

TOBYHANNA TOWNSHIP PLANNING COMMISSION
REGULAR BUSINESS MEETING
MARCH 3, 2022

The March 2022 Regular Business Meeting of the Tobyhanna Township Planning Commission (“Commission”) was held on March 3, 2022, via the platform GoToMeeting as well as in person at the Government Center Building due to the COVID-19 pandemic.

Present are Marlin “Sam” Keiper, Edwin Miller, Al Kerrick, Michelle Bisbing. Also, present Zoning Officer, Lourdes Aponte, Township Engineer, Bob McHale and Township Solicitor Harry Coleman, Esquire. Rachel Schickling is not present.

1. Sam Keiper calls the meeting to order at 6:30 P.M. A quorum is present.
2. The Pledge of Allegiance is recited.
3. Public comment on agenda items: None
4. Minutes
 - a. Consider the Minutes of February 3, 2022 Regular Business Meeting. Ms. Bisbing motions to approve the minutes. Mr. Kerrick seconds. All in favor. Vote carries 4-0.
5. Old Business
 - a. Dunne Manning – no one present.
6. New Business:
 - a. 2021 Report of Business.

Mr. Keiper states that this report is to go to the Board of Supervisors as required by the MPC. The Planning Commission is supposed to report their business of the year to the Board of Supervisors. Ms. Canfield stated that it went to the Board of Supervisors in order to meet their March 1, 2022, deadline. No vote is needed.

7. Review of Subdivision and Land Development Ordinance

Mr. Keiper advises that he has put together a proposals and thoughts and reviewed them with Ms. Canfield. Ms. Canfield has them put on the screen. Mr. McHale states we have an idea of a limited minor-subdivision and that in recent months there have been things that have come up related to land development. Mr. McHale would like to entertain a limited minor-subdivision. A discussion was held in this regard.

135-12 Preliminary Plan

1. The subdivision and review of the process for subdivision and land development application shall be in accordance with the following:
 - (a) Major Subdivision shall require the submission and approval of a preliminary plan and a final plan.
 - (b) Minor subdivision shall require the submission and approval of only a final plan.
 - (c) Major land development shall require submission and approval of preliminary plan and final plan; and
 - (d) Minor land development shall require the submission and approval of only a final plan.

A discussion was held, and it was decided that we can expand on this as the process moves on.

- 1(b) Mr. Coleman will look into rewriting the language of this to be more concise and more direct to the applicant.
2. Mr. Keiper states that this is going to have to be addressed as some point. A discussion was held on this. Mr. Coleman and Ms. Canfield will work on fine tuning the wording of this section.
 - B. Date of Consideration. A discussion was held on this, and it was decided to keep it as fifteen days.
 - C. Referral to the Planning Commission – “the application shall be forwarded to the Board of Supervisors for consideration unless a time extension is requested by the applicant.”

8. Open Discussion:

Mr. Keiper announced that there was a new Chicken Ordinance in our packets that Mr. Coleman drafted. This will be put on the April Agenda.

9. Public Comment: None

Mr. Keiper entertained a motion for adjournment. Mr. Kerrick motions to adjourn, Ms. Bisbing seconds. Vote carries 4-0. Meeting adjourned at 8:00 PM.

Minutes recorded by Bethanne Eisler