

A G E N D A
Board of Supervisors
Budget Meeting
December 4, 2019
8:00 AM

1. Call Meeting to Order: Anne Lamberton, Chair
2. Pledge of Allegiance
3. **Old Business**
4. **New Business**
 - a. Proposed 2020 Budget and authorize to advertise for public review
5. Board of Supervisors Report/Comment
6. Public Questions and Comment

ADJOURNMENT

AUDIO AND VIDEO RECORDING IN PROGRESS

THE TOBYHANNA TOWNSHIP BOARD OF SUPERVISORS
BUDGET MEETING
DECEMBER 4, 2019

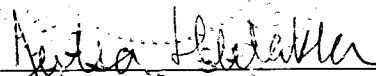
A Budget Meeting of the Tobyhanna Township Board of Supervisors ("Board") was held on December 4, 2019, at the Tobyhanna Township Government Center Building, 105 Government Center Way, Pocono Pines, Pennsylvania, 18350.

Present are Supervisors Anne Lamberton, John Holahan, III, Heidi A. Pickard, Brendon Carroll, David Carbone at 8:02AM, and Assistant Manager Autumn Canfield. Solicitor Jonathan Reiss is not present.

1. Chair Anne Lamberton calls the meeting to order at 8:01AM. A quorum is present.
2. The Pledge of Allegiance is recited.
3. Announcements: none.
4. New Business: Budget Discussion
 - a. Doug Hein states the requested changes to staff wages were made. Autumn Canfield states the Fire Fund does not include the increase for PSVFC's insurance; the township does not know what this change will cost. The Board discusses maintenance and other purchases necessary for PSVFC to reinstate. David Carbone states it should cost less than \$5,000.00.
 - b. Heidi Pickard asks if reappropriations to the Capital Reserve Fund have been made for this year. Autumn Canfield states they are on the agenda for the next meeting. Doug Hein states the Liquid Fuels balance is \$139,890.00. A \$430,000-line item was made in Liquid Fuels fund for the Road Project, underfunding the project by about \$25,000.00. The Board discusses where to appropriate funds from.
 - c. Heidi Pickard motions to authorize to advertise the proposed 2020 Budget, John Holahan seconds. Mike Erlsten asks about fire millage rates. Heidi Pickard states it will be revenue neutral. Vote: all in favor; motion carries.
5. Board of Supervisors Report/Comment:
 - a. The Board decides to meet Friday December 26th at 9AM to discuss budget approval.
 - b. Autumn Canfield states phone service contracts will expire soon; new contracts may need to be bid. Crystal Butler discusses current contract terms and possible end dates for the contracts. The board directs Autumn Canfield and Crystal Butler to put together a proposal.
6. Public Comment - none.
7. John Holahan motions to adjourn, Heidi Pickard seconds. Meeting adjourned at 8:30AM.

Minutes recorded by Crystal Butler

Respectfully submitted:


Julia Heilakka, Township Secretary