

A G E N D A
Board of Supervisors
Budget Meeting
October 16, 2019
6:00 PM

1. Call Meeting to Order: Anne Lamberton, Chair
2. Pledge of Allegiance
3. **Old Business**
4. **New Business**
 - a. Proposed 2020 Budget Review
5. Board of Supervisors Report/Comment
6. Public Questions and Comment

ADJOURNMENT

AUDIO AND VIDEO RECORDING IN PROGRESS

THE TOBYHANNA TOWNSHIP BOARD OF SUPERVISORS
BUDGET MEETING
OCTOBER 16, 2019

A Budget Meeting of the Tobyhanna Township Board of Supervisors ("Board") was held on October 16, 2019, at the Tobyhanna Township Government Center Building, 105 Government Center Way, Pocono Pines, Pennsylvania, 18350.

Supervisors Anne Lamberton, Heidi A. Pickard, David Carbone, Interim Manager Autumn Canfield, and Solicitor Jonathan J. Reiss, Esq. are present. John Holahan, III, and Brendon Carroll are not present.

1. Chair Anne Lamberton calls the meeting to order at 6:00PM. A quorum is present.
2. The Pledge of Allegiance is recited.
3. New Business – Proposed 2020 Budget Review.
 - a. General Fund – Doug Hein explains the changes the Board asked for last meeting have been made. The Board discusses interim revenues. Doug Hein discusses interest rates and will research banks with better rates.

The Board discusses asking for county contributions. Ed Tutrone clarifies they donated from Liquid Fuels money in the past. There is disagreement regarding the origin of the former donation. The Board discusses zoning anomalies that may have inflated revenue from permitting fees. The Board discusses Bureau Veritas's monthly reports, and asks that those reports be forwarded to them.

Expenses - Doug Hein states the insurance will increase by 13.2%. The Board discusses their budget for donations.

The Board discusses Steven Michiel's retracted Eagle Scout project. Julia Heilakka clarifies that the permits were stalled because Michiel's architect was not returning Bill Burton's calls. Rachel Schickling and Ed Tutrone discuss the events and people that stalled the permitting process.

The Board directs Doug Hein to use current salary and position information for the 2020 budget. Doug Hein states tax collection will remain the same, and an additional \$5,000 each was added to legal and labor council fees. Government and administrative costs have remained constant. IT has increased for planned software and hardware purchases. The Board discusses the DPW budget.

Police Pension Obligation – Doug Hein states there will be a 3.5% increase for police, and fire department expenses have increased from the tax credit program. The Board discusses increasing line items if Pocono Summit Volunteer Fire Company is reinstated and raising contributions to PMREMS because of increased call volumes. Doug Hein states some sewer and codes enforcement line items will be removed because they are no longer in use. The Board discusses the Planning

Consultant line item. Doug Hein overviews DPW roads, salaries, and road construction. The Board discusses the 2020 Road Paving Project, road and bridge maintenance, and tree trimming.

The Board discusses the Bike & Hike Trail and parking lot. Doug Hein explains money for a possible grant match was removed because the grant is not open for 2020, and discusses park expenditures and salaries. Julia Heilakka explains the Panther Park Recycling Project.

Doug Hein states library and community development will stay the same, but the professional services line item will increase to adjust for the Long & Nyquist agreement. Doug Hein overviews interdepartmental insurances, and \$35,000 will be transferred to capital reserve. The Board discusses how to fund items and the Economic Development Authority.

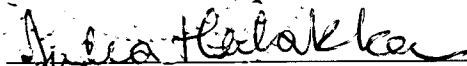
Doug Hein states there is one invoice left from H&K for the 2019 Road Paving Bid. The Board discusses exploring 3rd party zoning and how the reassessment will affect the millage.

4. Public Comment - none.

5. Dave Carbone motions to adjourn. Meeting adjourned at 7:11PM.

Minutes recorded by Matthew Helbers and Julia Heilakka

Respectfully submitted:


Julia Heilakka, Township Secretary