

## Tobyhanna Township

Connect to the GoToMeeting App Using an Android Device Step 1: Locate and click on your Galaxy Store App.



Step 2: Your screen should look something like this. Click on the magnifying glass in the upper right corner.



Step 3: Type "Go To Meeting" and press the magnifying glass on the keyboard.



Step 4: This is the app. Tap the download arrow.

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Step 5: You'll be prompted to give permissions.



Step 6: The app will automatically be put into your "Apps."



Step 7: Open the app.



Step 8: Press the three buttons in the upper right corner.

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Step 9: Click "Settings."



Step 10: Click "Personal Information."

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General Information	•	
Personal Information		
Labs		
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Default Audio	(î:	C
Mute Upon Joining		$\checkmark$
Video Settings		
View webcam		$\checkmark$
Notifications		
1 minute before sessions		$\checkmark$
Product Information		
About GoToMeeting		



Step 11: Enter your name. We need your full first and last name if you want to make any public comment. Click "Save Personal Information."

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Step 12: Enter the meeting ID and press the arrow.

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You will start the meeting muted. Please be sure to stay muted unless you need to make public comment to reduce background noise.