

THE TOBYHANNA TOWNSHIP BOARD OF SUPERVISORS
WORK SESSION
OCTOBER 5, 2020

The October 2020 Work Session of the Tobyhanna Township Board of Supervisors was held on October 5, 2020 at the Tobyhanna Township Government Center Building, via GoToMeeting due to COVID-19 restrictions.

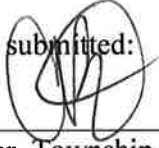
Present are Supervisors John Kerrick, David Carbone, Brendon Carroll, and John Holahan, III. Solicitor Jonathan J. Reiss, Esquire, and Manager Robert Bartal are also present. Lloyd Vought is absent.

1. John Kerrick calls the meeting to order at 6:00PM; a quorum is present.
2. The Pledge of Allegiance is recited.
3. Public Comments: None
4. Announcements: None.
5. Consider Minutes: David Carbone motions to accept the August 27, 2020 Special Meeting Minutes, the September 8, 2020 Work Session Minutes, and the September 21, 2020 Regular Business Meeting Minutes, Brendon Carroll seconds. Vote: all in favor; motion carries.
6. Solicitor Report: No report.
7. Manager Report:
 - a. Pocono Mountain Regional EMS Donation Request: Robert Bartal states Jeanine Hofbauer from PMREMS requests a donation in lieu of the Round Up Fundraiser. He reviews the recent donations made. John Kerrick states PMREMS may need additional help because of the pandemic. David Carbone asks if there are any other donation requests expected. Robert Bartal states that he is unsure if any more are expected. David Carbone motions to donate \$250.00, John Holahan seconds. Vote: all in favor; motion carries.
 - b. Permission for Trunk or Treat in Government Center Building Parking lot: Robert Bartal states the Commonwealth Charter Academy is requesting to do a Trunk or Treat in the township parking lot on October 31, 2020 from 4:00PM to 6:00PM. Jonathan Reiss states the township has insurance coverage and doesn't think with a group like this it would be possible to get a certificate of insurance from the academy with the township as additional insured. He recommends doing so if its possible. He continues to mention a waiver is possible but would need to be signed by all the parents. David Carbone states a waiver from each parent would be difficult. John Holahan motions to approve the Trunk or Treat, David Carbone seconds. Vote: all in favor; motion carries.
 - c. Change Township Insurance Contract to Calendar Year Time Frame: Robert Bartal reviews the current policy time frame for the insurance and recommends switching to calendar year. The Board has consensus.

8. Public Works Report: Tabled.
9. Committee Reports:
 - a. PMRPC: David Carbone states draft budget is in the works.
 - b. PMREMS: No report.
 - c. Fire Commission: David Carbone states a meeting will be held this month to discuss contracts.
 - d. EDA: No report.
 - e. NIDA: No report.
 - f. PMCOG: No report.
10. Old Business:
 - a. David Carbone states one more meeting should be scheduled to discuss short term rentals. The Board directs the staff to set up a short term rental meeting for discussion.
11. New Business:
 - a. EDA Request Letter from Executive Director: Robert Bartal reviews Autumn Canfield's letter stating a discrepancy in attributed monies to the EDA instead of the Township in the amount of \$18,480.00. Brendon Carroll motions to correct the attributing error, David Carbone seconds. Vote: all in favor; motion carries.
 - b. Rettew Proposal for Extended Work: Robert Bartal states a proposal was received from Rettew to increase the amount owed as additional work was being conducted. He continues to states he would like to check the proposal amount but recommends approval as the work did double in size. John Holahan motions to approve the amendment, David Carbone seconds. Vote: all in favor; motion carries.
12. Board of Supervisors Report/Comment: None.
13. Public Questions/Comments: None
14. Adjournment: Meeting adjourned at 6:37PM.

Minutes recorded by Crystal Butler

Respectfully submitted:



Crystal Butler, Township Secretary