

THE TOBYHANNA TOWNSHIP BOARD OF SUPERVISORS
BUDGET MEETING
SEPTEMBER 30, 2021

The September 2021 Budget Meeting of the Tobyhanna Township Board of Supervisors was held on September 30, 2021, at the Tobyhanna Township Municipal Building Meeting Room in Pocono Pines Pa.

Present are Supervisors John Kerrick, David Carbone, Brendon Carroll, John Holahan, III, and Rachel Schickling. Manager Robert Bartal and Fiscal Specialist Greg Romulus are also present. Assistant Manager Autumn Canfield is absent.

1. John Kerrick calls the meeting to order at 5:30PM. A quorum is present.
2. The Pledge of Allegiance is recited.
3. Announcements: None.
4. Budget Session Business:
 - a. 2022 Township Budget Discussion
 - i. Budget Process: Robert Bartal gives an overview of the budget process and the topics he looks to review this meeting. He states the date the budget should be hung for the public is scheduled for November 15, 2021 Meeting and final approval on the December 20, 2021 Meeting. He continues stating this year's tax collection rate has been better than originally budgeted at 97%.
 - ii. General Fund Review: Greg Romulus reviews the General Fund Revenues collected in 2021 which was approximately \$5.3 Million to date. He continues reviewing the General Fund Expenditures for 2021 comparing the budgeted amount to amounts spent to date. Robert Bartal states we are essentially on budget for the year 2021 which should make preparing the 2022 budget easier.
 - iii. Board Discussion on PMRPD, PMREMS Clymer Library, Fire Companies etc.: Robert Bartal reviews PMRPD's handout and states recent increase in needed police hours have caused changes to the proposed budget numbers for PMRPD. He explains patrol hours are done in 40 hour blocks. He continues stating an opportunity has presented itself where another township is looking for an additional 10 hours and wants to know if the Supervisors would like to pick up the extra 30 hours out of the 40-hour block for PMRPD. He states it would cost approximately \$210,000.00 for overall coverage with the additional hours. The Supervisors are interested in picking up the extra 30 hours.

Robert Bartal states Clymer Library's earlier request for an increase in millage needs to be addressed. He continues stating the Solicitor has previously stated an increase in millage would need to be done by referendum. He is looking for direction from the Board as to how they would like to proceed. He explains the Library has received approximately \$179,000.00 to date in tax revenue. David Carbone asks what would be left after giving an increase to PMREMS. Robert Bartal breaks down the expenditures that are contributed to the PMREMS. He continues stating he is currently looking into the possibility to contribute some of the ARP Funds the

township received for lost fundraising revenue of the PMREMS. John Kerrick asks how much money would be left over in the budget without a tax increase. Robert Bartal states he would still need to work on the budget before being able to supply an amount. Brendon Carroll asks if the Library would be eligible for some of the ARP Funds. Trudi Denlinger states the Library is a 501(c) 3 like PMREMS. Robert Bartal asks if the Library lost any Fundraising Revenue. Trudi Denlinger replies yes and reviews some of the lost revenue over the past year. Robert Bartal states he would have to check with Zelenkofske Axelrod to see if its eligible. John Holahan asks if there are items we would have already budgeted for that ARP Funds could be utilize. Robert Bartal states he is looking into that while working on the budget. Robert Bartal moves on to Short Term Rentals and asks the Board to consider for the next meeting how they would like to budget for that next year if an ordinance is put in place. He states the Township should collect enough to enforce so that tax payers are not burdened.

- iv. Capitol Reserve and Public Improvement: Robert Bartal states the I380 Off Ramp Realignment Project will have a Phase 1 short fall of approximately \$293,000 and a Phase 2 short fall of \$2.4 million. He continues to state additional funding may come in, but once out to bid the project has to be completed. He continues reviewing some of the previously discussed projects. He asks the Board to consider for the next meeting which projects they would like to slate for next year such as park updates and painting the GCB. He also states the HVAC system needs to be replace but ARP Funds could be used for that upgrade. Robert Bartal recaps the meeting and reminds them of the next budget meeting.

5. Board of Supervisors Report: None

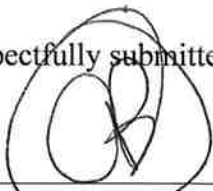
6. Public Questions and Comments:

- a. Trudi Denlinger states the Library will be submitting their TAN Request soon. She also asks about a recent TIFF payment received from the township.

7. Meeting adjourned at 6:24PM.

Minutes recorded by Crystal Butler

Respectfully submitted:



Crystal Butler, Township Secretary