

TOBYHANNA TOWNSHIP BOARD OF SUPERVISORS
REGULAR BUSINESS SESSION
MARCH 21, 2022

The March Regular Business Meeting of the Tobyhanna Township Board of Supervisors (“Board”) was held on March 21, 2022, at the Tobyhanna Township Government Center located at 105 Government Center Way, Pocono Pines, PA 18350.

John Kerrick, David Carbone, Brendon Carroll, Rachel Schickling, and Joseph Colyer are present. Also present is Harry Coleman, Solicitor, Robert Bartal, Manager, and Autumn Canfield, Assistant Manager.

1. John Kerrick calls the meeting to order at 6:00PM, a quorum is present.
2. The Pledge of Allegiance is recited.
3. Announcements: John Kerrick states an executive session was held on March 7, 2022 from 5:35PM to 5:55PM for legal matters and March 14, 2022 from 7:35PM to 8:00PM for real estate discussion.
4. Consider Minutes: Rachel Schickling motions to approve the minutes of February 22, 2022 Regular Business Meeting, Brendon Carroll seconds. Vote: all in favor; motion carries.
5. Solicitor’s Report: Harry Coleman states the Board has received his report. He also states that the 339 Sullivan Trail Remanded Zoning Hearing Board Meeting is scheduled for March 30, 2022.
6. Manager’s Report:
 - a. Monthly Report from Penn Strategies: Robert Bartal states there was a discrepancy with the initial report submitted and a new report has been provided.
 - b. February 2022 Zoning and Septic Report: Robert Bartal reviews the Zoning and Septic Report stating the septic applications are the same from 2021 and zoning permits are up 13 from 2021.
 - c. PMWLL Park Lease: Robert Bartal reviews the 2-year lease extension for the little league and states the certificate of liability has been supplied. Brendon Carroll motions to have the manager execute the extend lease, Rachel Schickling seconds. Vote: all in favor motion carries.
 - d. PMBA Request for Use of Blanche Price Park’s Baseball Field: Robert Bartal reviews the request from PMBA stating they are a travel team who plans to use the field 1 night per week. He continues stating they have received approval from PMWL and provided certificate of liability.
7. Committee Reports:
 - a. PMRPC: Brendon Carrol states calls, criminal complaints, and traffic violations are up and complaints and ordinance arrest were down. He also states we are under 92 hours for the month but still over hours for the year by 118.
 - b. PMREMS: Joseph Colyer states they are moving forward with building renovations. He also states that he asked if they still need to switch over radios and confirmed that they have the radios need and will be ready for the switch over with the control center.
 - c. Fire Commission: No report.

- d. EDA: Rachel Schickling states the EDA is waiting to speak with special council on the PIL.
- e. NIDA: Crystal Butler states the reorganizational meeting was held and the annual report from Municap was presented. Autumn Canfield states there is no special assessment needed this year.
- f. PMCOG: Crystal Butler states the meeting is next week.
- g. Library: No report.
- h. STR: John Kerrick states a special meeting is coming up on Wednesday.
- i. DPW/Vehicle Report: Corey Burd states one major repair was needed for one truck. He reviews the repair. He states a discussion needs to be had on the type of repair to the bridge at Austin T. Blakeslee Park. Robert Bartal reviews the options and thinks a meeting with the townships engineers to discuss the type of repair. David Carbone states he met with the little league and reviews some needed work on the fields and purchases for equipment. Robert Bartal reviews some of the costs for the work and equipment. Corey Burd states the township is participating in Pick Up the Poconos.

8. Discussion Items:

- a. Discuss Kalahari Equalization Tank Land Development: Harry Coleman states this plan has been reviewed and the Township Engineer is recommending approval with conditions. Rachel Schickling motions to approve conditioned on Bob McHale's March 9, 2022 Review Letter, Brendon Carroll seconds. Vote: David Carbone, Brendon Carroll, Rachel Schickling, and Joseph Colyer in favor, John Kerrick abstains; motion carries.
- b. Discuss Additional Information for COG Proposal on Radios: Robert Bartal states he reached out to John Moyer at the County. He states the Commission is in support of contributing to the fire companies for radios but have not finalized an amount. He continues stating he does not recommend on the Township committing to COG's plan without knowing the cost. He also states the County has concerns with the fire companies being able to afford their 1/3. The Board discusses cost and has consensus that more information is need and are not ready to commit to the proposal.

9. Action Items:

- a. i. & ii. Appoint Joseph Colyer to NIDA for a term ending December 2025 and John Kerrick for a term ending December 2026: Rachel Schickling motions to appoint Joseph Colyer to NIDA for a term ending December 2025 and John Kerrick to NIDA for a term ending December 2026, Brendon Carroll seconds. Vote: all in favor; motion carries.
- b. Consider Resolution 2022-011 State LSA Grant Revised: Autumn Canfield reviews the corrections needed for the revised resolution. David Carbone motions to approve the resolution, Brendon Carroll seconds. Vote: all in favor; motion carries.
- c. Consider Telco Proposal for RT 940 and Long Pond Road Controller: Robert Bartal reviews the proposal. David Carbone motions to approve the proposal in the amount of \$5,600.00, Rachel Schickling seconds. Vote: all in favor; motion carries.
- d. Consider Release and Re-Issue of Letter of Credit for Kalahari: Robert Bartal reviews the request from Pocono Township in regards to the equalization tank. David Carbone motions to approve the release and

re-issue, Brendon Carroll seconds. Vote: David Carbone, Brendon Carroll, Rachel Schickling, and Joseph Colyer in favor, John Kerrick abstains; motion carries.

10. Treasurer's Report: Brendon Carroll reviews the February Treasurer's Report. David Carbone motions to approve, Rachel Schickling seconds. Vote: all in favor; motion carries.
11. Consider March 21, 2022 Bill Pack: David Carbone motions to approve the bill pack in the amount of \$430,725.25, Brendon Carroll seconds. Vote: all in favor; motion carries. Robert Bartal circles back around to the topic previously discussed about some purchases need to be made for Blanche Price Park for up to \$5,00.00. He states monies are in the budget to make the purchases. The Board has consensus to make the purchases.
12. Board of Supervisors Report/Comment:
 - a. Rachel Schickling asks about Map Link Program she heard Mount Pocono is doing. Autumn Canfield states the Township is already working with Map Link and reviews the work done to date.
 - b. Rachel Schickling states she would like to see the entire year's work book for the Vehicle Report. Brendon Carroll also states he would like to see schedule for DPW work.
 - c. David Carbone states PennDot should be repairing Third Street and the Bridge to hopefully be open by June. Robert Bartal states PennDot is aware of the repairs that need to be done and is in discussions with them.
13. Public Comment: No comment.

14. Adjournment: The meeting adjourns at 6:31PM

Minutes recorded by Crystal Butler



Crystal Butler
Township Secretary