

THE TOBYHANNA TOWNSHIP ECONOMIC DEVELOPMENT AUTHORITY  
REGULAR BUSINESS MEETING  
February 02, 2022

The February 2022 Regular Business Meeting of the Tobyhanna Township Economic Development Authority was held on February 2, 2022 at the Tobyhanna Township Municipal Office Building in Pocono Pines, PA.

Present are: Rachel Schickling, Brendon Carroll, Adam Kerrick, Manager Robert Bartal, and Owen Coleman, Esq.

1. Rachel Schickling calls the meeting to order at 6:04 PM. A quorum is present.
2. Roll call: Brendon Carroll – present, Adam Kerrick – present, Daryl Morris – not present, Rachel Schickling – present
3. Pledge of Allegiance is recited.

\*\*\*See Agenda Item #10 taken out of order and heard prior to Agenda Item #4\*\*\*

4. Announcements:
  - a. Rachel Schickling announces that there was an Executive Session tonight from 6:16pm to 6:36pm for legal reasons.
  - b. Rachel Schickling reports to Ralph Gundrum that Harry Coleman will get in touch with Attorney Tshudy first thing tomorrow morning with a letter for discussion, and meeting to follow.
5. Public Comment on Agenda Items only: None
6. Consider the Minutes of :
  - a. January 4, 2022 Reorganization Meeting – Motion to approve by Brendon Carroll; Adam Kerrick seconds. Vote – All in favor; motion carries.
  - b. January 4, 2022 Regular Business Meeting – Motion to approve by Brendon Carroll; Adam Kerrick seconds. Vote – All in favor; motion carries.
7. Bill Pack –
  - a. Ratify February Bill pack \$21,470.84 – Motion to approve by Brendon Carroll; Adam Kerrick seconds. Vote – All in favor; motion carries.
8. Solicitor's Report – Owen Coleman reports that Harry Coleman will send Solicitor's Report. Tabled to next Regular Business Meeting.

9. Old Business:

- a. EDA property update – Bob Bartal reports that the listing and all related documents are executed, and the keys have been given to Don Hannig. Bob McHale is waiting for the final lot configuration to work up sketch plans for use of the property.
- b. Public Improvement Levy (PIL) discussion – As stated in the Announcements, Harry Coleman will follow up with Kalahari Special Counsel.
- c. LOI for Authority Vacancy – Rachel Schickling says that she has received a Letter of Interest from Michael Murphy from Murph's Hideaway for the vacancy.

10. New Business: \*\*\*this agenda item was discussed out of order, prior to Agenda Item #4\*\*\*

- a. Lot Consolidation vs. Minor Subdivision of EDA property - Bob Bartal announces that David Boyer, Chief Surveyor from Pennoni, is present via GoToMeeting to explain the need for a Minor Subdivision rather than a Lot Consolidation. David Boyer speaks to the EDA members that considering the fact that there are three lots to be combined, and then a portion of two of the lots will be deeded to PennDOT for their ROW due to the I-380 Project, it becomes a subdivision rather than a lot consolidation. Bob Bartal asks about an email that he had received from Earl Armitage at Pennoni that another option is to record the deed to the ROW for PennDOT and sell that to the Township for PennDOT. David Boyer said that those exhibits were submitted to the Township and could have been recorded. They would need a title report to confirm any other easements, etc. on either of the lots that are being dedicated to PennDOT. Brendon Carroll offers that we should have a copy of that from the original purchase. Bob Bartal asks if that is needed for the minor subdivision, and David Boyer confirms that it is. Brendon Carroll asks that if we record the easements, would that avoid the subdivision, and David Boyer confirms this also. Rachel Schickling comments that if we do that, it would take longer to get the property to market.

Motion to go forward with Minor Subdivision by Brendon Carroll; Adam Kerrick seconds. Vote – All in favor; motion carries.

11. Public Comment – non-agenda items only: None.

12. Adjournment: Motion to adjourn meeting by Brendon Carroll. Meeting adjourned at 6:44pm.

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Minutes recorded by Betsy A. Tiene

Respectfully submitted:



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Daryl Morris, Secretary