

TOBYHANNA TOWNSHIP BOARD OF SUPERVISORS  
REGULAR BUSINESS SESSION  
FEBRUARY 7, 2022

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The February Regular Business Meeting of the Tobyhanna Township Board of Supervisors (“Board”) was held on February 7, 2022, at the Tobyhanna Township Government Center located at 105 Government Center Way, Pocono Pines, PA 18350.

John Kerrick, David Carbone, Brendon Carroll, Rachel Schickling, and Joseph Colyer are present. Also present is Solicitor Owen Coleman arriving at 6:02PM, Robert Bartal, Manager, and Autumn Canfield, Assistant Manager.

1. John Kerrick calls the meeting to order at 6:00PM, a quorum is present.
2. The Pledge of Allegiance is recited.
3. Announcements: John Kerrick states an executive session was held on January 18, 2022, from 7:50PM to 8:10PM for pending litigation and January 31, 2022 from 6:00PM to 7:30PM for possible litigation.
4. Consider Minutes: Brendon Carroll motions to approve the minutes of December 20, 2021, Regular Business Meeting, David Carbone seconds. Vote: all in favor; motion carries. Brendon Carroll motions to approve the minutes of January 3, 2022, Reorganizational Meeting, David Carbone seconds. Vote: all in favor; motion carries.
5. Solicitor’s Report:
  - a. Authorize Solicitor to Represent the Township at Zoning Hearing Board – 339 Sullivan Trail: Owen Coleman reviews the history of 339 Sullivan Trail. He states the case has been remanded back to Zoning Hearing Board. (Action Taken aft Discussion Item 7 b.) Rachel Schickling motions to authorize the Solicitor to represent the Township at the Zoning Hearing Board, Brendon Carroll seconds. Vote: all in favor; motion carries. Robert Bartal states the hearing will be held March 30, 2022.
  - b. Present Draft Fire Ordinance: Owen Coleman states a draft ordinance has been presented to the Board for their review and discusses the steps for a public hearing for the ordinance to be considered. John Kerrick states the Board will review and make changes and present the draft to the fire companies. Ed Tutrone asks if the fire companies would be allowed to see it before it gets advertised for a public hearing. John Kerrick states yes, the fire companies will receive a draft before advertising.
6. Manager’s Report: No Report.
7. Discussion Items:
  - a. Discussion and Presentation from Pennsylvania Glacial Till, LLC on Zoning Conflict at 291 Caughbaugh Road: Michael Kaspszyk, representative for Pennsylvania Glacial Till, reviews the current zoning use of 291 Caughbaugh Road as a quarry and states his client

would like to redevelop the lot as a warehouse. He reviews the possible steps in resolving the conflict to allow the use. He continues stating the two possible paths to address the zoning conflict would be to either allow the use as a special exception in the RR District or apply for a rezoning of the property to Commercial Industrial. He describes the proposed use as a warehouse would be less impactful than the current use as a quarry. He looks to the Board for guidance on how to proceed with the request. The Board recommends sending this to the Planning Commission to discuss possible pathways.

- b. Discuss Safety Battalion1 Phase II Proposal. David Carbone motions to approve the proposal for Phase II in the amount of \$39,800.00, Brendon Carroll seconds. Vote: all in favor; motion carries. Ed Tutrone asks if the fire companies could get a copy of the report from Safety Battalion 1. Robert Bartal states a right to know request can be filed for the report and proposal.
- c. Discuss Proposal from Monroe County Fire Chiefs Association regarding Radios: Robert Bartal reviews the proposal regarding splitting the cost amongst the fire companies, townships, and county. He states the numbers presented by the association do not match the original information provided by the townships fire companies. John Kerrick asks what the deadline was for this proposal. Crystal Butler states the association is essentially looking to see if the township agrees with the idea of splitting the cost in thirds between the companies, township, and county for the needed radios before they present the proposal to the county. The Board discuss the discrepancies in the number of radios and the cost presented by the association. The Board would like additional information before backing the proposal.
- d. Discuss Use of WB&E Trailhead Parking Lot for Construction Trailer (and Action Item a. Consider Indemnification Agreement with Northeast Site Contractors for Work Trailer): Robert Bartal states the contractor reached out to Autumn Canfield and asked if there would be a rental charge for the trailer to be on township property. The Board will not charge rent while they were working on the township project. Brendon Carroll motions to accept the indemnification agreement, Rachel Schickling seconds. Vote: all in favor; motion carries.

8. Action Items:

- a. Consider Indemnification Agreement with Northeast Site Contractors: Action made above.
- b. Consider Bids for Testing Wastewater Collected by T&M – Tobyhanna Pump Station: Robert Bartal reviews the bid information collected by T&M and states only one bid was received from Suburban Testing Labs. Brendon Carroll motions to approve the bid from Suburban Testing Labs at \$21,036 annually, Rachel Schickling seconds. Vote: all in favor; motion carries.

- 9. Consider February 7, 2022 Bill Pack: David Carbone motions to approve the bill pack in the amount of \$303,864.59, Brendon Carroll seconds. Vote: all in favor; motion carries.

10. Board of Supervisors Report/Comment:

- a. Rachel Schickling states she received a letter of interest from Mike Murphy for the EDA vacancy.

11. Public Comment:

- a. Ed Tutrone asks why the Township DPW will no longer be performing the inspection on fire vehicles. Joseph Colyer states the Township is a Commonwealth Inspection Station and only allowed to inspect vehicles owned by the governmental body. The Board and Ed Tutrone discuss funds the township has to cover expenses. Robert Bartal states an invoice can be submitted for approval to cover expenses like inspections.
- b. Pat Sumonic speaks against a recent sketch plan of a warehouse near Blakeslee Corners. He expresses concerns with light, noise, water, and air pollution. He states he is opposed.
- c. Debbie Howley states she heard there was a cell tower coming into the area. Crystal Butler states the company, Crown Castle, has put in its own advertisement about a possible cell tower in the area, but no application has been made. The Board asks Crystal Butler to put the contact information for Crown Castle on the website.
- d. Maryanne Deamore states there was another surveyor on Third Street for the cell tower. She is opposed to the cell tower stating that it is detrimental to people's health and wildlife.
- e. Wendy Manley asks for an update on STR. John Kerrick states the Board is almost done with the draft and will post to the website following the next business meeting for comment.

12. Adjournment: The meeting adjourns at 6:54PM

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Minutes recorded by Crystal Butler

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Crystal Butler  
Township Secretary