

A G E N D A
Board of Supervisors
Work Session 8:30AM
July 3, 2019

1. Call Meeting to Order: Anne Lamberton, Chair
2. Pledge of Allegiance
3. **Solicitor Report:** discussion of further changes to Omnibus Zoning Ordinance
4. **Manager Report:**
 - Project Reports – task trackers
5. **Public Works Report:**
6. **Finance Report:**
7. **Committee Reports: PMRPC • PMREMS • Fire Commission • EDA • NID • PM COG**
8. **Old Business:**
 - Firefighter Credit & Allowance Program
 - Donation request procedure - discussion
 - Blakeslee Community Association request for financial support
9. **New Business:**
 - A. Retention of videos - discussion
 - B. Anti-litter and illegal dumping Ordinance - discussion
 - C. Consider Letters of Interest for Vacant EDA Positions
10. Board of Supervisors Report/Comment
11. Public Questions and Comment

ADJOURNMENT

AUDIO AND VIDEO RECORDING IN PROGRESS

THE TOBYHANNA TOWNSHIP BOARD OF SUPERVISORS
WORK SESSION
JULY 3, 2019

The July 2019 Work Session of the Tobyhanna Township Board of Supervisors (“Board”) was held on July 3, 2019, at the Tobyhanna Township Government Center Building, 105 Government Center Way, Pocono Pines, Pennsylvania, 18350.

Present are Supervisors Anne Lamberton, John Holahan, III, Heidi A. Pickard, Brendon Carroll, and David Carbone. Solicitor Jonathan J. Reiss, Esq. and Township Manager John Jablowski Jr. are absent.

1. Chair Anne Lamberton calls the meeting to order at 8:30 AM. A quorum is present.
2. The Pledge of Allegiance is recited.
3. Solicitor Report
 - a. Discussion on changes to Omnibus Zoning Ordinance. The Board decides to discuss this at the next meeting.
4. Manager’s Report
 - a. Task Trackers. Autumn Canfield states the township was issued the Highway Occupancy Permit with conditions. The work on the Bike & Hike Trail parking lot can continue.
5. Public Works Report - no report given.
6. Finance Report - no report given.
7. Committee Reports:
 - a. PMRPC. Brendon Carroll states the PMRPC recently celebrated their 25th anniversary. Dave Carbone states contract negotiations are going well.
 - b. PMREMS. Heidi Pickard states PMREMS will have their audit soon. August 22nd is the Regional Roundup; they are raising money for heart monitors. There is a contract with St. Luke’s and they are working with LVHN to get one. They have plans to remodel the building.
 - c. PM COG. Brendon Carroll states he’s spoken to John Seese about hosting the golf tournament.
8. Old Business
 - a. Firefighter Credit & Allowance Program. The Board decides to discuss this at their July 16th Regular Business Meeting.

- b. Donation request procedure - discussion. The Board decides to include all legacy donations in the Bill Pack. All others will be a separate item on the agenda for discussion. Anne Lamberton states donations should be limited to regional requests.
- c. Blakeslee Community Association request for financial support. Anne Lamberton states Pocono Springs is making a \$2,000 donation and Kalahari is considering donating. Heidi Pickard asks if the community events can help fund the community association. Anne Lamberton states they will work with Bureau Veritas to waive some permit fees.

9. New Business

- a. [Agenda Item D] Discussion for changing payment for Kalahari. Autumn Canfield states Kalahari is requesting a change from quarterly payments to monthly payments. Steve Pine states Kalahari could pay a month in advance so the checks come in on time. John Holahan states these terms are part of an agreement and Kalahari should abide by it until it is changed. The Board decides to revisit the agreement at the July 16th meeting.
- b. [Agenda Item A] Retention of videos - discussion. The Board agrees to retain videos on the website one year back.
- c. [Agenda Item B] Anti-litter and illegal dumping Ordinance - discussion. Autumn Canfield states this will allow the Waste Authority to combat littering.

Dave Carbone states they are working on an ordinance for PMRPD to be able to enforce DUIs in other townships.

- d. [Agenda Item C] Consider Letters of Interest for Vacant EDA Positions. John Holahan states there are three submitted thus far. The Board agrees to discuss this at their July 16 meeting.
- e. [Agenda Item D] Discussion for changing payment for Kalahari. [Please see item 9A.]

10. Board of Supervisors' Report

- a. Dave Carbone thanks Brendon Carroll and his crew for cleaning up Hungry Hill Memorial. The Board discusses future work on the memorial.
- b. Autumn Canfield states there is a sinkhole on Burger Road. The township is currently getting repair quotes.
- c. Autumn Canfield introduces Doug Hein, a new township employee.
- d. Anne Lamberton states she's received an invitation to the Pocono Lions Club 5th Annual Wreath for Veteran's Ceremony on November 9th. They are asking for donations.

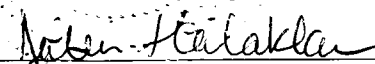
- e. Heidi Pickard states there are complaints on the paving in Camelot Forest. People think the paving is done but the paving crew has only laid the scratch coat. The Board directs staff to contact Camelot Forest's office with information about the paving progress.

11. Public Comment - none.

12. John Holahan motions to adjourn. Meeting adjourned at 9:00 AM.

Minutes recorded by Matthew Helbers

Respectfully submitted:



Julia Heilakka, Township Secretary