

A G E N D A
Board of Supervisors
Special Meeting
January 21, 2020
6:00PM

1. Call Meeting to Order: John E. Kerrick, Chair
2. Pledge of Allegiance
3. Announcements:
4. Interim Bill Pack: \$449,720.91
5. Old Business:
 - Consider Resolution 2020-003 Township Fee Schedule
 - Consider Resolution 2020-004 Board of Supervisors 2020 Meeting Schedule
 - Consider two (2) remaining Fire Commission vacancies for 2020
 - Consider amending motion appointing four (4) Supervisors to Sewer Authority
6. **New Business:**
 - A. Consider approving VSCP (Volunteer Service Credit Program) applicants
 - B. Act 537 plan update by RKR Hess
 - C. Consider PMSD Temporary Aquifer Testing and Access Easement Agreement-Addendum No. 1
 - D. Consider Fire Fund Distribution to PSVFC for gas detectors
 - E. Review Stillwater Estates MOU, Dunne-Manning MOU and concept plan
 - F. Creation of a zoning district - for discussion and authorize to send to MCPC & Twp. PC for review
7. Board of Supervisors Report/Comment
8. Public Questions and Comment

ADJOURNMENT

VIDEO AND AUDIO RECORDING IN PROGRESS

THE TOBYHANNA TOWNSHIP BOARD OF SUPERVISORS
SPECIAL MEETING
JANUARY 21, 2020

A Special Meeting of the Tobyhanna Township Board of Supervisors was held on January 21, 2020, at the Tobyhanna Township Government Center Building, 105 Government Center Way, Pocono Pines, Pennsylvania, 18350.

Present are Supervisors John Kerrick, David Carbone, Brendon Carroll, John Holahan, III, and Lloyd Vought. Solicitor Jonathan J. Reiss, Esquire, and Assistant Manager Autumn Canfield are also present.

1. John Kerrick calls the meeting to order at 6:00PM; a quorum is present.
2. The Pledge of Allegiance is recited.
3. John Kerrick states the Board held an executive session on January 13, 2020 from 10:00AM to 11:30AM for personnel.
4. Interim Bill Pack: David Carbone motions to approve the bill pack in the amount of \$449,720.91, Brendon Carroll seconds. Vote: all in favor; motion carries.
5. Old Business:
 - a. Resolution 2020-003 Township Fee Schedule: John Holahan motions to approve the 2020 Township Fee Schedule, David Carbone seconds. Brendon Carroll requests a work session to review the fee schedule. John Holahan and Brendon Carroll state the Sewer Fees section was among the fee changes made. Donna Knecht asks for a copy of the proposed fee schedule. Vote: all in favor; motions carries.
 - b. Resolution 2020-004 Board of Supervisors 2020 Meeting Schedule: David Carbone motions to approve the meeting schedule, Brendon Carroll seconds. Kelly Hixon asks about the hours of the meetings. John Kerrick states the meetings are mostly in the evening excepting the meeting for the Tobyhanna Elementary students' visit during the day on May 18, 2020. Vote: John Kerrick, David Carbone, and Brendon Carroll vote in favor, John Holahan and Lloyd Vought opposed; motion carries.
 - c. Fire Commission Vacancies: David Carbone motions to appoint Tia Fritz and Joe Colyer to the Fire Commission, Brendon Carroll seconds. John Holahan speaks against the motion and asks for Tia Fritz's qualifications. David Carbone states she has experience with the Control Center and emergency services. John Holahan recommends Jim Apgar. Ed Tutrone asks for Joe Colyer's qualification. David Carbone responds that he was a former volunteer fireman. Ed Tutrone states Joe Colyer was support personnel. Ed Tutrone asks about the exclusion of active firefighters from the Fire Commission. David Carbone states the ordinance is written to exclude active firefighters and to be inclusive of community input. Vote: John Kerrick, David Carbone, and Brendon Carroll vote in favor, John Holahan and Lloyd Vought opposed; motion carries.

- d. Amending Sewer Authority Appointment: Autumn Canfield recommends John Kerrick finish his term to December 2020, Lloyd Vought fills the term expiring December 2021, and David Carbone fills the term expiring December 2022. John Holahan motions to approve the recommended terms, David Carbone seconds. Vote: all in favor, motion carries.

6. New Business:

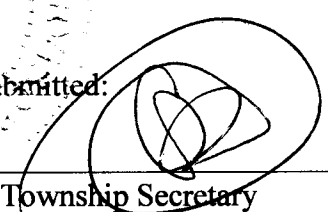
- a. Considering VSCP (Volunteer Service Credit Program) Applicants: John Holahan motions to approve the applicants, David Carbone seconds. Vote: all in favor, motion carries.
- b. Act 537 Plan Update by RKR Hess: Wayne Gross reviews the Act 537 Plan update. He states the special study done for the Pocono Summit West Area has determined that 254 thousand gallons of wastewater disposal are needed to support properties interested in being serviced. Unused flow could be transferred from the Pinecrest Treatment Plant. Alternatives were considered for reducing the original size of the study area to 94 thousand gallons of waste water flow. Another alternative involves drilling under wetlands between the Pinecrest Treatment Plant and the service area reducing cost in equipment. Funding is discussed. John Holahan states a meeting with Aqua will take place to discuss the study area further. He asks Wayne Gross for his engineering notes. Mike Erlsten asks who owns the treatment plant in Pinecrest and if there has been any consideration for future developments. Bob McHale states Aqua owns the treatment plant and there is no plan for adding any more properties to the proposed service area.
- c. Consider Pocono Mountain School District Temporary Aquifer Testing and Access Easement Agreement – Addendum No. 1: Jonathan Reiss reviews the addendum to extend the current agreement. John Holahan motions to approve the addendum, Brendon Carroll seconds. Vote: all in favor, motion carries.
- d. Consider Fire Fund Distribution to Pocono Summit Volunteer Fire Company(PSVFC) for Gas Detectors: David Carbone states PSVFC has requested two gas detector units costing \$739.00. David Carbone motions to approve the purchase, Brendon Carroll seconds. Vote: all in favor, motion carries. Autumn Canfield asks where the funds should come from to pay for the units. David Carbone replies the Fire Tax Fund.
- e. Review Stillwater Lake Estates and Dunne-Manning Memorandum of Understanding: John Kerrick states this will be moved to an executive session.
- f. Creation of Zoning District: Jonathan Reiss reviews recent enforcement actions that has prompted the possible creation of a new zoning district along Long Pond Road and Sullivan Trail. John Holahan states the proposed new district would turn R-1 Low Density Residential Area properties to C-1 Low Density Commercial Area properties and has concerns about how the residents of this area feel about the change. Jonathan Reiss states there were complaints about some of the properties in the area including an appeal

to the Zoning Hearing Board. Brendon Carroll requests a further review on the properties. John Kerrick recommends tabling to a work session. The Board gives consensus to table the item. Jonathan Reiss recommends staying the current appeal for another 3 months to allow for the Board of Supervisors to review the possible new ordinance.

7. Board of Supervisors Report/ Comment: Autumn Canfield states the Board needs to decide a time for the Neighborhood Improvement Authority meetings. She recommends 6:00PM on meeting dates as it was the year prior. The Board gives consensus for 6:00PM meeting times.
8. Public Question or Comment:
 - a. Juliet Dunham gives thanks for those who contributed to the Annual Donation Fund for the Library and announces this year's Pot-Pie Palooza.
 - b. George Haab, President of the Pocono Summit Relief Association, states they are in need of funds they were entitled to in 2017. He states there are past due insurance bills and equipment inspections that need to be performed.
 - c. Heidi Pickard asks about the next short-term rental meeting. The Blakeslee Rotary has been collecting funds for a dog park and may be looking to help the township with their Master Park Plan.
 - d. Joe Crandle speaks against short-term rentals and asks for a status on an ordinance. John Holahan states it's being worked on. Joe Crandle asks if the township will consider short-term rentals as commercial properties. Jonathan Reiss replies no.
 - e. Heino Fette states he has complained about the issues of the properties on Sullivan Trail and Long Pond several times. He asks if specific zones are going to be created to match these properties operating outside the zoning ordinance and speaks against it.
 - f. Ed Tutrone states he is not stalking Brendon Carroll and asks if he has provided his physical address in Tobyhanna Township. Jonathan Reiss states he has not looked into the Right-to-Know law yet but will for the next meeting.
9. Adjournment: John Holahan motions to adjourn. Meeting adjourned at 7:00 PM.

Minutes recorded by Crystal Butler

Respectfully submitted:


Crystal Butler, Township Secretary