

THE TOBYHANNA TOWNSHIP BOARD OF SUPERVISORS
WORK SESSION
SEPTEMBER 7, 2021

The September 2021 Work Session Meeting of the Tobyhanna Township Board of Supervisors was held on September 7, 2021, at the Tobyhanna Township Municipal Building Meeting Room in Pocono Pines Pa.

Present are Supervisors John Kerrick, David Carbone by phone, Brendon Carroll, John Holahan, III by phone, and Rachel Schickling. Also present are Solicitor Harry T. Coleman, Manager Robert Bartal and Assistant Manager Autumn Canfield.

1. Call Meeting to Order: John Kerrick calls the meeting to order at 6:00PM. A quorum is present.
2. The Pledge of Allegiance is recited.
3. Announcements: John Kerrick announces an executive session was held on August 16, 2021 from 6:45PM to 7:40PM for personnel.
4. Review September 7, 2021 Interim Bill Pack: The Board had no questions on the Bill Pack. To Be ratified at the next regular business meeting.
5. Solicitor's Report: Harry Coleman states an updated draft MOU with the fire companies will be distributed soon to the Board. He continues stating the litigation update will be provided to the Board before the next meeting.
6. Manager's Report:
 - a. Announcement for Volunteers for Pick up the Poconos: Robert Bartal states there are 7 volunteers for the township and if anyone would like to volunteer for the September 25, 2021 pick up day they can reach out to the county. He continues to state the two roads to be picked up will be Stoney Hollow and Summit Avenue.
 - b. Announcement for 9/11 Commemoration Ceremony at Lake Naomi: Robert Bartal states a ceremony will be held at Club Beach on September 11, 2021 at 8:00AM with the ceremony beginning at 8:15AM.
 - c. Donation Request from Pocono Mountain West Football Gridiron Club: Robert Bartal reviews the request and states that David Carbone had made a donation earlier this year in the amount of \$500.00.
7. Committee Reports
 - a. PMRPC: Brendon Carroll states their meeting is next Tuesday. Robert Bartal states he and the staff have met with Chief Wagner to discuss 2022 Budget and projected cost of expanded hours.
 - b. PMREMS: Rachel Schickling states a monthly report has been provided to the Board.
 - c. Fire Commission: David Carbone states a meeting is coming up next week.

- d. EDA: Brendon Carroll states the last meeting was postponed due to weather.
 - e. NIDA: No report.
 - f. PMCOG: Robert Bartal states the last meeting discussed the possibility of a joint contract for the ARP Funds Accounting Services. He continues stating that Zelenkofske Axelrod has offered the same discount to the township with its own contract.
 - g. Library: Valerie Yura reviews the August Library Report. She states they are still under Covid Restrictions at the library and announces the Pot Pie Fundraiser has been moved to January.
 - h. Short Term Rental Committee: John Holahan states a draft has been sent to the Supervisors for their review. He also states he would like to try to schedule a special meeting for short term rental. John Kerrick asks if John Holahan believes the new draft should be on the website. John Holahan believes that it could be put on the website.
 - i. DPW/Vehicle Report: Brendon Carroll reports no major changes in the vehicle report and they have not had a DPW Meeting yet this month.
8. Work Session Topics:
- a. Consider Long Nyquist Contract Renewal: {Item a. and b. discussed together} Robert Bartal states the contract with Long Nyquist will be expiring soon. He states they have not solidified any new funding this year. He continues stating the contract is \$60,000.00 a year. Brendon Carroll states PennStrategies has been more successful in getting funding for the Township. John Kerrick asks if PennStrategies could help with federal grant money. Autumn Canfield states PennStrategies has done lobbying for the Township in the past. Robert Bartal states PennStrategies have been helpful with grant writing.
 - b. Consider Penn Strategies Contract Renewal: {Discussed under Item a.}
 - c. Consider Local Project Manager for the TASA Bike and Hike Project: Robert Bartal reviews the form for the needed project manager. He recommends either him or Autumn Canfield be considered as they will be able to respond in a timely manner. The Board has consensus to appoint Autumn Canfield as Project Manager.
 - d. Discussion on Battalion 1 Consultant Proposal for Emergency Service Needs Study: Tabled.
 - e. Discussion on Request for Monitoring Well on Old Route 940 Right of Way: Matt Malhame reviews the request for the monitoring wells to be placed in the right of way on Old Route 940. Robert Bartal states Bob McHale's review letter is provided in the Board's binders. John Kerrick asks how long the wells are going to be there. Matt Malhame states about 2 years for monitoring. Brendon Carroll asks how long will it take for the drilling. Matt Malhame states one day for drilling. John Kerrick asks if the wells will be abandon after. Matt Malhame states they will be abandoned per DEP Regulations. The Board directs the Solicitor to prepare an agreement for the next Board meeting.
9. Board of Supervisors Report/Comment:
- a. Rachel Schickling suggest having a joint session of the Board of Supervisors and the Planning Commission to discuss definitions.

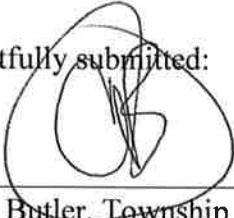
10. Public Comment:

- a. Ed Tutrone asks about fire truck maintenance by DPW staff. Robert Bartal states there is a shortage of DPW staff making it difficult to conduct repairs. Ed Tutrone asks if there are any plans to hire more DPW Workers. Rachel Schickling states that advertisements for help have gone out with no interest. David Carbone states that will be a topic of discussion for next year's budget.
- b. Shawn Langen asks if he was an agenda item tonight. Harry Coleman states he was not an agenda item but its preparing for him to be at the next meeting. Shawn Langen asks if Harry Coleman had gotten a chance to review the information from Bill Cramer and the previous adjudication. Harry Coleman responded that he had reviewed them.

11. Adjournment: Meeting adjourning at 6:25PM.

Minutes recorded by Crystal Butler

Respectfully submitted:



Crystal Butler, Township Secretary