

A G E N D A
Board of Supervisors
Work Session 6PM
April 23, 2019

1. Call Meeting to Order: Anne Lamberton, Chair
2. Pledge of Allegiance
3. **Solicitor Report:**
 - Omnibus Zoning Ordinance
4. **Manager Report:**
 - Project Reports – task trackers
5. **Public Works Report:**
6. **Finance Report:**
7. **Committee Reports: PMRPC • PMREMS • Fire Commission • EDA • NID • PM COG • Open Space • Clymer Library**
8. **Old Business:**
9. **New Business:**
 - A. Stillwater Property for I-380 off ramp realignment project
 - B. Erb's Landscaping proposed Pole Barn, 1686 Route 940
 - C. discussion for changing work session and regular business meeting schedule
10. Board of Supervisors Report/Comment
11. Public Questions and Comment

ADJOURNMENT

AUDIO AND VIDEO RECORDING IN PROGRESS

Before
THE TOBYHANNA TOWNSHIP BOARD OF SUPERVISORS

In Re: Work Session

Tobyhanna Township Government Center
105 Government Center Way
Pocono Pines, Pennsylvania 18350
Tuesday, April 23, 2019, beginning at 6:00 p.m.

PRESENT: ANNE LAMBERTON, Chairperson
JOHN J. HOLAHAN, III, Vice-Chairperson
HEIDI A. PICKARD, Board Member
BRENDON J.E. CARROLL, Board Member
DAVID CARBONE, Board Member

JONATHAN J. REISS, ESQUIRE, Solicitor

ALSO

PRESENT: John J. Jablowski Jr.
Township Manager

Autumn Canfield
Assistant Township Manager

Barbara Nichols
Township Zoning Code Enforcement Officer

ORIGINAL

Panko Reporting
537 Sarah Street, Second Floor
Stroudsburg, Pennsylvania 18360
(570) 421-3620

1 MS. LAMBERTON: Good evening. I
2 would like to call the board of supervisors work
3 session of April 23, 2019 to order. If we could
4 begin with the pledge of allegiance, please.

5 (Pledge of allegiance was
6 recited.)

7 MS. LAMBERTON: We'll begin with
8 the solicitor report.

9 MR. REISS: We've been working
10 on an Omnibus Zoning Ordinance amendment to clean
11 up some problem areas that we found are conflicting
12 areas in the ordinance. We talked about this back
13 in January -- December and January and at that time
14 it was tabled to have some questions answered.

15 One of the things that came out
16 of that was the removal of the vehicle signs,
17 vehicle sign definition.

18 MS. NICHOLS: Just go back to
19 the old one and --

20 MR. REISS: Correct.

21 MS. NICHOLS: -- leave it as
22 that, yeah.

23 MR. REISS: And otherwise, we
24 dealt with the -- making daycare center a permitted
25 use in the C, Commercial District, making a family

1 daycare home permitted in the Rural Residential
2 District.

3 We also dealt with some size --
4 minimum size requirements for tank farms and things
5 because that was -- the numbers were written all
6 wrong. And we also cleaned up -- well, that's --
7 that's basically it. So tonight this is on your
8 agenda for authorization to send to the two
9 planning commissions, being the county and
10 township, for review and comment. We'll wait for
11 those comments before I would ask to advertise it
12 for a hearing just to make sure they don't have any
13 other further changes.

14 MS. LAMBERTON: And now, that is
15 my understanding that this does not have anything
16 to do with our hearing for our public meeting?

17 MR. REISS: Correct. This is
18 not a hearing tonight, no. This is just
19 authorization to send to the planning commission,
20 two planning commissions.

21 MS. LAMBERTON: For the work
22 session?

23 MR. REISS: Correct.

24 MS. LAMBERTON: This is --

25 MR. REISS: You do have a public

1 hearing tonight --

2 MS. LAMBERTON: That's --

3 MR. REISS: -- on another zoning
4 ordinance.

5 MS. LAMBERTON: But they're
6 independent --

7 MR. REISS: Correct.

8 MS. LAMBERTON: They're
9 independent of each other, just so everybody
10 understands it.

11 MR. CARROLL: Jonathan, or,
12 Barbara, did we take out that language in the
13 zoning that -- with the approvals that it was -- it
14 was always a special exception?

15 MR. REISS: For daycares?

16 MS. LAMBERTON: For daycares.

17 MR. CARROLL: Right? That was
18 changed, right?

19 MS. LAMBERTON: Yep. It's an
20 acceptable use. That was one of our questions.

21 MR. CARROLL: Yeah, because the
22 language it had to go to the zoning hearing board.

23 MS. LAMBERTON: Which made no
24 sense.

25 Does anyone have any questions

1 or comments?

2 MR. HOLAHAN: No.

3 MS. LAMBERTON: Any questions or
4 comment from the public? Come on. I'm getting
5 blank faces.

6 Okay. We'll move on then to
7 manager's report. Project reports, task trackers.

8 MR. REISS: Does that -- that's
9 not -- this is not on your --

10 MS. LAMBERTON: That's the
11 business meeting.

12 MR. REISS: Right. But I need
13 authorization to --

14 MS. LAMBERTON: Oh, to ad -- to
15 move forward with it.

16 MR. REISS: Right.

17 MR. HOLAHAN: So moved.

18 MR. CARROLL: Second.

19 MS. LAMBERTON: Motion and
20 second.

21 All in favor?

22 BOARD MEMBERS: Aye.

23 MS. LAMBERTON: Anyone opposed?
24 Seeing none. Motion carries.

25 MR. REISS: Thank you.

1 MS. LAMBERTON: You're very
2 welcome.

3 I'm sorry. John?

4 MR. JABLOWSKI: We have an
5 update -- we have any update on (inaudible)?

6 MS. LAMBERTON: I see this.

7 MS. CANFIELD: I provided you
8 with updated ones for the ones that we have been
9 billed for by our engineers. You also have the
10 financial quarterly, so budget to actuals for the
11 first quarter.

12 MR. HOLAHAN: Cool.

13 MR. CARROLL: Great.

14 MS. LAMBERTON: Anything you
15 want to point out to us? Are we on track? We able
16 to pay for all these things? Are we doing okay?

17 MS. CANFIELD: So far, yes.

18 MS. LAMBERTON: So far so good.
19 Do we have a projected total?

20 MS. CANFIELD: Projected total
21 for what specifically?

22 MS. LAMBERTON: On what else,
23 for instance, Pennoni? Like how much further out
24 --

25 MS. CANFIELD: So what you have

1 in front of you --

2 MS. LAMBERTON: -- so we have an
3 idea budgetarily what we can expect in the next six
4 months. I'm hoping to do something on this
5 tomorrow.

6 MS. PICKARD: I'm not sure that
7 we can.

8 MS. LAMBERTON: I mean, the fees
9 are not done.

10 MS. PICKARD: Well, it has a
11 difference on what the proposal was.

12 MS. LAMBERTON: Right. But do
13 we expect any change orders or are they -- is there
14 any conversation of things that weren't in the
15 scope during, you know -- during your meetings has
16 anything been brought up, I guess, is what I'm
17 asking?

18 MS. CANFIELD: Not at this time,
19 but we can verify that and we talked about having a
20 work session with all of our engineers in front of
21 you all to discuss the product status and, you
22 know, next steps. So we can make sure that they
23 have that information.

24 MS. LAMBERTON: Did we schedule
25 that?

1 MR. JABLOWSKI: Yeah, May 8.

2 MS. LAMBERTON: May 8. Is
3 everybody aware of that? No?

4 MR. CARROLL: I am now.

5 MS. LAMBERTON: May 8.

6 MR. JABLOWSKI: I don't know if
7 that's confirmed or official yet, but that's the
8 day that we were looking at.

9 MS. LAMBERTON: Oh, are we still
10 waiting for confirmation from them?

11 MR. JABLOWSKI: Well, on
12 Wednesday we were looking at having a -- we're
13 talking about that later on about changing our work
14 sessions.

15 MS. LAMBERTON: Right. And
16 that's --

17 MR. JABLOWSKI: The first one
18 would've been May 1, right?

19 MS. LAMBERTON: Right.

20 MR. JABLOWSKI: The first one
21 will be May 8 and the agenda --

22 MS. LAMBERTON: Because of their
23 --

24 MR. JABLOWSKI: And the May 8
25 work session will be this.

1 MS. LAMBERTON: Okay.

2 MR. JABLOWSKI: If the board so
3 chooses.

4 MS. LAMBERTON: Okay. I thought
5 that's why we initiated that conversation, I just
6 wanted to double-check myself.

7 MR. REISS: I think you'll get
8 to that later.

9 MS. PICKARD: Yeah.

10 MR. REISS: You don't need me
11 for that meeting?

12 MR. JABLOWSKI: We always need
13 you; however --

14 MR. REISS: Because I have a
15 conflict on the 8th, that's why I'm asking. If you
16 need someone from my office.

17 MR. JABLOWSKI: I don't think
18 so.

19 MR. REISS: Okay.

20 MS. LAMBERTON: Does anyone have
21 any questions or do you want to take this home and
22 digest it?

23 MS. PICKARD: Take it home and
24 digest it.

25 MR. HOLAHAN: Yes.

1 MS. LAMBERTON: Fair enough?
2 Public works report.

3 MR. ED TUTRONE: Dave, you want
4 to take that or you want me to? Dave, you want to
5 take that or you want me to?

6 MR. CARBONE: No, go ahead. If
7 you want.

8 MR. ED TUTRONE: The bids you
9 have before you tonight, as far as the paving
10 project for 2019, for your approval if you so
11 choose. And basically, we've been doing some
12 drainage repair and maintenance in Camelot in
13 preparation if the roads are going to be done. And
14 we spoke with the little league, they are extremely
15 happy with the way the fields have turned out and
16 where the park is. Their opening day is Saturday
17 and other than that, just moving along with normal
18 stuff.

19 MR. JABLOWSKI: So specifically
20 on that with the roads as we get to later -- so
21 I'll just mention this now that the proposals came
22 in a little bit better than we hoped. So we have
23 -- basically if we did all the primary roads and we
24 did the alternate roads, it's about \$750,000. We
25 have 700,000 allocated, so we need about 50,000 to

1 do the additional roads, which will be tremendous.
2 We don't think, though, that's going to be that
3 much. The asphalt index is coming down. We also
4 in the original bid put in some striping, but we
5 also have money in our budget for that as well.

6 Our liquid fuels allocation that
7 we had budgeted for 331,000, I think, that's coming
8 in at 339,000. So very fortunately the bids are a
9 little bit less and we think we have some room in
10 the budget that would allocate that -- should it be
11 50,000. So our recommendation at the regular
12 business meeting will be to do all the primary
13 roads plus the alternate roads.

14 MS. LAMBERTON: What's the line
15 item amount for the striping?

16 MR. JABLOWSKI: I think
17 twelve-five.

18 MR. ED TUTRONE: There's 25,000
19 in the line item.

20 MR. JABLOWSKI: But we put in
21 twelve-five.

22 MR. ED TUTRONE: We didn't take
23 into consideration when we did the line striping,
24 the roads that were currently getting paved, so
25 you're probably going to save roughly around 10,000

1 out of the striping that you could take from the
2 striping budget.

3 MS. PICKARD: Because the bid
4 includes the striping, correct?

5 MR. ED TUTRONE: Yes.

6 MR. HOLAHAN: Yep.

7 MR. CARROLL: So we're only
8 going to have to come up with 40,000?

9 MS. LAMBERTON: That's where I'm
10 going with it, I'm like maybe it's not 50.

11 MR. JABLOWSKI: Well, it's just
12 probably -- that depends on --

13 MR. CARROLL: The asphalt index
14 is --

15 MR. JABLOWSKI: The index could
16 be lower.

17 MS. PICKARD: The index is going
18 down.

19 MR. JABLOWSKI: The asphalt
20 index is gonna be lower.

21 MR. ED TUTRONE: Also we have
22 17,500 in -- in the low bid that came in. It was
23 \$17,500 allocated we did a contingency line item
24 for winter, 'cause we weren't sure what the roads
25 were going to look like after the wintertime and

1 they actually stayed in pretty decent shape. So as
2 far as base repair, there is some areas that
3 they're gonna level up with some other blacktop. I
4 could say you could definitely take at least 7500
5 out of that line item and maybe more in the
6 original bid itself to put towards blacktop.

7 MS. LAMBERTON: Do you we have a
8 schedule?

9 MR. CARBONE: Yes, we do. It's
10 on the --

11 MR. CARROLL: Yeah, I'm sorry I
12 didn't bring it.

13 MS. LAMBERTON: Oh, that's okay.
14 Just so you guys or somebody --

15 MR. CARBONE: I didn't bring it,
16 but we do have the schedule it's going to go on the
17 --

18 THE REPORTER: Just one at a
19 time, please.

20 MR. CARBONE: There it is, right
21 behind us

22 MR. CARROLL: For Camelot.

23 MR. ED TUTRONE: Also there's --
24 we have Camelot slated for the bid for -- to bid
25 out for the tree trimming and then whatever extra

1 we had left over, if any, from that bid, which we
2 think is going to be around 20,000, we're gonna
3 move to another area. Like if you want to
4 concentrate on other roads that we're paving, we
5 can just scale back to tree trimming a little bit
6 and move it from there if we need be.

7 MS. PICKARD: How much do we
8 have in tree trimming?

9 MR. ED TUTRONE: We currently
10 have about 80,000.

11 MS. CANFIELD: I think we have a
12 hundred thousand encumbered and 20,000 in the
13 street budget.

14 MS. PICKARD: Is that in the
15 regular budget or in the --

16 MR. ED TUTRONE: We have some
17 encumbered already and then there -- yeah, there's
18 a hundred thousand encumbered and there's 20,000 in
19 the general budget for this year.

20 MS. LAMBERTON: So the schedule
21 we're looking at behind you fellows is a paving
22 schedule, do we have like a township maintenance
23 schedule?

24 MR. ED TUTRONE: Yeah, that's
25 paving, it's drainage maintenance and vegetation

1 control.

2 MS. LAMBERTON: Thank you.

3 MR. CARROLL: You had said --
4 just for the board, because it was just you and I
5 in the meeting about that pipe that we're getting
6 reconditioned with the concrete.

7 MR. ED TUTRONE: Yes.

8 MR. CARROLL: Just that's part
9 of that whole --

10 (Sneeze.)

11 MS. LAMBERTON: Bless you.

12 MR. CARROLL: That's part of
13 that whole job, right?

14 MR. ED TUTRONE: No, no.

15 MR. CARROLL: That's a
16 separate -- that's a separate --

17 MR. ED TUTRONE: Yeah, that's
18 separate and that, I believe, was encumbered out of
19 last year's money.

20 MR. CARROLL: And that was last
21 year's. And I just had a question I thought of
22 after the tree trimming that you said we were going
23 to push to the fall, but if we paved and put the
24 outriggers on the tree trimmer trucks pushing into
25 the new asphalt is that going to be an issue?

1 MR. ED TUTRONE: It should not
2 be an issue.

3 MR. CARROLL: Okay.

4 MR. ED TUTRONE: And actually
5 the roads that are getting paved, PP&L has
6 graciously already cut a lot of it.

7 MR. CARROLL: Oh, that's good.

8 MR. ED TUTRONE: So it's going
9 around the main loop, they've -- they've done quite
10 a bit on one side.

11 MS. LAMBERTON: Is there any way
12 we can schedule the tree trimming before paving so
13 that's not an issue?

14 MR. CARROLL: It was difficult
15 to get -- it was just something I thought about,
16 but I couldn't get anybody to do it. Last year
17 nobody wanted to bid.

18 MS. LAMBERTON: And now we have
19 somebody?

20 MR. CARROLL: No.

21 MR. CARBONE: No, we're
22 finishing up the contract and sent it out to bid.

23 MR. ED TUTRONE: With PennDOT --

24 MS. LAMBERTON: The way you were
25 talking it sounded like --

1 MR. CARROLL: The PennDOT form
2 that we used last, nobody seemed to be interested
3 in doing all the paperwork.

4 MR. ED TUTRONE: So what we're
5 doing is we're putting one together that we got
6 from another township out in Center County, I
7 believe it was. And once we get that together,
8 Jonathan will take a look at it, make sure all the
9 legal stuff is in there. And it's not as stringent
10 because we're not using liquid fuels money for it,
11 so we don't have to bid it on about PennDOT forms.

12 MS. PICKARD: Okay. On the
13 vegetation line item, we have 60,000 budgeted it's
14 reflecting, and 40,000 is encumbered.

15 MS. CANFIELD: There's another
16 59,000 encumbered to the same PO under road
17 construction, reconstruction.

18 MR. ED TUTRONE: From last year.

19 MS. PICKARD: But there's still
20 20 in that vegetation line item that's liquid fuel
21 money?

22 MR. ED TUTRONE: So we also have
23 \$120,000 budgeted for -- for that tree trimming
24 process.

25 MS. LAMBERTON: Anything else?

1 MS. PICKARD: Is there liquid
2 fuels?

3 MR. ED TUTRONE: There's 300,000
4 coming out of liquid fuels.

5 MS. CANFIELD: I don't think
6 there's anything in liquid fuels allocated for tree
7 trimming.

8 MS. PICKARD: I didn't think so.

9 MR. ED TUTRONE: No, no.
10 There's nothing in liquid fuels for tree trimming.

11 MS. LAMBERTON: Anything else?

12 No. Good? We'll move on.

13 Finance report.

14 MS. CANFIELD: I provided you
15 the quarterly budget to actual, so if you guys want
16 to take a look and ask any questions, I'm around.

17 MS. LAMBERTON: We'll move on
18 then to committee reports. Pocono Mountain
19 Regional Police Commission.

20 MR. CARBONE: At our last
21 meeting, we did approve a bid to go out to do
22 license check -- license plate checks on the cars.
23 So that's in the process of being -- all the cars
24 are being equipped with that. Other than that,
25 everything else is going pretty well.

1 MS. PICKARD: How much was that
2 bid?

3 MR. CARBONE: I don't know. It
4 depends on how many cars they're going to do.
5 They're trying to keep it to the new cars versus
6 the old ones.

7 MR. CARROLL: Oh, so they're
8 getting new cars.

9 MR. CARBONE: Yeah, I think in
10 the new cars it can go along.

11 MS. PICKARD: That makes sense.

12 MS. LAMBERTON: Pocono Mountain
13 Regional EMS.

14 MS. PICKARD: All right. Well,
15 Denise couldn't be here today, so -- she's at
16 Coolbaugh. We had quite an uptick again. We were
17 up 23 percent of our calls from last March, 123
18 calls and year-to-date we're up at 334, so we're up
19 overall about 4 and a half percent.

20 MS. LAMBERTON: Any suggestions
21 on what we need to do to prepare for the future? I
22 mean, we're gonna continue to grow that percentage.

23 MS. PICKARD: We're having --
24 all of our vehicles again, have like a hundred --
25 are approaching 150 miles, which is where we have

1 our warranties at, with hours and 150. I forget
2 what the hours are. So we're ordering a new
3 non-four-by-four and we are -- have a grant or two
4 in for a new four-by-four that comes to \$75,000.
5 The other one's gonna be about 130, so we're going
6 to buy that one. We're going to hopefully get the
7 loan; if not, we're going to have buy that truck,
8 but we have a couple loan options.

9 We're going to be applying for
10 LSA so we're going to be looking for support
11 probably on the building -- including the building,
12 which is a long time coming, as John may recall.
13 About the last 10 years we've got a lot of problems
14 with the building. So whatever our future is
15 there, we'll still need to get that work done for
16 the administrative offices. So we have a lot going
17 on.

18 The other thing that's new is we
19 put a new crew up a couple days a week to do -- we
20 have a contract with St. Luke's, we're doing some
21 nonemergency transports. So we're hoping that will
22 help with some of the things. And we're not sure
23 where that is, because they (inaudible), but it
24 looks promising, we can do as much, as little, we
25 might do that if it works out, but we have a

1 separate ambulance and a separate crew for that.

2 MS. LAMBERTON: So it's addition

3 --

4 MS. PICKARD: And when they're
5 not doing transports, they can back us up as well.

6 MS. LAMBERTON: Right, right.

7 MS. PICKARD: A lot going on.

8 MS. LAMBERTON: I -- just with
9 the area growing, you know, and we're going to have
10 more and more visitors, which is what we want, but
11 we have to be prepared for all the emergency
12 services for that too.

13 MS. PICKARD: Well, and I think
14 if we -- you know, right now with our system status
15 management if we have a truck go out, we move the
16 truck up by the Hoffman's or Burger King. If you
17 see a truck at Burger King, it probably means the
18 11-3 truck is out or one of the 11-1 trucks are out
19 in exchange so we can get to everybody quicker that
20 way. So they'll stage there, so they're not eating
21 Burger King, which comes up quite a bit. They're
22 there to get to the calls quicker and the same at
23 Hoffmans so they can get right on 380 or right up
24 Long Pond Road. So that's been working good.

25 I don't know what the future

1 holds here, but if it does get busier and we look
2 at other stations in the Pocono Summit area,
3 obviously, that would be something to -- someplace
4 where we could maybe put a truck if that would
5 be --

6 MS. LAMBERTON: Right. That's
7 something to think about.

8 MS. PICKARD: Something to
9 consider. So, but other than that, all things are
10 good, you know, we continue to get no
11 reimbursement. It did go up, our contractual
12 allowance is about 50.6 percent right now, so
13 whatever we bill, we get less than half of it and
14 that's not with the uncollectibles that's just the
15 contractual allowances. So, yeah, crazy, but
16 moving forward.

17 MS. LAMBERTON: Okay. Fire
18 commission.

19 MR. HOLAHAN: That's actually
20 been rather exciting. I thought it was going to be
21 a drag and that's a lively committee once we kind
22 of get rolling a little bit. We're still in
23 discussions. I've been in discussions with Pocono
24 Summit Fire Company, had a couple meetings with
25 them. I've also met with Bill Weimer of Coolbaugh

1 Township and those are pretty good discussions.

2 We just got back from PSATS,
3 which is the convention that the supervisors have
4 throughout the state out in Hershey. And I'll tell
5 you one of the best attended, the largest room is
6 the fire commission on what to do with volunteer
7 fire companies. And they came up with some pretty
8 good things. Heidi was there, as well as Mr.
9 Jablowski. And there's some other incentives out
10 there that we're going to be able to explore and
11 Bill Weimer's interested in what we need to do.
12 The townships can give back tax credit to the
13 volunteer firefighters.

14 The other thought is someplaces
15 where you can get -- because you know that the
16 taxes for your property taxes in the county aren't
17 that much. Where you really get hammered is on
18 school taxes and there have been companies that
19 have gone back to school districts and gotten some
20 relief there as well. So we're going to see if we
21 can't explore that and maybe approach school
22 districts and see, try to get some serious money
23 back, serious money, right.

24 And then the -- one thing's the
25 fire commission, I don't know if -- I'll probably

1 bring this up under -- I'll bring it up new
2 business then, yes. That concludes my report.

3 MS. LAMBERTON: Okay. Economic
4 development.

5 MR. HOLAHAN: Here's another
6 exciting one. I get the good ones. Actually we're
7 going to be looking for some other members to be on
8 the commission. So we're down two people and we
9 need to -- the supervisors need to appoint two more
10 people. So if you're interested or you know
11 somebody that might be a good candidate, you might
12 want to forward that to Autumn or Mr. Jablowski.
13 And we didn't have a quorum last month so we didn't
14 have a meeting. That concludes that report.

15 MS. LAMBERTON: Thank you. Want
16 to talk about NID?

17 MR. HOLAHAN: Sure. I don't
18 know anything about it. Did we have a meeting?

19 MS. LAMBERTON: Yeah, we had an
20 annual reporting and everything seems to be --

21 MR. HOLAHAN: Oh, yeah, I forgot
22 my phone, yeah.

23 MS. LAMBERTON: -- above board
24 and the numbers were --

25 MS. PICKARD: There was no extra

1 assessment needed.

2 MS. LAMBERTON: No.

3 MR. HOLAHAN: That's right.

4 MS. PICKARD: Everything's being
5 covered.

6 MS. LAMBERTON: Right. COG,
7 council of government.

8 MS. PICKARD: Habitat for
9 Humanity gave a report at our last meeting. Kelly
10 Lewis is going to be at our meeting next Monday to
11 talk about 5G and broadband.

12 MS. LAMBERTON: Oh, yeah, he's
13 been pushing that, yeah.

14 MS. PICKARD: Yeah. So we're
15 really -- we're really trying to get that rolling
16 up here and I know some things that we have going
17 on, we need it as well, so important topic. So
18 more on that next month.

19 MS. LAMBERTON: Good. Open
20 space.

21 MS. PICKARD: I had one other
22 thing.

23 MS. LAMBERTON: Oh, I'm sorry,
24 Heidi.

25 MS. PICKARD: We don't have any

1 open space, but going back to the EMS, I just
2 wanted to mention that we did have the Easter egg
3 hunt. That was very successful. So we're having
4 our first annual golf outing May 31st, at Buck
5 Hill, a hundred dollars and it includes lunch and
6 dinner. And we're -- you know, that's new for us,
7 so --

8 MS. LAMBERTON: Is it on our
9 website?

10 MS. PICKARD: It should be on
11 the website.

12 Is it on our website?

13 MS. CANFIELD: I will check.

14 MR. CARROLL: I just got the
15 e-mail today from the EMS, so maybe it's too early.

16 MS. LAMBERTON: Yeah, I just saw
17 something today too.

18 MR. CARROLL: I'll forward it to
19 you if you want.

20 MS. PICKARD: Also we're in
21 full-blown subscription drives, so you should've
22 gotten your subscription. That way if you have
23 insurance you don't have to pay your co-pay, it
24 will be covered if you're a member of the service
25 for \$75. And we have extra ones here, or they're

1 on our website, they're on the EMS website. If we
2 don't have any more here, we'll get some.

3 MS. LAMBERTON: Very good.

4 Clymer Library. Sorry I didn't
5 see you sitting there.

6 MS. JULIET DUNHAM: I just snuck
7 in, I'm fresh from Reading, so thank you. The
8 Clymer Library's about to kick off our second
9 annual fund drive, it's an annual campaign. Last
10 year we surpassed our goal and raised just over
11 \$17,000, but that only represented 184 individual
12 donations. So this year to help bridge the gap
13 between the funding we get and the funding we need,
14 we're looking to raise \$15,000, but they would like
15 to increase the number of individual donors to
16 activate more of our community. So everybody can
17 watch their mail for the letter.

18 We have four honorary chairs,
19 Jack Rader, Bill VanGilder, John Kerrick and
20 Jennifer Green, who's the general manager of ATD in
21 Blakeslee. And working chairs are me and Frank
22 Cacchione and we have some great initiatives in
23 place. When you see your envelopes, open them and
24 consider a donation of any size, please.

25 The library also migrated to a

1 state mandated new program called SPARK and our
2 staff did a tremendous job. The library director
3 and their staff of volunteers really went above and
4 beyond making sure everybody, particularly the
5 volunteers, were well-trained, so that there was no
6 disruption to patronage usage and that was back in
7 February.

8 MS. PICKARD: What is SPARK?

9 MS. JULIET DUNHAM: It's the new
10 program on how they track things, that's why you
11 don't have a report this month on usage because
12 they're still trying to extrapolate the data. I
13 don't know it, 'cause I'm not a librarian. I just
14 know that it was a really big deal and the state
15 made us do it so.

16 MS. PICKARD: Did they pay you
17 to do that?

18 MS. LAMBERTON: I was going to
19 say funded or unfunded?

20 MS. JULIET DUNHAM: I guess it's
21 funded.

22 MS. LAMBERTON: Good for you.

23 MS. JULIET DUNHAM: It'll part
24 of the -- our report you'll get for next month's
25 meeting package. I just couldn't get it from the

1 librarian in time for this meeting.

2 MS. PICKARD: I wanted to
3 mention that I went to the gong meditation and I
4 was just amazed they had this whole wellness series
5 there. So they had these meditations, they had a
6 drumming circle every second Tuesday, which
7 unfortunately I'm usually busy.

8 MS. LAMBERTON: Not a meeting.

9 MS. PICKARD: But there was a
10 lot of really cool things going on that I did know
11 about, so --

12 MS. JULIET DUNHAM: So there's a
13 whole lot of -- I'm on those focus programs and
14 programs for all ages, Ken Meyer who is a
15 (inaudible), he lives in Tunkhannock Township.
16 He's a drummer and DJ by trade and he comes in and
17 does the gong meditations and drumming circles.
18 Some of the drum circles are just for adults and
19 the gong meditation is super popular for mental
20 clarity and for focus and also like rhythm and
21 musicality. They also do yoga at the library three
22 days a week, two different sessions, so sign up for
23 the newsletter, 'cause the e-blasts come out ever
24 Saturday morning.

25 MS. LAMBERTON: Thank you.

1 MS. JULIET DUNHAM: Thank you.

2 MS. LAMBERTON: Moving on to new
3 business, Stillwater property for the I-380
4 off-ramp realignment project.

5 MR. JABLOWSKI: We had it at our
6 work session last time we mentioned about one of
7 the properties that that we might -- the Luzzi
8 property.

9 THE REPORTER: The what
10 property?

11 MR. JABLOWSKI: Luzzi,
12 L-u-z-z-i.

13 THE REPORTER: Thank you.

14 MR. JABLOWSKI: So you might
15 want to consider that as part of the overall
16 project. Now, what we'll need --

17 MS. PICKARD: Could you speak up
18 a little?

19 MR. JABLOWSKI: The Luzzi project
20 -- Luzzi property, we might want to look at that as
21 part of the roadway going behind --

22 MR. CARROLL: Is that with the
23 yellow?

24 MR. JABLOWSKI: So we'll have
25 more information on the 8th when we meet with the

1 engineers.

2 MS. PICKARD: Is that something
3 that the EDA would be looking at?

4 MR. JABLOWSKI: It could be. Up
5 to board on how we want to be proceed, it could.

6 MS. CANFIELD: It's a potential
7 location for wetland mitigation, which we'll have
8 to do as part of the project. We are also looking
9 at some other options. For instance, we're right
10 now examining a little bit closer some things on
11 our own property so we don't have to worry about
12 purchase or easement or whatnot, but it may come
13 down the line that this is the best option, we're
14 not sure.

15 MS. PICKARD: So that's just for
16 wetlands mitigation because we need it for the
17 road?

18 MS. CANFIELD: I think a piece
19 of it's for the road, but anything --

20 MR. JABLOWSKI: There's a
21 little --

22 MS. CANFIELD: -- left over
23 could be used for wetland mitigation.

24 MR. JABLOWSKI: On the southeast
25 corner, I think it is, there will be some roadway

1 impact.

2 MS. PICKARD: And we already
3 have the appraisal on that?

4 MR. JABLOWSKI: Yeah.

5 MS. PICKARD: Is it too old now?

6 MR. JABLOWSKI: Well, it depends
7 on the seller if the seller would accept the deal.
8 The appraisal's what? Two years old?

9 MS. PICKARD: Maybe. See if
10 there's a free assessment notice.

11 MR. JABLOWSKI: Yeah.

12 MS. LAMBERTON: He may be eager.

13 MS. LAMBERTON: So you'll bring
14 us more information when you have it?

15 MR. JABLOWSKI: Yeah.

16 MS. LAMBERTON: Very good.

17 Moving on -- anybody -- I'm sorry, anyone else?

18 Erb's Landscaping proposed pole
19 barn, 1686 Route 940.

20 I'll defer to you on this.

21 MS. NICHOLS: Dan Erb is here so
22 I'm gonna defer to him.

23 MS. LAMBERTON: Oh.

24 MR. DAN ERB: I'm right here.

25 How are you?

1 MS. LAMBERTON: Good. How are
2 you? Welcome to the township.

3 MR. DAN ERB: I've never done
4 this before. I know maybe half of you. Anyway we
5 are excited --

6 THE REPORTER: I'm sorry. Your
7 name again?

8 MR. DAN ERB: My first name is
9 Dan, last name Erb.

10 THE REPORTER: Oh, thank you.

11 MR. DAN ERB: Just for the
12 record.

13 MR. HOLAHAN: He dropped the H
14 many years ago.

15 MR. DAN ERB: Yeah. I -- I --
16 so what we are excited, we're trying -- our goal is
17 to move our business home to Pocono Pines. We've
18 done work in Lake Naomi for many years as many of
19 you know and feel it's time to make the move up.
20 And recently the Harvest Corners Produce and the
21 old Hanna's Farm Market property has been up for
22 the possibility of us moving over there to
23 establish a new home. And so what we're looking to
24 do is to purchase that and we are ready to do that
25 and move forward, got some plans.

1 Do they have the plans, Barb?

2 MS. NICHOLS: Yeah, they got
3 everything.

4 MR. DAN ERB: Okay.

5 I'm not sure what you have in
6 front of you, but in addition to the -- us moving
7 our home there, we're going to need a small -- a
8 pole building just for some storage for our
9 equipment. It would also shield from the road
10 visibilities of just anything that we would have in
11 the back, so it would actually create more a block,
12 a nice aesthetic block and -- but my understanding
13 is, that some site development's required sometimes
14 for any building.

15 And I'm asking that the township
16 would waive the -- the application for us to do a
17 site development for a pole building, we can just
18 put it up and just kind of -- so we can expedite
19 the process and we're already kind of on the budget
20 to move forward. We want to do a lot of nice
21 improvements to the property and site development
22 pretty much going to kill the -- kill that, so I'm
23 looking to -- for you guys to -- for that to work
24 out.

25 MS. LAMBERTON: Isn't that our

1 3,000 square foot ordinance?

2 MS. NICHOLS: Yep.

3 MS. LAMBERTON: So basically --

4 MS. NICHOLS: And he's fine.

5 MS. LAMBERTON: -- he's just
6 request -- he's under the 3,000?

7 MS. NICHOLS: Right. But he's
8 -- he's looking for a total land development waiver
9 whereas he's not just bypassing the PC, he just
10 wants to go ahead and get approval from the board
11 of supervisors to move ahead and install the pole
12 barn and start his business.

13 MR. DAN ERB: Of course, we're
14 gonna go through zoning, you know the proper --

15 MS. NICHOLS: Right.

16 MR. DAN ERB: -- you know, we're
17 not gonna just --

18 MS. LAMBERTON: Doesn't it fall
19 under our ordinance?

20 MS. NICHOLS: Now I did find in
21 --

22 MS. PICKARD: If you just want
23 the difference --

24 MS. LAMBERTON: Yeah, doesn't
25 that fall under our ordinance?

1 MS. PICKARD: This would be the
2 same thing --

3 MS. NICHOLS: Under the land
4 development waiver ordinance, you still -- you just
5 basically only get to bypass our planning
6 commission and then come to you directly with their
7 site development and the stormwater and all that
8 other good stuff. If you read the -- the notes
9 that Bob and I had done -- and I submitted to you
10 guys on 4/17 -- it states in there what he's
11 putting up and what he's taking down. There's a
12 few buildings on the site that he's taking down
13 that will compensate for the stormwater. So
14 there's gonna be no additional stormwater
15 necessary.

16 They're going to stone the
17 entire back half of the lot for their trucks and
18 put some bins to put stone or mulch or whatever
19 they're gonna put back there. The access to the
20 actual building is gonna be at the rear so you
21 don't see the doors from the front. And if you
22 look at the site plan that he did do, he's gonna do
23 some nice landscaping up front with some split rail
24 fence, dress up the front of the -- of the pole
25 barn, have it painted to --

1 MS. LAMBERTON: That's what I
2 was confused when I read that. I'm thinking isn't
3 that what we intended on our ordinance.

4 MS. NICHOLS: I think you did
5 intend it, but the actual way you read it, it
6 doesn't allow -- it's not saying that's your
7 total --

8 MR. REISS: Well, normally when
9 you do a waiver of land development, you still have
10 some type of engineered plan that gets recorded,
11 but it's -- it's a shortened process and it's not
12 engineered to the detail --

13 MS. NICHOLS: Right.

14 MR. REISS: -- that's required
15 for a full-blown land development.

16 MS. NICHOLS: Right.

17 MR. REISS: So, and that would
18 also have to go the county planning commission
19 because they have to sign off on it, so it can be
20 recorded. So I'm not sure what you're asking for
21 here.

22 MS. NICHOLS: Yeah, he's looking
23 to not do the site development, all the procedure
24 that's necessary for land development.

25 MR. REISS: So there'd be no

1 plan recorded?

2 MS. PICKARD: There would be --
3 have to be a plan recorded.

4 MS. NICHOLS: For a pole barn,
5 it's an accessory structure. And in the MPC -- in
6 the MPC it states that provisions for exclusion of
7 certain land development from the definition of
8 land development, contained in Section 107, only
9 when such land development involves -- and then 2,
10 the addition of an accessory building, which this
11 is to the existing. So you can waive it in its
12 entirety, you know, based on the MPC.

13 MR. DAN ERB: Yeah, and we're
14 looking to -- what we're looking to do is create a
15 place that -- as far as with the height, even the
16 height, we'll soften it with trees. I mean, I can
17 hand you a portfolio if you'd like to take a look
18 on your desk there of some things that we do. You
19 do have a landscaped plan. But our goal is to
20 bring native landscape plants to the area so we
21 also have that in the greenhouse. We will have all
22 kinds of native, you know, things that are of a
23 native -- our desire is to go back to more of that
24 in the area and we need a place to kind of make
25 that happen, and our clients in Lake Naomi

1 specifically are really wanting that. And we need
2 to grow as a company and take that leap of faith
3 and do that.

4 And then furthermore, all that
5 vacant place when you drive by, is gonna have a
6 future for landscaped displays. And I say that I
7 mean, plantings and some neat, you know whether it
8 might be a waterfall and some other things like
9 that, real pretty just, you know, ideas and
10 concepts of our landscape work because if we want
11 to sell it to the public, we want to make sure that
12 they can see it. And if somebody wants to know
13 what it's gonna look like in their yard, it's
14 really imperative for us to have them come --
15 actually come see the work, touch it, feel it.
16 That's a real important part of consumers.

17 I'm sure, John, you understand
18 that. People need to see the home, they need to
19 see the landscape.

20 MS. LAMBERTON: Yeah, most
21 people can't envision it.

22 MR. DAN ERB: Exactly. And so I
23 feel it's really important to do that. And I think
24 it would be a great addition the area and the, you
25 know, the whole storefront on the side and nothing

1 on the --

2 MS. LAMBERTON: And quite
3 frankly, that was our intention of this ordinance
4 that we put in with the 3,000 square feet to make
5 it that simple for someone like yourself to come
6 into our township and basically deal with Barb and
7 Bob McHale, our township engineer, and, of course,
8 you're open to the public, so you'd have to go
9 through Bureau Veritas. Am I understanding some --

10 MS. PICKARD: And I have a
11 question because there's no septic on the site and
12 there's -- Dave Manter has a note that if they
13 needed --

14 MR. HOLAHAN: Water.

15 MS. PICKARD: -- water, they're
16 required to build a sep --

17 MR. DAN ERB: We're not gonna
18 have -- we're gonna keep it the way -- existing the
19 way it was as for the years that it's been.
20 They've had people there. The building that we're
21 building is just storage. So, you know, as we have
22 now, we'll have a -- you know, our employees now, I
23 currently have my shop on Grange Road in Mount
24 Pocono, I own my property and I lease some land to
25 my business. I have about an acre and a half that

1 I lease there now, I have a pole building and I
2 have, you know, things set up.

3 But, you know, every morning the
4 guys just show up, we'll be parked in the back and
5 they load up their trucks and they leave. So
6 there's really no -- they're not really going to be
7 hanging out there even all day, you know, we might
8 have a few people here and there, but by no means
9 anymore than what was there before. We'll still
10 offer if you want to come buy some native plants,
11 let us know, we'll be available to you to buy that.

12 MS. LAMBERTON: Do you have some
13 that the deer don't eat?

14 MR. DAN ERB: Yes, we do.

15 MS. LAMBERTON: We need a couple
16 of those.

17 MR. HOLAHAN: So Dan's a pretty
18 good landscaper back what he's doing now is gilding
19 the lily , right? Like the concept. What can we
20 -- what can we do?

21 MS. LAMBERTON: Yeah, let's make
22 it easy.

23 MR. HOLAHAN: How can we approve
24 this, looked at the plans, everything looks good.
25 How can we approve this?

1 MS. LAMBERTON: I think he
2 requests a waiver and we grant it.

3 MR. REISS: Right.

4 MR. HOLAHAN: Request it.

5 MR. DAN ERB: I'm requesting a
6 waiver for the township to grant land development.

7 MR. HOLAHAN: Make the motion
8 that we accept the waiver.

9 MR. CARROLL: I have a question.
10 Bert, aren't you the owner of
11 the property?

12 MR. ALBERT RINEHIMER: Yes, I
13 am.

14 MR. CARROLL: Are you selling it
15 to Mr. Erb?

16 THE REPORTER: And your name,
17 sir.

18 MS. LAMBERTON: Sorry. She's
19 taking the record.

20 MR. ALBERT RINEHIMER: My name
21 is Albert Rinehimer. I'm the owner of the property
22 we're talking about.

23 And yes, Brendon, I'm selling it
24 under, of course, if Mr. -- can't do what he wants
25 to do, he's not gonna buy the property. So in

1 order -- 'cause he wants to keep the same building
2 but add this pole born and that is my understanding
3 his only change that he wants.

4 MR. CARROLL: You have an
5 agreement of sale?

6 MR. ALBERT RINEHIMER: We have
7 an agreement of sale.

8 MR. CARROLL: That's legal,
9 Jonathan, right? Like I don't think a tenant could
10 come in and request a waiver --

11 MR. REISS: Well, no, right, but
12 he has an agreement of sale.

13 MR. CARROLL: So you got -- you
14 do have an agreement of sale.

15 MR. DAN ERB: Yes, we have an
16 agreement of sale that my attorney's drawn up and,
17 yes, it's all --

18 MS. LAMBERTON: I think that's
19 the only question.

20 MR. CARBONE: I'll second it.

21 MS. LAMBERTON: Motion and
22 second. Any --

23 MR. CARROLL: And the building,
24 does that have to go by our new guidelines or for
25 the waiver or --

1 MS. NICHOLS: It is. The design
2 guidelines? Yes. A natural, rustic -- and as a
3 matter of fact --

4 MR. DAN ERB: We're gonna --

5 THE REPORTER: Okay. Just one
6 at a time, please.

7 MS. LAMBERTON: Sorry.

8 MR. DAN ERB: Go ahead.

9 MS. LAMBERTON: That's -- no,
10 you go ahead.

11 MR. DAN ERB: Did you have a
12 question for me? I want to make sure I address
13 that. We're going to match the siding as best we
14 can to what's already existing there and just blend
15 it, but then we'll also be put native -- you know,
16 the plantings in front of the building. And then
17 I'm looking to add some nice accessories to the
18 building on the wall that would be, you know, fit
19 the decor of the community. You know, that's still
20 to be decided, you know, as we find things, but
21 we're already -- my designer, one of the designers
22 that works with me, she's already in the process of
23 looking for some things for the siding.

24 We understand that you want it
25 to look -- you want to have that native natural

1 feel you also have to look homey and natural
2 villagey (phonetic) so we're gonna -- we're aiming
3 to go right at that approach obviously. Plus we
4 want to mark our business and our business is
5 beautifying, so we want to -- you know, we're
6 naturally going to do that to what we own. If we
7 don't, then we're gonna lose our sales and this
8 whole thing's going to tank and we're not gonna
9 that, so --

10 MR. HOLAHAN: Dan, how tall is
11 the building?

12 MR. DAN ERB: I'm gonna do -- as
13 a standard, I'm proposing to do 16 foot ceilings.

14 MR. HOLAHAN: To the ridge?

15 MR. DAN ERB: To the ridge, so
16 that'll probably another extra four feet, so
17 probably twenty foot total. The only -- the only
18 change that might occur is, I might actually X the
19 one garage so they'll only be two on the back.
20 There will be no garage doors on the front. So the
21 front of the building will be nothing -- will just
22 be just the -- the nice color of the wall and we'll
23 put the plantings in the front of the wall and the
24 split rail fence.

25 MR. HOLAHAN: I get where you

1 are, Brendon, on the height of the building and all
2 what's the cladding going to be? It's vertical
3 siding?

4 MR. DAN ERB: Yes.

5 MR. CARROLL: Is it metal?

6 MR. DAN ERB: Yes.

7 MR. CARROLL: Yeah, a pole
8 barn's metal, right?

9 MR. DAN ERB: Yeah, we're gonna
10 have a company out of Lancaster County probably
11 build it. We got two proposals now to do it. I
12 own one right now, probably nicer than my house
13 but --

14 MS. LAMBERTON: I was gonna say,
15 they can drive down to Grange Road if they want to
16 take a look at what's existing.

17 MR. DAN ERB: Just let me know
18 you're going to come.

19 MS. PICKARD: Grange Road.

20 MS. LAMBERTON: Surprise visit.

21 MR. DAN ERB: I live in Paradise
22 Township.

23 MR. HOLAHAN: My motion still
24 stands.

25 MS. NICHOLS: Can we -- can I

1 suggest? We have -- Bob and I had made some
2 conditions for you guys to consider to add to your
3 motion, you know, when approving.

4 MR. HOLAHAN: So I'll amend my
5 motion to add the conditions as opposed by Barbara
6 and Mr. McHale.

7 MR. REISS: And Dave.

8 MR. HOLAHAN: And Dave Manter.

9 MR. CARBONE: I'll second.

10 MS. PICKARD: And just one
11 question that I have, if we don't have a site plan
12 and things aren't recorded, how do we make sure it
13 is what we approved or what we said it was going to
14 be?

15 MS. LAMBERTON: Actually don't
16 you have to get an occupancy permit?

17 MS. NICHOLS: Yes, yes. So
18 he'll have to come in for all his permits, so he's
19 going to have to have the actual structure
20 specifications with the documentation. So we'll
21 have that on file and the C of O as well.

22 MR. DAN ERB: Yeah, and whatever
23 the zoning requirements are for the building
24 itself, will obviously fit if I was building a pole
25 building, I would adhere to the same requirements

1 of, you know, we'll have the drawings submitted to
2 Barb for that.

3 MS. LAMBERTON: And that was the
4 purpose of ordinance.

5 MS. NICHOLS: Yes, so we're
6 going to have to clarify that and get it
7 straightened up.

8 MS. LAMBERTON: Yeah. Well,
9 that's how we're learning how it works or it
10 doesn't work, right?

11 MS. NICHOLS: Yep.

12 MS. LAMBERTON: Does anyone else
13 have?

14 MS. PICKARD: Just that this is
15 on the regular session meeting and the work
16 session, I know we're going to correct that later
17 on, but are -- you know this seem ridiculous. So
18 we're going to vote on it now and then it will be
19 off the agenda?

20 MS. LAMBERTON: Yes.

21 MR. LLOYD VOUGHT: Anne, I have
22 a question.

23 MS. LAMBERTON: Yes, sir. If
24 you could just state your name for the record.

25 MR. LLOYD VOUGHT: Lloyd Vought,

1 V-o-u-g-h-t, Lloyd.

2 The trees that you're going to
3 put on that property, I had questions about trees
4 over here at Burger King plaza, my wife and I.

5 MS. LAMBERTON: Okay.

6 MR. LLOYD VOUGHT: The trees
7 that they've put over there weren't what I was told
8 would be placed there and I was curious, how big
9 are your trees going to be?

10 MR. DAN ERB: Right --

11 MS. LAMBERTON: You mean -- I'm
12 sorry. Let me just clarify. You mean the Liberty
13 Plaza --

14 MR. LLOYD VOUGHT: Yeah, and
15 Burger King.

16 MS. LAMBERTON: -- out by 115
17 and -- okay. Took me a second.

18 MR. LLOYD VOUGHT: Yeah, we had
19 questions about the lights, showed you the lights
20 and the trees.

21 MS. LAMBERTON: So they would've
22 had to have been inspected before they had an
23 occupancy permit submitted to them. So I would say
24 whatever was on the plan would have been on the
25 lot.

1 MS. NICHOLS: Correct.

2 MS. LAMBERTON: Fair assumption?

3 MS. NICHOLS: Correct.

4 MR. LLOYD VOUGHT: So what size
5 are your trees going to be?

6 MS. NICHOLS: They start small,
7 trees do.

8 MR. DAN ERB: Trees --

9 MR. LLOYD VOUGHT: They're
10 generally about that high, just say 30 feet --

11 MR. DAN ERB: I forget your
12 name. I'm sorry, what's your first name?

13 MR. LLOYD VOUGHT: Lloyd Vought.

14 MR. DAN ERB: Lloyd, I'm Dan.

15 Lloyd, it's a representation of my business so if I
16 were to plant a tree about this tall, that's not a
17 very good representation of my business.

18 MR. LLOYD VOUGHT: How big --
19 well, how tall?

20 MR. DAN ERB: We're looking at
21 eight to ten -- eight to ten foot trees. That's
22 typically where we would probably start planting.
23 But also the idea is we want to -- we don't need to
24 mask the building, we want to create -- we want to
25 soften the building immediately, so we will do that

1 immediately.

2 MS. LAMBERTON: I think we're
3 looking at two different issues here. We're
4 looking at trees for screening and you're looking
5 at trees for marketability so you can show your
6 clients --

7 MR. DAN ERB: Exactly.

8 MS. LAMBERTON: -- what a
9 finished landscaped area looks like.

10 MR. DAN ERB: Yeah. We're not
11 going to put a small little dinky tree in the front
12 of our building because if you have a 20 foot
13 building, you need to put something at least eight
14 to ten foot to soften the proportion.

15 MS. LAMBERTON: Right. I think
16 there are two intentions on the type of tree.

17 Yes, Bert, please.

18 MR. ALBERT RINEHIMER: Well, on
19 the property right now, there's nothing screening
20 the whole front of it, so any tree he puts on it
21 will certainly be an improvement.

22 MR. DAN ERB: But even the
23 building itself will screen because it's gonna
24 screen the back and the whole purpose in the trucks
25 coming from the back side. And then not to mention

1 too that enables us to be able to shorten the
2 distance on -- from Stoney Hollow Road also to 940
3 for the traffic flow. So that's also in our
4 objective to do that with (inaudible). So as we
5 can get some fill, we're gonna start building that
6 out and pulling that out and landscaping that too.
7 So we wanna get that all, you know, going as well.

8 That's -- I don't know if that
9 was -- I think that's in my plan, but if it's not,
10 that is another not big intention of ours is to
11 shorten the width coming in to both ends of the
12 road, so that it's more suitable so we don't get
13 all that thru traffic and, you know, we want to
14 create more of a, I'd say, more of a homey feel for
15 people that come in and visit. You know, it is --
16 it is a landscape center or a landscape place, so,
17 you know, we -- it needs to have that feel, but
18 there also needs to be that beauty of some -- a lot
19 of aesthetics need to be taken care of.

20 MR. LLOYD VOUGHT: So the
21 minimum size tree will be eight guaranteed?

22 MR. DAN ERB: I'm sorry?

23 MR. LLOYD VOUGHT: Eight to ten

24 --

25 MR. DAN ERB: Well, again, we're

1 --

2 MR. LLOYD VOUGHT: So the tree
3 will be a minimum of eight to ten.

4 MR. DAN ERB: I just want to
5 clarify we're not taking any trees down and if I'm
6 on the record, I'm just gonna say that we're
7 planting a minimum of eight foot trees, but most
8 likely they're gonna be a lot of larger than that
9 because I, you know, we want to look great so --

10 MR. HOLAHAN: It'll beat the
11 hell out of what's there. Can we call the vote,
12 please?

13 MR. CARBONE: Yeah, please.

14 MS. LAMBERTON: Anybody else
15 have any more comments?

16 Yes.

17 MR. STEVE BACIK: I'm inquiring
18 about --

19 THE REPORTER: Your name, sir?

20 MR. STEVE BACIK: My name's
21 Steve Bacik. I'm kind of confused about public
22 water and sewer on the site. If this facility --

23 MS. LAMBERTON: On this site,
24 sir?

25 MR. STEVE BACIK: Yes, that's

1 what they are talking about.

2 MS. LAMBERTON: They're right --
3 that is not available for public water and sewer
4 where they're located.

5 MR. STEVE BACIK: So the point
6 is it's open to the public. Is it gonna be a
7 residential/commercial establishment?

8 MS. LAMBERTON: Well, I believe
9 that that was the comments by Dave Manter our
10 township SEO that certain needs have to met, it's
11 conditional upon that.

12 MR. CARROLL: They're using an
13 incinerating toilet. Do you how much those are?

14 MR. DAN ERB: I do.

15 MR. STEVE BACIK: So what's the
16 conditions about water now?

17 MS. LAMBERTON: They have --

18 MS. NICHOLS: There actually is
19 well on site, so there is water. There just won't
20 be any black or gray water created because they're
21 gonna be utilizing the incinerator toilet or the
22 compost toilet.

23 MR. DAN ERB: Or the potty if we
24 need to for the --

25 MS. NICHOLS: For the time

1 being. And that's kind of what -- that's what was
2 there prior, so this is more a lateral move and
3 it's almost a grandfather type of situation, but
4 Dave Manter after speaking with him, he agrees that
5 with no clientele coming in or doing that, and the
6 guys just going there picking up their stuff, not a
7 problem if you don't install a toilet, you don't
8 install a sink, then he's not gonna have any
9 problem with it. If you decide to go and install
10 those items later on, which is one of the
11 conditions in Bob and my letter, if he does go and
12 install something like that, he'll have to put in a
13 septic system.

14 MR. DAN ERB: That's kind of --
15 if you have a toilet, you need a septic system.

16 MS. NICHOLS: Exactly.

17 MS. LAMBERTON: Does that
18 satisfy your question, Steve?

19 MR. STEVE BACIK: Well, the
20 question was about the gray water, that was my
21 concern and evidently there's no well he's going to
22 need water.

23 MS. LAMBERTON: No, there is a
24 well, but they're not producing the gray water
25 because of a specialized system that you're

1 purchasing to utilize.

2 MR. DAN ERB: Right. And as it
3 stands now, it's been used for years without even a
4 bathroom, so by us just installing an incinerator
5 toilet at some point is gonna be a major
6 improvement to the place as it stands now. I mean,
7 it's been using a Porta-John for how many years
8 would you say?

9 MS. NICHOLS: Ever.

10 MR. DAN ERB: Forty, fifty?

11 MS. LAMBERTON: Plus it's a,
12 seasonal --

13 MR. DAN ERB: Exactly, so our
14 goal is to slowly make improvements at some point.
15 Off the record, I would love to install and do all
16 that, but as you know when you're small business,
17 you can't eat all that at once. You're just trying
18 to -- this is a big step for us to do everything --
19 the undertaking that we're doing right now. So we
20 want to do that, but as we move forward, we would
21 certainly -- we want to -- we want to have the best
22 for our -- anybody that comes to our business or
23 anybody that works for us. So whenever we see our
24 needs grow, we'll certainly work with that.

25 MS. LAMBERTON: Well, I hope

1 your business grows quickly, so you do need to just
2 continue to grow. And I think it's a beautiful
3 complement for what you're doing on that location
4 with the new project going on across the street and
5 I'm thrilled to not see it vacant. So I think we
6 can agree on that.

7 So any other comments or
8 questions?

9 MR. STEVE BACIK: Just one other
10 question.

11 MS. LAMBERTON: Yes.

12 MR. STEVE BACIK: How many
13 square foot is the pole building going to be?

14 MR. DAN ERB: Twenty-four
15 hundred.

16 MR. STEVE BACIK: Twenty-four
17 hundred, okay.

18 MS. LAMBERTON: And our
19 ordinance that we passed is up to 3,000.

20 MR. STEVE BACIK: I understand.

21 MS. LAMBERTON: Okay. Good?

22 MR. STEVE BACIK: Sure.

23 MS. LAMBERTON: Thank you.

24 Thank you for your comment.

25 Call the vote. Brendon?

1 MR. CARROLL: I vote in favor.

2 MS. LAMBERTON: Dave?

3 MR. CARBONE: I vote in favor.

4 MS. LAMBERTON: Heidi?

5 MS. PICKARD: I vote in favor.

6 MS. LAMBERTON: John?

7 MR. HOLAHAN: Yes.

8 MS. LAMBERTON: I vote in favor.

9 Motion carries.

10 Welcome to Tobyhanna Township.

11 MR. DAN ERB: Thank you.

12 MS. LAMBERTON: You're welcome.

13 MR. HOLAHAN: I want to make a
14 comment. I'm glad to see that you're introducing
15 or you're bringing the native plants here because
16 having gone to the conservation district meetings
17 and the amount of invasive species that we have up
18 here, people don't understand. And I think you're
19 going to be able to help some of the problem on the
20 mountain.

21 MR. DAN ERB: Well, I want to
22 actually just add a little small kind of neat
23 story. There's a couple of our hiring clients in
24 the Pocono Pines area back in Lake Naomi that are
25 real into that, that's very important to them as it

1 is becoming more aware, people are becoming more
2 conscious. And there's a nursery down in Orefield,
3 Pennsylvania and it's very popular for native
4 plants and landscaping and I started to inquire
5 about this business and these clients are traveling
6 down to Orefield to purchase these plants.

7 And so when I contacted my
8 grower, who grows our perennials and other things,
9 started talking about what our vision for the new
10 place is, she mentioned to me, she said that one of
11 her clients, who happens to be this large nursery
12 that everybody goes to, so we're excited that we
13 will -- be able to offer the key products, you
14 know, that these people -- these clients are
15 traveling so far to have and we'll be able to also
16 offer it to you and everybody else surrounding the
17 area. So that's an exciting part. It's gonna be a
18 little bit of a slow-go, obviously things are gonna
19 take a little while to get all there, but that is
20 the end result and that's where our mission is to
21 go so. When we start something we finish it.

22 MS. LAMBERTON: I'm excited for
23 you. Good luck with it.

24 MR. DAN ERB: Thank you, Annie.

25 MS. LAMBERTON: You're welcome.

1 Moving on. Discussion for
2 adding the work session and a regular business
3 meeting schedule or changing, I should say. I had
4 asked Margie to put this on the agenda because I
5 feel we have a lot of content to digest and talk
6 about and have instead of a four, five hour meeting
7 on one evening. I'd like to see maybe a morning
8 work session where we can bring the staff in during
9 the work day, go over the committees and then you
10 have like two weeks to research and ask questions
11 or get additional information.

12 So I was going to suggest maybe
13 the first Wednesday of the month, have it at like 8
14 a.m. so it doesn't put another evening on the staff
15 and us.

16 MS. PICKARD: What day?

17 MS. LAMBERTON: I'm thinking
18 like a Wednesday. It kind of seemed like the one
19 day that's in the middle of the week, we're not
20 disrupting the staff with Monday is -- I know
21 Mondays are like, right? So then you have Tuesday
22 to prepare and then Wednesday we have and whatever
23 the work session, an hour whatever, I mean, you
24 can't limit it.

25 MS. PICKARD: 8 a.m.

1 MS. LAMBERTON: I'm saying if
2 everybody's okay with that. And I had --

3 MR. REISS: Do you want me to
4 attend that meeting?

5 MR. HOLAHAN: No, because one of
6 the things I was going to say is if it's going to
7 be a workshop meeting at eight o'clock in the
8 morning, then we don't vote on anything.

9 MS. LAMBERTON: Right. We won't
10 vote on anything.

11 MR. REISS: Okay. The only
12 reason I was saying that is I have a standing 8
13 a.m. meeting in Williams Township.

14 MS. LAMBERTON: I think we'll be
15 fine with the work sessions. It's primarily just
16 to discuss whatever information we need to vote on
17 at our next meeting. Does that sound good? So I
18 know I spoke with JJ and he would have Margie --
19 now, our first May we made on the 8th because of
20 the engineering meeting that Autumn was referring
21 to earlier. So that will give them the opportunity
22 to have that meeting and then we will have the work
23 session on the 8th of May at 8 a.m. to have it go
24 for advertisement.

25 MR. JABLOWSKI: And then going

1 forward would be the first Wednesday of June, July.

2 MR. HOLAHAN: So we've
3 advertised our meetings schedule so do we need to
4 readvertise?

5 MS. LAMBERTON: Yes, yes, but we
6 do it all in one advertisement.

7 MR. JABLOWSKI: Yes. I mean, we
8 advertise for this, part of the other discussion
9 was changing this from 7:30 to 7 or 6.

10 MS. LAMBERTON: Six.

11 MR. JABLOWSKI: Leaving this at
12 6.

13 MS. LAMBERTON: Would you like
14 to move it up, so instead of a 7 p.m. meeting,
15 we'll have a 6 p.m.?

16 MS. PICKARD: I don't know how
17 the public feels about it, I'm fine with that.

18 MR. CARROLL: You guys okay with
19 that?

20 MR. JABLOWSKI: Because we have
21 to readvertise anyhow.

22 MS. LAMBERTON: Any opposition?
23 Okay. Six o'clock it is.

24 MR. JABLOWSKI: So then we'll
25 advertise for May 8th and then -- so the May

1 meeting that we would have -- no, the May meeting
2 we also have is the day before election day, it's
3 the 20th.

4 MS. CANFIELD: It's May 20th,
5 it's the Monday, it's in the morning that's the one
6 we do with TEC.

7 MS. LAMBERTON: TEC. Yeah, May
8 will be a little different, but --

9 MR. JABLOWSKI: So the May
10 regular board meeting won't change.

11 MS. LAMBERTON: Correct.

12 MR. JABLOWSKI: But then in June
13 will be the first Wednesday, at 8 a.m. and the
14 third Tuesday at 6 p.m.

15 MS. PICKARD: Is the meeting at
16 TEC?

17 MS. CANFIELD: No, it's here.

18 MS. LAMBERTON: They come here.

19 MS. PICKARD: They're coming
20 here again. Okay.

21 MS. CANFIELD: And along these
22 lines, it had been brought up before regarding
23 Panko Reporting and if we wanted to keep doing the
24 verbatim minutes.

25 MS. LAMBERTON: I would like to

1 see Julia pick it back up again.

2 MS. PICKARD: I feel like that
3 was too much time for Julia with everything she was
4 doing. Is there another solution?

5 MS. LAMBERTON: Well --

6 MS. CANFIELD: We do have two
7 other people in our front office who have been
8 taking minutes at the fire commission, planning
9 commission, so they're, you know, well versed in
10 how to do that.

11 MS. LAMBERTON: We'll take
12 Matthew, put him to work. You like how I just --

13 MS. JULIET DUNHAM: Sold.

14 MS. LAMBERTON: Sold. But I
15 thought -- I know that he's been very involved in
16 the surveying and he's understanding the township
17 and how it works, so I think that this would be a
18 good experience for him.

19 MS. PICKARD: He was here at
20 PSATs for the day.

21 MS. NICHOLS: It was really good
22 and he enjoyed it and learned a lot.

23 MS. LAMBERTON: Good. Good.
24 Good.

25 I'm sorry.

1 MR. JABLOWSKI: And along those
2 lines, we have an intern coming in from East
3 Stroudsburg University on May 10th, I think it is.
4 And he's a finance major and he's gonna be assigned
5 special projects for his duration here with us,
6 truly understand the operations of local government
7 from a finance perspective, but also just how
8 budgeting works and how special projects works and
9 different analysis of things that we're doing. So
10 it's pretty exciting for him, but he'll be joining
11 us for temporary, but as his summer internship.

12 MS. PICKARD: So is he gonna do
13 the budget, can we have it done early?

14 MR. JABLOWSKI: He'll be working
15 on some of the budget stuff.

16 MS. LAMBERTON: He won't be back
17 next year. That's wonderful.

18 Board of supervisors, report or
19 comments anyone?

20 MR. HOLAHAN: Yeah, I do.
21 Seeing how we got a couple minutes before the
22 regular meeting. Has anybody been down to the tax
23 assessor's office to do your appeal yet? Cool.
24 I've got a captive audience.

25 I was there this morning

1 appealing 36 properties. We quickly got through 25
2 of them because if you've got a vacant lot,
3 unapproved in PODs, Arrowhead or Locust or those,
4 they've got so much pushback so far that they are
5 looking at reducing your assessment by 70 -- from
6 65 to 75 percent.

7 MS. PICKARD: Buildable or
8 unbuildable?

9 MR. HOLAHAN: It doesn't matter.

10 MS. PICKARD: Doesn't matter.

11 MR. HOLAHAN: It doesn't matter.

12 You don't have to prove if it's buildable or
13 unbuildable, so you don't have to worry about
14 testing it or anything, just say, hey, this lot's
15 no good and go down there and tell them and they
16 say, we'll prove it's no good, they're going to
17 automatically pull this back now, but that's just
18 for the unapproved properties.

19 Now, that doesn't mean Pinecrest
20 and Lake Naomi are gonna be treated the same, but
21 they're generally looking at these areas
22 Stillwater. And I mean, you know that the
23 properties there and they said, yep, they're just
24 going to go automatically reduce them 65 to 75
25 percent. So I said is this information that I can

1 go ahead and share because I'm having a meeting
2 tonight and they said, yeah, go ahead and tell
3 everybody.

4 And I think that's also so that
5 you don't rush the courthouse and go after these
6 guys because I guess they've been getting kind of
7 beat up a little bit. The process was pretty easy
8 if you're reluctant or you got the opportunity to
9 do it. Is the deadline up yet?

10 MS. LAMBERTON: Yes.

11 MR. HOLAHAN: Never mind.

12 MS. PICKARD: It was the 30th.

13 MS. LAMBERTON: You had to call
14 -- I thought you had to call by April 1 to make an
15 appointment.

16 MS. PICKARD: That was for the
17 informal, there's still the formal.

18 MS. LAMBERTON: Oh, I see.

19 MR. HOLAHAN: So, yeah, there's
20 the formal --

21 MS. LAMBERTON: There you go.

22 MR. HOLAHAN: So once you got to
23 go down and do the what I did and just kind of was
24 interrupting the process. So I gave them my
25 documentation and they said, okay, they made their

1 notes and you'll be notified. And then if I don't
2 like what they've done, I can back down there
3 again, of course. But if you're sweating it that
4 you got some unapproved properties, their kind of
5 taking that back off the table.

6 MS. PICKARD: So will that
7 reflect in the paperwork they send you July 1 they
8 are going have that revised?

9 MR. HOLAHAN: Yes, it should be
10 in there, yes.

11 MS. PICKARD: So it will be
12 automatically.

13 MR. HOLAHAN: Yeah,
14 automatically.

15 MS. LAMBERTON: Oh, so you can
16 (inaudible) process?

17 MR. HOLAHAN: Yeah, so as
18 they're -- what they're doing is taking all these
19 things and turning it over to the assessor's office
20 and the assessors, the county assessor will
21 actually do the appeal. So these guys were kind of
22 -- they were easy to talk to.

23 I thought I was going to sit in
24 front of a pile of 12 people and get grilled on,
25 you know, what I was trying to do and it was just

1 -- there had to be eight or ten people down there,
2 there's two in our office and different officers
3 handing five or six people at a time, seven people
4 at a time. It was pretty easy. That's it.

5 I can waste another four minutes
6 --

7 MR. LLOYD VOUGHT: I have a
8 question. The blacktop that's going to be done in
9 Camelot Forest, who's responsible for taking the
10 core samples and how many core samples will be
11 taken on that job?

12 MS. LAMBERTON: Ed, would you
13 like to speak to that?

14 MR. ED TUTRONE: There won't be
15 any, we're not doing core samples. We're just
16 doing an overlay, we're not rebuilding the whole
17 road. They're doing a leveling course.

18 MR. LLOYD VOUGHT: What's the
19 minimum?

20 MR. ED TUTRONE: We're doing a
21 leveling course and then an inch and a half
22 overlay.

23 MR. LLOYD VOUGHT: And nobody's
24 gonna check to ensure --

25 MR. ED TUTRONE: We have

1 somebody out with the paving crew at all times.

2 MR. LLOYD VOUGHT: They're going
3 to be taking core samples.

4 MR. ED TUTRONE: When -- as
5 they're putting the asphalt down, they have a --
6 this rebar with a clamp on it, set it at a certain
7 height and as they are going every few feet, they
8 drop it in and make sure that they're at the depth
9 they're supposed to.

10 MR. LLOYD VOUGHT: Well, now
11 that the (inaudible) trails will get ripped off,
12 'cause there's about 50 miles of road. It's good
13 to hear that somebody will be there checking it.

14 MR. ED TUTRONE: Yeah, we have
15 -- we've always had that and that's how we -- we
16 have somebody on the job.

17 MS. LAMBERTON: So, Mr. Vought,
18 what you're asking is, what's underneath the layer,
19 not the --

20 MR. LLOYD VOUGHT: No, the
21 actual core. They were taking core samples and
22 they would include the blacktop that they put on
23 the road with the blacktop -- the existing blacktop
24 and we got ripped off pretty good over there.

25 MS. LAMBERTON: Okay. That's

1 not to my knowledge, but okay. Thank you.

2 Anyone else?

3 Any other comments from the
4 public?

5 Yes?

6 MR. ED TUTRONE: I forget on the
7 DPW, Mr. Carbone and Mr. Carroll, our DPW committee
8 meeting had asked to get updated quotes on the skid
9 steer. I did send them out to you guys on, I
10 believe, it was last week and then --

11 MS. LAMBERTON: I believe we all
12 have that. Everybody have a chance to --

13 MR. ED TUTRONE: And then Dave I
14 met with him at PSATs and asked me to get on the
15 planer. So John has both quotes now from both
16 companies as far as with and without the planer and
17 both of them are pretty much in line with what we
18 had budgeted for this year for the equipment.

19 MS. LAMBERTON: Anything else?
20 Good. No?

21 Seeing none. I will motion to
22 adjourn.

23 MS. PICKARD: So moved.

24 MS. LAMBERTON: It's seven. I
25 just have to wait a minute or two and then we can

1 roll into another exciting meeting.

2 (Meeting concluded at 6:58 p.m.)

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I hereby certify that the proceedings and evidence are contained fully and accurately, to the best of my ability, in the notes taken by me at the meeting in the above matter; and that the foregoing is a true and correct transcript of the same.



Tara Wilson

TARA WILSON, C.R.

ORIGINAL

Respectfully submitted:

Julia A. Heilakka
JULIA A. HEILAKKA, TOWNSHIP SECRETARY