

THE TOBYHANNA TOWNSHIP BOARD OF SUPERVISORS  
REGULAR BUSINESS MEETING  
AUGUST 16, 2021

---

The August 2021 Regular Business Meeting of the Tobyhanna Township Board of Supervisors was held on August 16, 2021, at the Tobyhanna Township Municipal Building Meeting Room in Pocono Pines Pa.

Present are Supervisors John Kerrick, Brendon Carroll, and Rachel Schickling. Solicitor Owen Coleman, Manager Robert Bartal, and Assistant Manager Autumn Canfield are also present. David Carbone and John Holahan, III are absent.

1. John Kerrick calls the meeting to order at 6:00PM. A quorum is present.
2. The Pledge of Allegiance is recited.
3. Announcements: John Kerrick announces an executive session was held on August 2, 2021 from 7:25PM to 8:00PM for personnel and real estate and on August 4, 2021 from 6:25PM to 6:55PM for legal action and personnel.
4. Consider Minutes: Brendon Carroll motions to approve the minutes of July 19, 2021 Regular Business Meeting and August 2, 2021 Work Session, Rachel Schickling seconds. Vote: all in favor; motion carries.
5. Ratify August 2, 2021 Interim Bill Pack: Brendon Carroll motions to ratify the Interim Bill Pack in the amount of \$148,346.80, Rachel Schickling seconds. Vote: all in favor; motion carries.
6. Consider August 16, 2021 Bill Pack: Brendon Carroll motions to approve the Bill Pack in the amount of \$406,304.33, Rachel Schickling seconds. Vote: all in favor; motion carries.
7. Treasurer's Report: Brendon Carroll reviews the July 2021 Treasurer's Report. Rachel Schickling motions to approve the report, Brendon Carroll seconds. Vote: all in favor; motion carries.
8. Solicitor Report: Owen Coleman states the monthly report has been given to the Board and provides an update on the I 380 Off Ramp Realignment Project.
9. Manager's Report:
  - a. Monthly Updates from Long Nyquist and Penn Strategies: Robert Bartal reviews the updates included in their binders and states he will be attending a Lobbying event in Harrisburg with Long Nyquist for the I 380 Off Ramp Realignment Project.
  - b. July Zoning and Septic Report: Robert Bartal states the July 2021 Zoning permits were 35 and the July 2020 Zoning Permits were 30 for an increase of 5. He continues stating the Septic Applications for 2021 was 15 and for 2020 was 30.
  - c. Rachel Schickling states there is mud on Sullivan Trail. She also states the cones have been put back on Sullivan Trail in front of the day camp area. Robert Bartal states he will check with Chief Wagner about the cones and check with Betsy Tiene about possible septic work for the mud on the road.

10. Old Business:

- a. Consider Approval of the 2020 Township Audit: Brendon Carroll motions to approve the 2020 Township Audit, Rachel Schickling seconds. Vote: all in favor; motion carries.

11. New Business:

- a. Consider Dates for Upcoming 2022 Budget Meetings: Robert Bartal reviews the proposed dates. The Board discusses making the budget meetings for 5:30PM. Brendon Carroll authorizes to advertise the proposed budget meeting dates conditioned on the Supervisors availability to hold the meetings at 5:30PM, Rachel Schickling seconds. Vote: all in favor; motion carries.
- b. Consider T&M's RFP from Environmental Service Corp – TT Wastewater Pump Station O&M: Robert Bartal states the monthly rate is \$635.00. Brendon Carroll motions to accept the proposal, Rachel Schickling seconds. Vote: all in favor; motion carries.
- c. Consider Well Isolation Waiver for 221 Gross Drive: Rachel Schickling motions to approve the waiver, Brendon Carroll seconds. Vote: all in favor; motion carries.
- d. Consider Well Isolation Waiver for 2308 Paxmont Drive: Rachel Schickling motions to approve the waiver, Brendon Carroll seconds. Vote: all in favor; motion carries.
- e. Consider Cleaning Services Proposal: Rachel Schickling motions to approve the proposal from JanPro, Brendon Carroll seconds. Vote: all in favor; motion carries.
- f. Consider Alarm Monitoring Services at the Emergency Service Building: Crystal Butler reviews the cost analysis for the proposals. She states the quotes are for current equipment and that possible equipment upgrades would be needed in the future. Rachel Schickling motions to approve Vector Security for alarm monitoring services at the Emergency Service Building, Brendon Carroll seconds. Mike Erlsten asks about what kind of upgrades would be need of the buildings. Crystal Butler states the upgrades were described as hardware upgrades. Vote: all in favor; motion carries.
- g. Consider Release of Fire Funds for TTVFC: Brendon Carroll states that TTVFC is replacing the truck lost in the accident. Ed Tutrone states they have struggled to find a replacement. He continues stating he was notified of a vehicle being built and would need a deposit to hold the vehicle. Rachel Schickling motions to approve the release of Fire Funds in the amount of \$41,423.01, Brendon Carroll seconds. Vote: all in favor' motion carries.

12. Board of Supervisors Report:

- a. Brendon Carroll states the PMRPC Meeting was last week and the township is over 94 hours for the month and 456 hours for the year. John Kerrick asks what more hours would cost. Brendon Carroll states budget discussion will be beginning soon.

13. Public Questions and Comments:

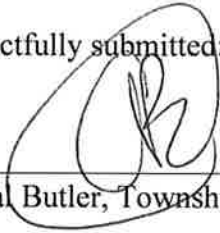
- a. David Meaney announces that PSVFC will hold an open house on August 29, 2021 from 12:00PM to 3:00PM.
- b. Juliet Dunham announces that Lake Naomi Club will be hosting a 9/11 Ceremony at Club Beach on Saturday September 11, 2021. She states invitations will be sent soon.

14. Meeting adjourned at 6:36PM.

---

Minutes recorded by Crystal Butler

Respectfully submitted:



---

Crystal Butler, Township Secretary