

THE TOBYHANNA TOWNSHIP BOARD OF SUPERVISORS
REGULAR BUSINESS MEETING
JUNE 21, 2021

The June 2021 Regular Business Meeting of the Tobyhanna Township Board of Supervisors was held on June 21, 2021, at the Tobyhanna Township Municipal Building Meeting Room in Pocono Pines Pa.

Present are Supervisors John Kerrick, Brendon Carroll, John Holahan, III and Rachel Schickling. David Carbone arrives at 6:08PM. Solicitor Harry T. Coleman, Manager Robert Bartal, and Assistant Manager Autumn Canfield are also present.

1. John Kerrick calls the meeting to order at 6:00PM. A quorum is present.
2. The Pledge of Allegiance is recited.
3. Announcements: John Kerrick announces executive sessions were held on May 5, 2021 from 7:15PM to 8:15PM, and on June 7, 2021 from 7:30PM to 8:20PM for personnel.
4. Consider Minutes: Brendon Carroll motions to approve the May 3, 2021 Regular Business Meeting minutes, Rachel Schickling seconds. Vote: all in favor; motion carries.
5. June 21, 2021 Bill Pack: Brendon Carroll motions to approve the June 21, 2021 Bill Pack in the amount of \$339,375.51, John Kerrick seconds. Rachel Schickling asks about the Snack line item in the bill pack. Robert Bartal states the staff pays for snacks and money is reimbursed to the account. Rachel Schickling asks if the extra main lodge rental cleaning was passed on to the renter. Robert Bartal states it was paid by the renter. Vote: all in favor; motion carries.
6. Treasurer's Report: Brendon Carroll reviews the May 2021 Treasurer's Report. John Holahan motions to approve the report, Rachel Schickling seconds. Vote: all in favor; motion carries.
7. Solicitor Report:
 - a. Public Hearing – Cable Franchise Agreements Ordinances 563 and 564: David Carbone arrives to the meeting virtually. Brendon Carroll motions to open the hearing, Rachel Schickling seconds. Vote: all in favor; the hearing is open. John Kerrick presents the public hearing for the cable franchise agreement. He reviews the process and states the agreements will be essentially renewed and entered in to with Atlantic Broadband and Blue Ridge Cable.

Brendon Carroll motions to close the hearing, Rachel Schickling seconds. Vote: all in favor; motion carries.

Brendon Carroll states for the record the fee structure for both companies will stay the same at 5%. David Carbone motions to approve Ordinance 563 for cable franchise agreement with Atlantic Broadband, Brendon Carroll seconds. Vote: all in favor; motion carries. Brendon Carroll motions to approve Ordinance 564 for cable franchise agreement with Blue Ridge Cable, David Carbone seconds. Vote: all in favor; motion carries.

- b. Road Vacation Agreement with Tobyhanna Site LLC: Harry Coleman reviews the agreement for the road vacation of Hudock Road. John Holahan motions to approve the road vacation agreement, Brendon Carroll seconds. Vote: Brendon Carroll, John Holahan, Rachel Schickling, and David Carbone in favor, John Kerrick abstains; motion carries.
 - c. Consider Approval for Dunne Manning MOU: Harry Coleman reviews the MOU with Dunne Manning and recent meetings held. John Holahan motions to approve the MOU, Brendon Carroll seconds. Vote: all in favor; motion carries.
8. Manager's Report:
- a. Update on 2656 Route 940 Pocono Summit Enforcement: Robert Bartal reviews the history of the enforcement actions and the current status.
 - b. Penn Strategies/Long Nyquist Monthly Updates: Robert Bartal states there is not much to note on the report and they have been provided for them in their packets.
 - c. Monthly Zoning and Septic Report: Robert Bartal states in May of 2020 there were 12 Zoning permits issued and in May of 2021 there were 35. He continues stating that in May of 2020 there were 10 septic applications and in 2021 there were 21 showing an increase in both from last year.
9. DPW Report: Brendon Carroll states a monthly meeting has not been held yet and nothing new to share with the vehicle report.
10. Old Business:
- a. Clymer Library Millage Increase Request: Tabled.
11. New Business:
12. Clymer Library Request for Donation: Tabled.
13. Board of Supervisors Report:
- a. John Kerrick states he would like to have an executive session following the meeting.
14. Public Questions and Comments:
- a. Heino Fetty states there are a lot of temporary signs on Sullivan Trail and asks what the township plans to do about them. Brendon Carroll states he just recently spoke with DPW about pulling the signs.
 - b. Bill Mollenhoff asks for a status update on the 339 Sullivan Trail appeal. Harry Coleman states an appeal with the court of common pleas has been filed but would like to attempt a meeting with all parties to see if some agreement can be reached. The Board directs Autumn Canfield to collect contact information for Harry Coleman.
 - c. Heidi Pickard asks for an update on the Lake Naomi Bridge Closure. David Carbone states he has reached out to PennDOT and it is not planned to be completed until next year. She states the detour is getting pot holes from increase traffic. David Carbone states he will have DPW check out the potholes.

- d. Tia Fritz asks if the Supervisors have accepted the Emergency Management Coordinator's resignation. David Carbone is reaching out to Mr. Dickinson to see if he will stay on until the end of the year. He will follow up with an update.
- e. John Holahan states his Short Term Rental Committee plans to present to the Board next month.
- f. Lindsey Buckwalter asks for an update on the Master Parks Plan. David Carbone states the Parks Committee is meeting tomorrow to discuss the proposed dog park at Blanche Price Park.

15. Meeting adjourned at 6:35PM.

Minutes recorded by Crystal Butler

Respectfully submitted:



Crystal Butler, Township Secretary