

THE TOBYHANNA TOWNSHIP BOARD OF SUPERVISORS
WORK SESSION
AUGUST 2, 2021

The August 2021 Work Session Meeting of the Tobyhanna Township Board of Supervisors was held on August 2, 2021, at the Tobyhanna Township Municipal Building Meeting Room in Pocono Pines Pa.

Present are Supervisors John Kerrick, David Carbone, Brendon Carroll, John Holahan, III, and Rachel Schickling. Also present are Solicitor Harry T. Coleman, Manager Robert Bartal and Assistant Manager Autumn Canfield.

1. Call Meeting to Order: John Kerrick calls the meeting to order at 6:00PM. A quorum is present.
2. The Pledge of Allegiance is recited.
3. 2020 Township Audit Presentation by Zelenkofske Axlerod: Rachel Gouger presents the audit to the Board. She thanks the staff for working with them through the audit. She reviews the audit of the accounts and activities through 2020. Brendon Carroll asks the Auditors if they were happy with the results. Jeff Weiss replies yes and acknowledges there was no findings to report. The Board will consider voting to approve at the next regular business meeting.

{Not an Agenda Item} Harry Coleman and John Kerrick state in moving with the new amendment to the Sunshine Act the Board will be moving away from voting on agenda items at the scheduled work sessions.
4. Announcements: None.
5. Minutes: Tabled to the next regular business meeting.
6. August 2, 2021 Interim Bill Pack: To be ratified at the next regular business meeting. Rachel Schickling asks what the check for Sage Technologies was. Robert Bartal states that check is for the new audio visual equipment upgrade to continue virtual offerings of meetings. Rachel Schickling asks questions about the Troy Mechanical bill and request a copy of the Troy Mechanical preventative maintenance report.
7. Solicitor's Report: Harry Coleman states he will provide full reports once a month. He continues to state he is working with the fire companies on draft MOUs. He states a meeting is scheduled with neighbors of 339 Sullivan Trail LLC to work towards a compromise and will update the Supervisors later in August. He also states an Act 147-F Approval Form for TTVFC to purchase their truck will need to be filled out by the Township. He states it does not in any way make the township liable for payment as much as it is just a notice the township is aware of the purchase. Robert Bartal states this form is filled out after the fire company holds a public meeting in regards to the purchase. Harry Coleman states a motion can be made to authorize the Chairman to sign conditioned on the outcome of the fire company's public meeting. John Holahan motions to authorize the Chairman to sign conditioned on the outcome of the fire company's public meeting, David Carbone seconds. Vote: all in favor; motion carries.

8. Manager's Report: Robert Bartal states that PSATS will have their voting meeting on October 15th and checks for John Holahan's availability for the meeting. John Holahan states he will check his schedule and asks for the list of items to be voted on when released.

9. Committee Reports

- a. PMRPC: Brendon Carroll states the township is 160 hours over for the month and 300 over for the year. He continues stating the police is still enforcing the area of the detour around Lake Naomi Bridge.
- b. PMREMS: Heidi Pickard states call volume is steadily increasing. She continues stating their audit has been completed and should be to the township shortly. She states LSA and Hughes grant for trucks have been received and will be starting building renovations soon. David Carbone states the Fire Commission is considering a needs study for the township and is inviting PMREMS to join the study if they wish. Heidi Pickard states the EMS would be interested in hearing more.
- c. Fire Commission: David Carbone states the presentation was given for the needs study and is awaiting a proposal from the company.
- d. EDA: Brendon Carroll states a brief work session was held for discussion on the PIL.
- e. NIDA: No report.
- f. PMCOG: Robert Bartal reviews the last meeting. He states 2022 quantities for fuel and anti-skid purchases have been submitted to COG.
- g. Library: Crystal Butler states Trudi Denlinger could not be present tonight but her previous report was thorough and has no new information to update but to remind everyone of the upcoming brunch and silent auction.
- h. Short Term Rental Committee: John Holahan states the committee has been working on the draft and will be sending to the Board for comments. He reviews some of the topics to include definitions and needed resources. The Board discusses previous ideas already considered and discussed in relation to the draft being worked on by the committee.
- i. DPW/Vehicle Report: Brendon Carroll states there are some pieces of equipment the Board may consider selling that are getting zero hours of use recently. John Kerrick states he would like to maybe consider oil and chip for some roads this year that are cracking.

10. Old Business: None.

11. New Business:

- a. Consider Amendment No. 5 Tobyhanna – Pocono Sewage Collection and Disposal Agreement: Harry Coleman states there is additional information needed for the agreement and should be ready for the next Regular Business Meeting.
- b. Authorize Placement on Website of UCC Appeals Board Vacancies: The Board has consensus to direct staff to place interest in vacancies for the UCC Appeals Board on the township website.

- c. Resolution 2021-019 Amending Resolution 2021-016 Giant Liquor License Transfer: Harry Coleman reviews the amended resolution stating there is one condition in regards to allowing for outside seating and music that was in the original resolution that Giant would like removed. David Carbone motions to approve the resolution, John Holahan seconds. Vote: all in favor; motion carries.
- d. Consider Well Isolation Waiver for 2315 Paxmont Drive: Brendon Carroll motions to approve the well isolation waiver, John Holahan seconds. Vote: all in favor; motion carries.
- e. Consider MOU with Retired and Senior Volunteer Program: Robert Bartal states we have not recently used this volunteer service but incase a need arises in the future he recommends approving the MOU. The Board has consensus to continue the program.
- f. Upcoming Contracts: Robert Bartal states Penn Strategies and Long Nyquist contracts will be coming to term soon. He continues stating our National Weather Forecast contract is coming to term soon and believes this service is no longer necessary with weather updates on phones easily available. He states Select Security and Vector Security will be coming to term soon and believes it might be worth combining into one service. He also states the cleaning contract will be coming to term soon. The Board agrees and would like the staff to work on request for proposals. David Carbone asks about Panther Waste. The Board discusses some updates to the fence and the pavement. The Board would like to meet with Panther Waste about updating the contract and completing some improvements.

12. Board of Supervisors Report/Comment: None.

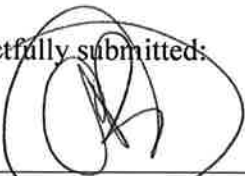
13. Public Comment:

- a. Ed Tutrone states he came on the meeting late and was checking to see if the Board had any further questions about the form for the fire company. John Kerrick states there were no further questions.
- b. Bill Mohlenhoff states he feels the Solicitor has down played the description of the noise issues with 339 Sullivan Trail and provided a list of 12 issues. Harry Coleman states he did not have Mr. Mohlenhoff's full list of issues on hand and was only giving a brief description.

14. Adjournment: Meeting adjourning at 7:13PM.

Minutes recorded by Crystal Butler

Respectfully submitted:



Crystal Butler, Township Secretary