

THE TOBYHANNA TOWNSHIP BOARD OF SUPERVISORS
WORK SESSION
OCTOBER 4, 2021

The October 2021 Work Session Meeting of the Tobyhanna Township Board of Supervisors was held on October 4, 2021, at the Tobyhanna Township Municipal Building Meeting Room in Pocono Pines Pa.

Present are Supervisors John Kerrick, David Carbone, Brendon Carroll, John Holahan, III, and Rachel Schickling. Solicitor Owen Coleman and Manager Robert Bartal are also present. Assistant Manager Autumn Canfield is absent.

1. Call Meeting to Order: John Kerrick calls the meeting to order at 6:00PM. A quorum is present.
2. The Pledge of Allegiance is recited.
3. Announcements: John Kerrick announces an executive session was held on September 20, 2021 from 6:55PM to 8:05PM for legal action and personnel.
4. Review October 4, 2021 Interim Bill Pack: The Board has no questions on the Bill Pack in the amount of \$97,806.51. To be ratified at the next Regular Business Meeting.
5. Solicitor's Report: Owen Coleman states an update will be included in their next Regular Business Meeting.
6. Manager's Report:
 - a. TEC Truck or Treat Legacy Donation: Robert Bartal states this Legacy donation is in the amount of \$400.00 and was previously budgeted for.
 - b. Consider Additional RFPs for Township Audit Services: Robert Bartal states the three-year contract with Zelenkofske Axelrod is getting ready to expire and wants to know if the Supervisor wish to renew for another 3 years. The Board has consensus to move to the next regular business meeting.
 - c. Consider Blakeslee Community Center Request for Building Code Fee Waiver: Robert Bartal states the Township collects 20% of the fees from Bureau Veritas. He continues stating the Township could waive their portion but could not make the decision to waive Bureau Veritas' portion. The Board has consensus to waive the Township's portion and directs Robert Bartal to reach out to Bureau Veritas about the reminder.
 - d. Consider ICC Contact: Robert Bartal states the current contact for the ICC is John Holahan who will no longer be a Supervisors by the end of the year and a new contact will need to be chosen. Brendon Carroll volunteers to be the new contact.
7. Committee Reports
 - a. PMRPC: David Carbone states a meeting is coming up.
 - b. PMREMS: Heidi Pickard states she would like to do a presentation at the next meeting. She asks about some of the expenses shared for the ESB. Robert Bartal states the expenses are only being

broken out evenly between the EMS and the Fire Company. Robert Bartal states he also learned the EMS has already received ARP Funds and would not be able to earmark any of the Township's ARP Funds.

- c. Fire Commission: David Carbone states a meeting is coming up.
 - d. EDA: Brendon Carroll states there is a meeting this week.
 - e. NIDA: No report.
 - f. PMCOG: Robert Bartal reviews the last meeting stating bids were awarded for anti-skid, culvert pipe, gas line painting etc. He states he has the information if any of the Supervisors would like to review.
 - g. Library: Trudi Denlinger reviews the library report. She states officers have been elected. She also reviews current Covid standards for library being implemented.
 - h. Short Term Rental Committee: John Holahan states the Committee has continued to meet. A draft has been submitted to the Supervisors and are awaiting comments.
 - i. DPW/Vehicle Report: No report.
8. Work Session Topics:

{Item e. taken first} Sketch Plan Review of Lake Naomi Club House Renovations /Rebuild: Robert Jones, Brian Dorn, and Joe Chachokas review different options for the proposed new Lake Naomi Club House. They explain some of the options including possible relocation of Miller Drive and seeks the opinion of the Supervisors. They explain there are setback issues that may need to be addressed depending on which option they chose to move forward with. The Board is amenable and states it is ultimately the decision of Lake Naomi's Board as how they would like to proceed.

- a. Consider Panther Waste Management Agreement: John Holahan recuses himself from the discussion. Robert Bartal reviews the history of the current arrangement with Panther Waste and the ongoing Bike and Hike Project near that location. The Board has consensus to place on the Regular Business Meeting. Jim Smith from CCI Recycling speaks against the agreement and express concerns about the current state of the waste site. He continues stating bids should be considered for operating out of that site. Clark Citchal states he is a nearby resident and echoes the same concerns as Jim Smith. Joe Spinaro, Owner of CCI Recycling, states he would be willing to make repairs to the site. Rachel Schickling understand the concerns brought forward but states that those concerns have been brought to the attention of Panther Waste and believe it is only fair to allow them to address those concerns. The Board discusses visiting the site and considering the matter further.
- b. Consider Agreement of Sale for 117 Stillwater Drive: Robert Bartal states the agreement has been provided for the Supervisors review but it is a time sensitive issue as settlement is coming up. John Holahan motions to approve the agreement in the amount of \$160,000.00 and have Robert Bartal execute, David Carbone seconds. Vote: all in favor; motion carries.
- c. Consider Concurrence to Accept Bid and Award through ECMS for TASA Bike and Hike and authorization to Execute Agreement Contingent upon Solicitor's Review: Robert Bartal states

that PennDOT has selected the lowest bid and needs to verify qualifications. He is looking for consensus for the agreement to be executed by Autumn Canfield upon the Solicitor's review. The Board has consensus.

- d. Consider Resolution 2021-021 PennDOT MTF Grant Application: The Board reviews the Resolution and has no questions.
 - e. Sketch Plan Review for Lake Naomi Club House Renovations/Rebuild: Taken at the begin of Work Session Topics.
9. Board of Supervisors Report/Comment: None.
10. Public Comment:
- a. Adam Kerrick asks for a review of "Open Space" definition. The Board sends this matter to Planning Commission for their review.
 - b. Tracie Robinson from Expedia Group offers services for short term rental.
 - c. Bruce Freedman asks Tracie Robinson about her services.
11. Adjournment: Meeting adjourning at 6:53PM.

Minutes recorded by Crystal Butler

Respectfully submitted:



Crystal Butler, Township Secretary