, Brendon Carroll, Rachel Schickling, and Joseph Colyer are present. Also present is Harry Coleman, Solicitor, Robert Bartal, Manager, and Autumn Canfield, Assistant Manager.

1. John Kerrick calls the meeting to order at 6:00PM, a quorum is present.
2. The Pledge of Allegiance is recited.
3. Announcements: John Kerrick states an executive session was held on April 4, 2022 from 5:30PM to 6:00PM for legal matters, April 4, 2022 from 6:55PM to 7:35PM for legal matters, and April 11, 2022 from 6:00PM to 7:05PM for real estate. John Kerrick also announces a conference was held with PSVFC on April 13, 2022 from 6:00PM to 7:10PM in preparation of a Fire Ordinance update, no minutes were taken and no decision were made.
4. Consider Minutes: Brendon Carroll motion to approve the minutes of March 21, 2022 Regular Business Meeting, Rachel Schickling seconds. Vote: all in favor; motion carries.
5. Solicitor's Report: Harry Coleman states the Township has resolved the matter in lieu of condemnation with SEPOA and closing for the property will be April 28, 2022 at noon. He asks the Board for their approval to have the Manager execute the sales agreement. Brendon Carroll motions to authorize the Manager to execute the sales agreement, Rachel Schickling seconds. Vote: all in favor; motion carries.

Harry Coleman continues his report stating he is working with Dunne Manning on the Licensing Agreement and asks the Board for approval of the Licensing Agreement subject to his and Attorney Tressler's review. Brendon Carroll motions to approve the Licensing Agreement subject to review by the Solicitor, Rachel Schickling seconds. Vote; all in favor; motion carries.

Harry Coleman also states he needs authorization from the Board to allow Lehigh Engineering, Dunne Manning's Engineer, to act as agent when applying for the Highway Occupancy Permit Application for Stormwater. Rachel Schickling motions to authorize Lehigh Engineering to act as agent for the application for the High Occupancy Permit for Stormwater, Brendon Carroll seconds. Vote: all in favor; motion carries. Harry Coleman also states that PennDot would want to make the Township responsible for maintaining the stormwater system. He continues stating an agreement would need to be drafted making Dunne Manning responsible for the stormwater maintenance system. Brendon Carroll motions to authorize the Solicitor to draft a stormwater management system agreement with Dunne Manning, David Carbone and Joseph Colyer second. Vote: all in favor; motion carries.

6. Manager's Report:
 - a. Monthly Report from Penn Strategies: Robert Bartal states Penn strategies Report has been provided to the Board and reviews the withdrawal of the DCNR Grant Application in the amount of \$250,000.00. He states there were two reason for the withdrawal; the first being required to do a 50% match and the second being the field dimensions would need to be changed for little league sizes, preventing other leagues from playing on it.

- b. March 2022 Zoning and Septic Report: Robert Bartal reviews the Zoning and Septic Report stating that zoning permits are down 19 from 2021 and septic applications are down 8 from 2021. He states the change in the zoning numbers are a result of a large batch of Change of Use Applications submitted by STR Owners last March.
- c. Request for Locust Ridge Field – Organized Men’s Softball League: Robert Bartal review the request. Brendon Carroll motions to approve the request, Joseph Colyer seconds. Rachel Schickling asks if alcohol is allowed and if they will clean up after themselves. Brendon Carroll states alcohol is not allowed anymore and Robert Bartal states they will clean up after themselves. Vote: all in favor; motion carries.

7. Committee Reports:

- a. PMRPC: Brendon Carrol reviews the recent meeting and states 4 new police cars have arrived. He also states the township is over 98 hours for the year but under for the month.
- b. PMREMS: Joseph Colyer states PMREMS sent over a report that has been provided to the Board.
- c. EDA: Rachel Schickling states the EDA discussed the realignment project. Brendon Carroll states it was recommended they not move forward with the PIL Concept as presented and started discussing other options. He continues stating they are still working on the easements with Dunne Manning.
- d. NIDA: No Report.
- e. PMCOG: Crystal Butler updates the Board about the previous COG Meeting. She states she relayed the townships position regarding the radios and that COG was planning their luncheon and golf outing.
- f. Library: John Bloyce reviews the Library Report. He states the Library is now open without masks. He also states there were 1,316 visits in March and 2,095 books were circulated.
- g. STR: John Kerrick entertains a motion to send zoning ordinance change to the planning commissions. Rachel Schickling makes that motion, Brendon Carroll seconds. Vote: all in favor; motion carries.
- h. DPW/Vehicle Report: Corey Burd reviews the DPW Report and states there were no major vehicle repairs for the month. He reviews the recent work to include road sweeping, field maintenance, and park work. He also discuss options for the bridge in Austin T. Blakeslee Park.

{Not an Agenda Item} Robert Bartal adds a new report from Dave Meaney of PSVFC has been provided to the Board. David Carbone asks TTVFC where they were at with the comments on the proposed Fire Ordinance. Ed Tutrone states their attorney will be sending their comments to the Township Solicitor tomorrow but said he heard there were possible changes and wanted to know if he could get a copy of those changes. David Carbone states TTVFC could still submit their questions for review. David Carbone asks Ed Tutrone for an update of the information requested by Safety Battalion 1. Ed Tutrone states their attorney is drafting two agreements for Safety Battalion 1 before moving forward with releasing the information. Ed Tutrone asks for the bridge at Austin T. Blakeslee Park be wide enough to fit a UTV across it.

8. Discussion Items:

- a. Discuss Update on I380 Realignment / Dunne Manning Development: Dave Lear of Lehigh Engineering reviews the minor updates to Dunne Manning’s Plans. John Kerrick asks if the plans have been to the Planning Commission yet. Dave Lear states they have had one round at Planning Commission and has

received Bob McHale's comments and has no problems with any of the comments. Dave Lear continues to review some of the stormwater systems and access points.

9. Action Items:

- a. Consider Resolution 2022-013 America 250 PA Participation: Brendon Carroll motions to approve the resolution, Rachel Schickling seconds. Vote: all in favor; motion carries.
 - b. Consider HRG Contract Proposal for Bike and Hike Project: Robert Bartal states this is a supplemental for engineering services. Brendon Carroll asks if there is an opportunity to seek other proposals. Autumn Canfield states they had reached out to other companies but there were concerns that it was not their designs. Brendon Carroll motions to approve the proposal not to exceed \$10,000.00, Joseph Colyer seconds. Vote: all in favor; motion carries.
 - c. Consider JPA Addendum # 8 from Rettew in the Amount of \$21,500.00: Brendon Carroll motions to approve the addendum in the amount of \$21,500.00, Joseph Colyer seconds. Vote: all in favor; motion carries.
10. Treasurer's Report: Brendon Carroll reviews the March Treasurer's Report. Rachel Schickling motions to approve the treasurer's report, Brendon Carroll seconds. Vote: all in favor; motion carries.
11. Consider April 18, 2022 Bill Pack: Brendon Carroll motions to approve the bill pack in the amount of \$474,685.76, David Carbone seconds. Vote: all in favor; motion carries.
12. Board of Supervisors Report/Comment: None.

Public Comment:

- a. Ed Tutrone request a meeting with the Board to go over the proposed Fire Ordinance.

14. Adjournment: The meeting adjourns at 6:40PM

Minutes recorded by Crystal Butler

Crystal Butler
Township Secretary