

THE TOBYHANNA TOWNSHIP BOARD OF SUPERVISORS  
WORK SESSION  
JUNE 7, 2021

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The June 2021 Work Session Meeting of the Tobyhanna Township Board of Supervisors was held on June 7, 2021, at the Tobyhanna Township Municipal Building Meeting Room in Pocono Pines Pa.

Present are Supervisors John Kerrick, David Carbone, Brendon Carroll, John Holahan, III, and Rachel Schickling. Also present are Solicitor Harry T. Coleman, Manger Robert Bartal, and Assistant Manager Autumn Canfield.

1. Call Meeting to Order: John Kerrick calls the meeting to order at 6:13PM. A quorum is present.
2. The Pledge of Allegiance is recited.
3. Announcements: John Kerrick announces an executive session was held prior to the meeting from 5:30PM to 6:05PM.
4. June 7, 2021 Bill Pack: David Carbone motions to approve the bill pack in the amount of \$741,669.14, Brendon Carroll seconds. Vote: all in favor; motion carries.
5. Minutes: David Carbone motions to approve the minutes of April 5, 2021 Work Session and April 19, 2021 Regular Business Meeting, Brendon Carroll seconds. Vote: all in favor; motion carries.
6. Solicitor's Report:
  - a. Public Hearing - Giant Liquor License Transfer: Harry Coleman reviews the application information of the requested transfer and opens the public hearing. Ellen Freeman representing Giant reviews current operations and policies of other stores they own with liquor licenses and how they will apply those policies to the new store. She continues her review submitting as evidence the layout of the store. Rachel Schickling asks about the age of associates for selling alcohol. Ellen Freeman states they can be 18 years of age. Harry Coleman asks if there are any other questions. No other questions were asked. John Holahan motions to close the hearing, Brendon Carroll seconds. Vote: all in favor; hearing is closed. John Holahan motions to approve the liquor license transfer with Resolution 2021-016, Brendon Carroll seconds. Vote: all in favor; motion carries.
7. Manager's Report:
  - a. Consider PM Baseball Alliance Request: Robert Bartal reviews the request from the alliance to use Blanch Price Park Field a few nights a week for baseball practice. John Holahan motions to approve the request, Rachel Schickling seconds. Vote: all in favor; motion carries.

- b. ARP Funds Update: Robert Bartal states the township is slated to receive \$900,050.56 and reviews the application process.

#### 8. Committee Reports

- a. PMRPC: David Carbone states a meeting is coming up.
- b. PMREMS: Rachel Schickling states they are purchasing a new ambulance with a grant to replace an older one.
- c. Fire Commission: David Carbone states he is looking to have speakers come to the next meeting.
- d. EDA: Brendon Carroll states there were positive discussions with Kalahari about the PIL.
- e. NIDA: John Kerrick states a meeting is coming up.
- f. PMCOG: Robert Bartal states they could not attend the last meeting as they had a prior engagement.
- g. Short Term Rental Committee: John Holahan states a virtual meeting is coming up on Thursday and discussions are going well. The Board has consensus to have Harry Coleman work with the Short Term Rental Committee.
- h. 380/940 Realignment Project: John Kerrick states a meeting was just held with FedEx about the realignment. He continues stating they are having some trouble with wet lands. Autumn Canfield states the township is resubmitting the JPA to the Army Corp and DEP.
- i. Library: Trudi Denlinger states the search for a new director has begun. She reviews some of the programs running at the library and upcoming events.

#### 9. Old Business:

- a. Consider Resolution 2021-017 – Emergency Disaster Declaration: Crystal Butler states when the Board approved the extension at the last meeting the resolution was not included and this would just go along with the Governor’s current extension. John Holahan motions to approve the resolution, David Carbone seconds. Vote: all in favor; motion carries.

#### 10. New Business:

Item e. Proposed Phasing Plan for FedEx: Greyson Zehnder states FedEx would like to amend their current land development and utilize a phasing plan to do an office expansion and do the dock expansion at a later date. They are requesting a land development waiver to move forward with this new phasing plan and the release of current financial security for a new one in the amount of \$8,398 for earth stabilization. Harry Coleman reviews the actions the Board should consider for the request. John Holahan motions to approve FedEx’s new phasing plan, Brendon Carroll seconds. Vote: all in favor; motion carries. John Holahan motions to approve the waiver of land development for the office expansion project with a HOP still being required, Brendon

Carroll seconds. Vote: all in favor; motion carries. Brendon Carroll motions to release the current financial security conditioned on the receipt of \$8,398 financial security for earth stabilization, John Holahan seconds. Vote: all in favor; motion carries.

- a. Consider Awarding Surplus Truck Bid: Brendon Carroll states only one bid was received. John Holahan motions to accept the surplus truck bid from Mike Veneziano in the amount of \$6,105.00, Brendon Carroll seconds. Vote: David Carbone, Brendon Carroll, John Holahan, and Rachel Schickling in favor, John Kerrick opposed; motion carries. John Kerrick states moving forward he would like to consider other bidding options.
- b. Consider Well Isolation Request – 422 Old Route 940: John Holahan motions to approve the request, Brendon Carroll seconds. Vote: all in favor; motion carries.
- c. Consider Well Isolation Request – 107 Lloyd Circle: John Holahan motions to approve the request, Brendon Carroll seconds. Vote: all in favor; motion carries.
- d. Consider Clymer Library request to Increase Millage Rate: John Holahan motions to increase the library millage rate to .188 mills, David Carbone seconds. Rachel Schickling asks if the new rate could be retroactive. John Holahan states he believes the county's assessment caused an improper adjustment in the new millage rate. Trudi Denlinger reviews the new millage rate with respect to her property and it appeared the tax money collected for the library decreased. Autumn Canfield states the township didn't not receive the final assessment value from the county in time for the millage rate to be set. She continues stating the estimated millage rate was to remain net neutral and was calculated off of the county approximated assessment at that time. The Board discusses the new assessment by the county. Vote: all in favor; motion carries.
- e. (Item discussed first under New Business)
- f. PRPS Playground Grant Discussion: Autumn Canfield reviews the upcoming available grant and states the township will need to have \$75,000 available as the grant is in the form of a reimbursement. She continues stating that the TASSA Grant the township currently has for \$25,000 could possibly be used as a match. John Holahan states he would like to see the grant be used for the W B & E Trail. John Holahan motions to move forward with the application for the grant, Brendon Carroll seconds. Vote: all in favor; motion carries.
- g. COPS Grant Discussion: Robert Bartal review the grant information which offers the ability to hire 2 new officers and increase the township hours to an additional 80 hours a week. He Continues stating the first deadline is June 15, 2021. David Carbone motions to have the grant writer move forward with the application for the grant and if any other municipalities would like to join they may, Rachel Schickling and Brendon Carrol second. Vote: all in favor; motion carries.
- h. Zoning Map Phase 1 Discussion: Scott Bastra with Long Pond Development reviews their request to have the property east of FedEx Drive to be completely zoned Commercial and the property to the west remain as it is currently zoned. Autumn

Canfield states a Phase 1 had already been approved and confirms this change would require the proposed zoning map to go back to the planning commissions. The Board discusses the surrounding properties and required setbacks. John Holahan motions to accept the proposed changed and send the zoning map back to the planning commissions, David Carbone seconds. Autumn Canfield asks to clarify if the changes should include the one residential parcel in question. The Board directs Autumn Canfield to reach out to the residential property owner. Vote: all in favor; motion carries.

11. Board of Supervisor Report:

- a. Rachel Schickling states PMREMS will be having their Regional Round up on August 5, 2021.
- b. David Carbone states there will be more police enforcement around the Lake Naomi bridge area detour.

12. Public Comment: None.

13. Adjournment: Meeting adjourning at 7:26PM.

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Minutes recorded by Crystal Butler

Respectfully submitted:



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Crystal Butler, Township Secretary