

AGENDA

**Tobyhanna Township
Economic Development Authority
November 6, 2019
6:00 PM**

- 1. Call Meeting to Order: John Holahan, Chair**
- 2. Pledge of Allegiance**
- 3. Announcements**
- 4. Minutes**
 - a. October 2, 2019, Regular Meeting**
- 5. Bill Pack - \$13,860.19**
- 6. Solicitor's Report**
- 7. Old Business**
- 8. New Business**
 - a. PIL - Geographical Mapping Discussion**
- 9. Public Comment**
- 10. Adjournment**

THE TOBYHANNA TOWNSHIP ECONOMIC DEVELOPMENT AUTHORITY
REGULAR BUSINESS MEETING
NOVEMBER 6, 2019

The November 2019 Regular Business Meeting of the Tobyhanna Township Economic Development Authority was held on November 6, 2019, at the Tobyhanna Township Government Center Building, 105 Government Center Way, Pocono Pines, Pennsylvania, 18350.

Present are John Holahan, III (by phone), William Van Gilder, Mike Erlsten, Anne Lamberton, Mike Christian (by phone), Interim Manager Autumn Canfield, and Solicitor Shanna Williamson (arrived at 6:16PM).

1. John Holahan and Mike Christian establish they can hear the audience and that the audience can hear them.
2. William Van Gilder calls the meeting to order at 6:01PM. A quorum is present.
3. The Pledge of Allegiance is recited.
4. Anne Lamberton motions to accept the meeting minutes for the October 2, 2019 Regular Business Meeting, Mike Erlsten seconds. Vote: all in favor; minutes accepted.
5. Anne Lamberton motions to approve the Bill Pack for \$13,860.19, Mike Erlsten seconds. Vote: all in favor; motions carries.
6. New Business
 - a. PIL Geographical Mapping Discussion. Autumn Canfield introduces a draft map for the Public Improvement Levy (PIL) mirroring anticipated locations for water and sewer services. Anne Lamberton states RKR Hess presented a revised plan for the Act 537 to the township for sewer and water, which could be utilized as a benefit for the PIL area while showing DEP we can fund the installation. EConsult could determine possible revenue for the PIL area. Ralph Gundrum states the numbers by EConsult are in excess, and Autumn Canfield has agreed to sit down with their CFO to meet and discuss. Anne Lamberton suggest having the staff start to meet with some of the owners of the properties that will be effected by the PIL.

The Authority discusses boundary lines for the PIL area and if there are expected or proposed zoning changes to the area.

The Authority directs Autumn Canfield to extend the boundary line of the PIL to the border of Mount Pocono Borough and Pocono Township. The Authority discusses the proposed PIL on the west side of I-380 on SR 940, and current zoning districts in the area. Anne Lamberton states that the property owners on Summit Ave have stated they were interested in being zoned Commercial; Village Commercial zoning of those properties might be more appropriate because of lot size.

The Authority directs Autumn Canfield to make adjustments to the map based on the discussion and begin putting together a presentation for property owners projected to be affected by the PIL. The presentation should outline what benefits and costs would be associated with the levy and preempt questions the owners might have.

The Authority discusses a time frame to present the plan for the PIL to the property owners. John Holahan recommends having a joint meeting of the Authority and the Board of Supervisors regarding the area of the PIL to have continuity in planning. Anne Lamberton asks if the meeting should include the Parks Committee; the parks could be a benefit to the levy area. Shanna Williamson wants to see what expenditures can be used with the levy money.

The Authority discusses the zoning of the proposed PIL. Mike Christian states it is not critical to make zoning changes before imposing a levy because the levy is imposed on businesses, regardless of zoning district. Autumn Canfield will make the proposed changes to the PIL area.

7. Solicitor's Report


- a. Shanna Williamson states a recent meeting with Pocono Springs and Kalahari was successful.

8. Public Comment: none.

9. Meeting adjourned at 6:50PM.

Minutes recorded by Crystal Butler

Respectfully submitted:


William Van Gilder, Secretary