

TOBYHANNA TOWNSHIP BOARD OF SUPERVISORS
BUDGET SESSION
NOVEMBER 3, 2021

The November 2021 Budget Session of the Tobyhanna Township Board of Supervisors (“Board”) was held on November 3, 2021, at the Tobyhanna Township Government Center located at 105 Government Center Way, Pocono Pines, PA 18350.

John Kerrick, David Carbone, Brendon Carroll, John Holahan, III, and Rachel Schickling are present. Also present is Harry Coleman, Solicitor, Robert Bartal, Manger, Autumn Canfield, Assistant Manager, and Greg Romulus, Fiscal Specialist.

1. John Kerrick calls the meeting to order at 7:00PM, a quorum is present.
2. The Pledge of Allegiance is recited.
3. Announcements: None.
4. Budget Session Business: Robert Bartal reviews the budget process and the items to be touched on in this last session. He reviews prior budget meetings and asks the Board if they have any questions from the following meeting. The Board has no questions.
 - a. Review of General Fund Edits: Robert Bartal reviews changes made to the PMRPD portion of the budget. He states Mount Pocono Borough has contracted for 20 additional hours leaving 20 hours for Tobyhanna Township to pick up. He reviews the previous contribution request from PMREMS and asks the Board how they would like to proceed. The Board decides to contribute and additional \$20,000.00 for PMREMS
 - b. Review of Library Fund: Robert Bartal reviews the previous discussion on the Library noting the Solicitors states the Board cannot raise the millage rate. Harry Coleman reviews recent discussion with the Library and states he believes the Board cannot raise the Library tax without a referendum. He recommends filing a declaratory judgement from the Court of Common Pleas for the matter. Robert Bartal asks the Board for direction on the budget in the interim. The Board discusses offering additional contribution in the amount of \$20,000.00. Phil Whitehurst from Clymer Library states the Board has voted to raise the millage and has not retracted. Harry Coleman states the Board can retract that prior vote at the next meeting. John Holahan asks how much we contribute to the Library. Robert Bartal reviews the General Fund Expenditures contributed to the Library. John Kerrick asks how long will it take to work through the declaratory judgement. Harry Coleman states the declaratory judgement would not be reached by the end of the year. The Board directs the staff to adjust the budget to reflect the additional contribution in the amount of 20,000.00.
 - c. Review of Public Improvement Fund: Autumn Canfield reviews the Public Improvement Fund. She presents the list of revenues for the fund from grants and carry over balance from the previous year. She reviews the projected draw downs on the fund for active and upcoming projects to include the Pocono Summit West I380 Project. John Kerrick asks

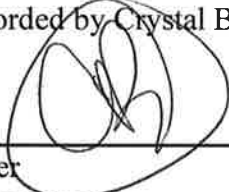
about the grant for the High School Well Grant. Autumn Canfield and Brendon Carroll clarifies previous work done for the contaminated well at the High School.

Robert Bartal states changes will be made based on the Board's direction with action to advertise the budget at the next meeting.

5. Consider Resolution 2021-021 LSA Grant Submission: John Holahan motions to adopt the resolution, David Carbone seconds. Vote: all in favor; motion carries.
6. Consider Resolution 2021-022 Acquisition of Luzzi Property: Robert Bartal states this would allow him to execute the closing documents to purchase said property. Brendon Carroll motions to approve the resolution, David Carbone seconds. Vote: all in favor; motion carries.
7. Board of Supervisors Report/Comment: None.
8. Public Comment: None.

Adjournment: The meeting adjourns at 7:32PM

Minutes recorded by Crystal Butler



Crystal Butler
Township Secretary