

TOBYHANNA TOWNSHIP PLANNING COMMISSION
REORGANIZATION AND REGULAR BUSINESS MEETING
JANUARY 6, 2022

The January 2022 Reorganization and Regular Business Meeting of the Tobyhanna Township Planning Commission (“Commission”) was held on January 6, 2022, via the platform GoToMeeting as well as in person at the Government Center Building due to the COVID-19 pandemic.

Present are Marlin “Sam” Keiper, Rachel Schickling, Edwin Miller, Al Kerrick, Michelle Bisbing. Also present Zoning Officer, Lourdes Aponte, Township Engineer, Bob McHale and Township Solicitor Harry Coleman, Esquire.

1. Sam Keiper calls the meeting to order at 6:00 P.M. A quorum is present.
2. The Pledge of Allegiance is recited.
3. Nominate and appoint Chair:
4. Nominate and appoint Vice Chair:
5. Nominate and appoint Secretary:

Mr. Kerrick nominated those that served last, serve this year. Mr. Miller seconds. Vote carries 5-0. Marlin “Sam” Keiper is Chair; Michelle Bisbing is Vice Chair and Rachel Schickling is Secretary.

6. Public comment on agenda items: None
7. Minutes
 - a. Consider the Minutes of the December 2, 2021, Planning Commission Regular Business Meeting: Ms. Schickling motions to approve the minutes. Ms. Bisbing seconds. Vote carries 5-0.

8. Old Business

- a. Tobyhanna Township Planning Commission 2022 Meeting Schedule:

Ms. Schickling requested to move the start time of the Planning Commission meetings to 6:30 p.m. Mr. Keiper entertained a motion to approve the agenda with the change from 6:00 p.m. to 6:30 p.m. Ms. Schickling motions to approve the schedule. Mr. Kerrick seconds. Vote carries 5-0.

- b. Active Applications

- i. Dunne Manning – no one present.

c. Adam Kerrick's Zoning Ordinance

A draft ordinance was prepared by Mr. Coleman and Adam Kerrick. Mr. Keiper asked Adam Kerrick if there was anything to be presented to the Planning Commission. Adam Kerrick stated that the draft ordinance covers everything that is in there. The big addition was a single-family duplex, residential unit for management and employees and off-street parking. Adam Kerrick had this cleaned up to be more congruent with the zoning ordinances. A discussion regarding this took place. Mr. Keiper entertained a motion recommending the ordinance be submitted to the Board of Supervisors. Mr. Coleman asked if the Planning Commission has unanimously recommended the Ordinance to the Board of Supervision. Mr. Keiper advised yes. Ms. Schickling made a motion to forward the ordinance to the Board of Supervisors. Mr. Miller seconds. Vote carries 5-0.

d. Review of Subdivision and Land Development Ordinance

Mr. Keiper advised that this ordinance will be worked on at the January 13, 2022, Work Session. Mr. Keiper and Mr. McHale will work on creating a draft with the difference levels of the Subdivision and Land Development Ordinance.

9. New Business:

a. Noise Ordinance:

Mr. Keiper advised that a noise ordinance has been drafted and presented in the package for the Planning Commission to review. This ordinance will be placed on the Agenda for the January 13, 2022 Work Session.

10. Open Discussion: None

11. Public Comment: None

Mr. Keiper entertained a motion for adjournment. Ms. Schickling motions to adjourn, Mr. Kerrick seconds. Vote carries 5-0. Meeting adjourned at 6:15 PM.

Minutes recorded by Bethanne Eisler