

## Agenda

### Township of Tobyhanna Board of Supervisors Reorganization Meeting

Monday, January 7, 2019

1. Call meeting to order: *Interim Chair*, \_\_\_\_\_
2. Pledge of Allegiance.
3. Nominate \_\_\_\_\_ to serve as *Chair of the Board of Supervisors*.
4. Nominate \_\_\_\_\_ to serve as *Vice-Chair of the Board of Supervisors*.
5. Appoint \_\_\_\_\_ to serve as *Township Secretary*.
6. Appoint \_\_\_\_\_ to serve as *Asst. Township Secretary*, to assist and perform duties of Township Secretary in absence of or disability of Township Secretary
7. Appoint \_\_\_\_\_ to serve as *Township Treasurer*.
8. Appoint \_\_\_\_\_ to serve as *Asst. Township Treasurer*.
9. Appoint \_\_\_\_\_ to serve as *Chief Administrator of the Township Non-Uniformed Pension Plan*.
10. Appoint \_\_\_\_\_ to serve as the *Township Emergency Management Coordinator*.
11. Appoint \_\_\_\_\_ to serve as *Township Emergency Management Deputy*.
12. Appoint \_\_\_\_\_ to serve as *Township Safety Coordinator*.
13. Appoint \_\_\_\_\_, Township Supervisor or Township Manager, to serve as *Township representative to the Pocono Mountain Regional Police Commission*.
14. Appoint \_\_\_\_\_, Township Supervisor or Township Manager, to serve as *Township representative to the Pocono Mountain Regional Police Commission*.
15. Appoint \_\_\_\_\_, Township of Tobyhanna resident/ taxpayer, to serve as *Township representative to the Pocono Mountain Regional Police Commission*.
16. Appoint \_\_\_\_\_, member of the Board of Supervisors, to serve as the *Township representative to the Pocono Mountain Council of Governments*.

17. Appoint \_\_\_\_\_, member of the Board of Supervisors, to serve as the Alternative Township *representative to the Pocono Mountain Council of Governments.*
18. Appoint \_\_\_\_\_, Township Supervisor, to serve as a *representative to Pocono Mountain Regional Emergency Medical Services.*
19. Appoint \_\_\_\_\_, Township Supervisor, to serve as a *representative to Top of the Mountain Open Space Advisory Committee.*
20. Appoint five *members to the Tobyhanna Township Fire Commission:\_\_\_\_\_.*
21. Appoint \_\_\_\_\_, to serve as *Open Records Officer* in accordance with the Pennsylvania Right-To-Know Law.
22. Appoint \_\_\_\_\_ to serve as *Assistant Open Records Officer* in accordance with the Pennsylvania Right-To-Know-Law.
23. Appoint \_\_\_\_\_, Township Supervisor, to serve as a *representative to Monroe County Tax Collection Committee.*
24. Appoint \_\_\_\_\_ to serve as *Chair of the Vacancy Board.*
25. Appoint \_\_\_\_\_ as *recording secretary to the Board of Supervisors.*
26. Appoint \_\_\_\_\_ to act as *Township Solicitor* at \$\_\_\_\_\_ per hour.
27. Appoint \_\_\_\_\_ to act as *Township Planning Commission Solicitor* at \$ \_\_\_\_\_ per hour.
28. Appoint \_\_\_\_\_ to act as *Township Labor Counsel* at \$\_\_\_\_\_ per hour.
29. Appoint \_\_\_\_\_ *UCC Appeals Board Solicitor* at \$\_\_\_\_\_ per hour.
30. Entertain a motion establishing the payment of employee salaries and wages on a bi-weekly basis.
31. Entertain a motion establishing the 2019 Holiday Schedule for Township Employees.
32. Entertain a motion establishing the Tax Assessor's bond at \$40,000 per annum.
33. Entertain a motion establishing the 2019 mileage rate.
34. **CERTIFY the five (5) Township Board of Supervisors, Township Manager and Township Assistant Manager** as *delegates to the Pennsylvania Township Supervisors 2019 Annual Convention.*

35. CERTIFY \_\_\_\_\_ to serve as the *voting delegate to the Pennsylvania State Association of Township Supervisors 2019 Annual Convention*.
36. Approve Agreement to retain **Brian Oram, PG** for the year 2019 as the *professional soil scientist* for the Township at the rates set forth in the agreement.
37. Approve **L&V Engineering** Proposal for *Traffic Engineering Services* on an as-needed basis for the year 2019.
38. Approve **Pennoni** Proposal for *Alternate Traffic Engineering Services* on an as-needed basis for the year 2019.
39. Appoint **David Manter** as *Sewage Enforcement Officer* for the year 2019.
40. Appoint **Jeryl Rinehart** as *Alternate Sewage Enforcement Officer* for the year 2019.
41. Appoint **Stephen Gitch, KCE** as *2nd Alternate Sewage Enforcement Officer* for the year 2019.
42. Appoint **George Ewald** as *Sewage Hearing Board* for the year 2019.
43. Consider for enactment **Resolution No. 2019-001**; designating certain financial institutions as depositories for Township monies.
44. Consider for enactment **Resolution No. 2019-002**; appointing **Zelenkofske Axelrod, LLC** as the public accounting firm to the Township, replacing the elected/appointed Township auditors.
45. Consider for Enactment **Resolution No. 2019-003**; appointing \_\_\_\_\_ to serve as Special Counsel to the Board on any legal matter that becomes a conflict with the Township Solicitor at \$\_\_\_ per hour.
46. Consider for enactment **Resolution No. 2019-004** setting a fee schedule for Subdivision and Land Development, Planned Residential Development, Zoning Hearing Board, Board of Supervisors, and other miscellaneous fees.
47. Consider 2019 Board of Supervisors Committee Assignments
  - Budget & Finance – Appoint \_\_\_\_\_
  - Personnel & Negotiating – Appoint \_\_\_\_\_
  - Policy & Procedures – Appoint \_\_\_\_\_
  - Public Works & Maintenance – Appoint \_\_\_\_\_

Adjournment

Before  
THE TOBYHANNA TOWNSHIP BOARD OF SUPERVISORS

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In Re: Reorganization Meeting

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Tobyhanna Township Government Center  
105 Government Center Way  
Pocono Pines, Pennsylvania 18350  
Monday, January 7, 2019, beginning at 5:00 p.m.

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PRESENT: ANNE LAMBERTON, Chairperson  
JOHN J. HOLAHAN, III, Vice-Chairperson  
(via telephone)  
HEIDI A. PICKARD, Board Member  
DAVID CARBONE, Board Member  
BRENDON J.E. CARROLL, Board Member

JONATHAN J. REISS, ESQUIRE, Solicitor

ALSO

PRESENT: John J. Jablowski Jr., Township Manager  
  
Autumn Canfield, Assistant Township  
Manager

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**ORIGINAL**

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**Panko Reporting**  
**537 Sarah Street, Second Floor**  
**Stroudsburg, Pennsylvania 18360**  
**(570) 421-3620**

1 MS. LAMBERTON: Good evening,  
2 and I would like to call the Tobyhanna Township  
3 Board of Supervisors reorganization meeting to  
4 order.

5 Can we begin with a pledge --  
6 You were ready.

7 -- pledge of allegiance, please?  
8 (Pledge of allegiance was

9 recited.)

10 MS. LAMBERTON: Before we get  
11 started, John Holahan, can you hear us?

12 MR. HOLAHAN: Well, I can hear  
13 you.

14 MS. LAMBERTON: Okay. How  
15 about, you, Brendon? Say some --

16 MR. CARROLL: I can hear him.

17 MS. LAMBERTON: Okay.

18 MS. PICKARD: I can hear.

19 MS. LAMBERTON: Everyone in the

20 --

21 MR. HOLAHAN: (Inaudible).

22 MS. LAMBERTON: Everyone in the  
23 public, can you hear John?

24 MS. JEANINE HOFBAUER: Hi, John.

25 MR. HOLAHAN: Howdy?

1 MS. JEANINE HOFBAUER: There you  
2 go.

3 MS. LAMBERTON: Very good.

4 Umm, we will, umm, appoint an  
5 interim chair. I take a motion to appoint Jonathan  
6 Reiss.

7 MR. CARBONE: Make the motion.

8 MR. CARROLL: Second.

9 MS. LAMBERTON: All in favor?

10 BOARD MEMBERS: Aye.

11 MR. REISS: And the first item  
12 on -- ne -- next on the agenda is nomination for  
13 the chair of the board of supervisors.

14 Is there -- are there any  
15 nominations?

16 MR. CARROLL: I'll make a motion  
17 to nominate Anne Lamberton as chair?

18 MR. REISS: Is there a second?

19 MR. CARBONE: Second.

20 MR. REISS: Any public comment?

21 Any board comment?

22 Call for a vote.

23 Mr. Carroll?

24 MR. CARROLL: I vote in favor.

25 MR. REISS: Mr. Car -- Carbone?

1 MR. CARBONE: I vote in favor.

2 MR. REISS: Ms. Pickard?

3 MS. PICKARD: I vote in favor.

4 MR. REISS: Mr. Holahan?

5 MR. HOLAHAN: Yes.

6 MR. REISS: Ms. Lamberton?

7 MS. LAMBERTON: Can I vote no?

8 Motion carries.

9 MR. REISS: I will turn the  
10 meeting over to the chair.

11 MS. LAMBERTON: Thank you.

12 And thank you for your  
13 confidence for another year.

14 MR. CARROLL: Thank you.

15 MS. LAMBERTON: I will -- I'm  
16 gonna read a slate and that way we can get through  
17 the nominations a little quicker. And as long as  
18 everyone agrees, it's been brought to my attention,  
19 legally, that we can take a vote on an entire page  
20 at a time.

21 I would like to nominate John  
22 Holahan to serve as the vice-chair. Appoint Julia  
23 Heilakka to serve as the township secretary.  
24 Appoint Autumn Canfield to serve as assistant  
25 township secretary. Appoint Heidi Pickard to

1 serve as township treasurer. Appoint Autumn  
2 Canfield to serve as assistant township treasurer.  
3 Appoint John Jablowski to serve as chief  
4 administrator of the township non-uniform pension  
5 plan.

6 Appoint Ed Tutrone to serve as  
7 the township emergency management coordinator.

8 Appoint Dave Carbone to serve as township emergency  
9 management deputy. Barbara Nichols to serve as the  
10 township safety coordinator. Appoint Dave Carbone  
11 as the township supervisor as a representative to  
12 the Pocono Mountain Regional Police Commission.  
13 Appoint Brendon Carroll, the town supervisor, to  
14 serve as the second representative to the Pocono  
15 Mountain Regional Police Commission. Appoint David  
16 Moyer to serve as the resident taxpayer as a  
17 representative to the Pocono Mountain Regional  
18 Police Commission.

19 And to appoint Heidi Pickard as  
20 the member of the board of supervisors, to serve as  
21 the township representative to the Pocono Mountain  
22 Council of Governments.

23 Do I have a motion?

24 MR. CARROLL: Make that motion.

25 MR. CARBONE: Second.



1 MS. LAMBERTON: All in favor?

2 BOARD MEMBERS: Aye.

3 MR. ED TUTRONE: Anne, just one  
4 comment under the safety coordinator. It's in the  
5 job description of the public works director and  
6 with our workman's comp through KMIT that's what  
7 they go by for our --

8 MS. LAMBERTON: Oh, we had her  
9 as last year.

10 MR. ED TUTRONE: Oh.

11 MS. LAMBERTON: I -- I went off  
12 of last year's slate --

13 MR. ED TUTRONE: Oh, okay --

14 MS. LAMBERTON: -- that's why I  
15 did that.

16 MR. ED TUTRONE: Yeah, umm, I  
17 think we talked about it last year. I thought you  
18 guys had changed that. But to me, it's not a big  
19 deal other than maybe appointing two.

20 MS. PICKARD: I was thinking  
21 Barb has a lot to do, but --

22 MS. LAMBERTON: If we amend our  
23 motion to have Ed Tutrone serve as the township  
24 safety coordinator, Brendon, will you amend your  
25 motion?

1 MR. CARROLL: I'll amend my  
2 motion.

3 MS. LAMBERTON: Dave, will you  
4 amend your second?

5 MR. CARBONE: I'll amend it.

6 MS. LAMBERTON: All in favor?

7 BOARD MEMBERS: Aye.

8 MS. LAMBERTON: Any opposed?  
9 Seeing none.

10 Thank you for bringing that to  
11 our attention.

12 Appoint Brendon Carroll, member  
13 of the board supervisors, to serve as alternate  
14 township representative for the Pocono Mountain  
15 Council of Governments. Appoint Heidi Pickard,  
16 township supervisor, to serve as a representative  
17 to the Pocono Mountain Regional Emergency Medical  
18 Services. Appoint Heidi Pickard --

19 We're really giving it to you.  
20 Sorry about that.

21 -- township supervisor, to serve  
22 as a representative to the Top of the Mountain Open  
23 Space Advisory Committee.

24 To appoint five members to the  
25 Tobyhanna Township Fire Commission, members being

1 George Planchock, John Kerrick, Dave Carbone, John  
2 Jablowski and John Holahan. Appoint Julia Heilakka  
3 as the open records officer in accordance with the  
4 Pennsylvania Right-To-Know Law. Appoint Matt  
5 Helbers to serve as the assistant open records  
6 officer in accordance to the Pennsylvania  
7 Right-To-Know Law.

8 Appoint Heidi Pickard, township  
9 supervisor, to serve as a representative to the  
10 Monroe County Tax Collection Committee. Appoint  
11 Mark Argot to serve as the chair of the vacancy  
12 board. Appoint Julia Heilakka as recording  
13 secretary to the board of supervisors.

14 Appoint Jonathan Reiss to act as  
15 township solicitor at the rate of \$165 an hour.  
16 Appoint Jonathan Reiss to act as the township  
17 planning commission solicitor at \$165 per hour.  
18 Appoint John Dean to act as township labor council  
19 at the rate of \$230 per hour. Appoint Bruce  
20 Phillips (sic) UCC Appeals Board solicitor at a rate  
21 of \$160 per hour.

22 Can I continue?

23 MR. REISS: Umm, no.

24 MS. LAMBERTON: Okay. I'll  
25 entertain a motion.

1 MR. CARBONE: Make the motion.

2 MR. CARROLL: Second.

3 MS. LAMBERTON: Motion and  
4 second.

5 Any questions or comments from  
6 the board?

7 Questions or comments from the  
8 public?

9 Seeing none. Call the vote.  
10 Brendon?

11 MR. CARROLL: I vote in favor.

12 MS. LAMBERTON: Dave?

13 MR. CARBONE: I vote in favor.

14 MS. LAMBERTON: Heidi?

15 MS. PICKARD: I vote in favor.

16 MS. LAMBERTON: John?

17 MR. HOLAHAN: Yes.

18 MS. LAMBERTON: I vote in favor.

19 Motion carries.

20 MS. PICKARD: I just had one  
21 question --

22 MS. LAMBERTON: Sure.

23 MS. PICKARD: -- after the fact.

24 Just Bruce Phillips UCC, that's not -- they don't

25 appoint that themselves? We appoint that?

1 MR. REISS: That's correct.

2 MS. PICKARD: Okay.

3 MS. LAMBERTON: Good?

4 I will entertain a motion  
5 establishing the payment of employee salaries and  
6 wages on a biweekly basis.

7 MR. REISS: You can do --

8 MS. LAMBERTON: All of those?

9 MR. REISS: -- all of these.

10 MS. LAMBERTON: Okay.

11 Entertain a motion establishing  
12 the 2019 holiday schedule for township employees.  
13 I will entertain a continuing motion establishing  
14 the tax assessor's bond at 40,000 per annum. And a  
15 motion establishing the 2019 mileage rate, which we  
16 had in our packet.

17 MS. PICKARD: So moved.

18 MR. CARROLL: Second.

19 MS. LAMBERTON: Any questions or  
20 comments from the board?

21 Questions or comments from the  
22 public?

23 Seeing none. Call the vote.

24 Brendon?

25 MR. CARROLL: I vote in favor.

1 MS. LAMBERTON: Dave?

2 MR. CARBONE: I vote in favor.

3 MS. LAMBERTON: Heidi?

4 MS. PICKARD: Vote in favor.

5 MS. LAMBERTON: John.

6 MR. HOLAHAN: Yes.

7 MS. LAMBERTON: I vote in favor.

8 Motion carries.

9 I will entertain a motion to  
10 certify the five township board of supervisors,  
11 township manager and township assistant managers as  
12 delegates to the Pennsylvania Township Supervisors  
13 2019 Annual Convention. I certify the five sitting  
14 members to serve as voting delegates to the  
15 Pennsylvania State Association of Township  
16 Supervisors 2019 Annual Convention.

17 I can continue, right, because  
18 all these rates have been in our packet?

19 Approve --

20 MS. PICKARD: So you're doing  
21 the five members as voting members?

22 MR. REISS: No, you only do --  
23 normally you only do one.

24 MS. PICKARD: You only do --

25 MS. LAMBERTON: Oh, I apologize.

1 So I will amend that to Heidi Pickard --

2 Since you have -- is that okay  
3 with you?

4 MS. PICKARD: Yeah.

5 MR. CARBONE: Yep.

6 MS. LAMBERTON: Okay. I  
7 apologize for that. For some reason I had that in  
8 my notes.

9 And approve Brian Oram for the  
10 year of 2019 as professional soil scientist for the  
11 township at the rate set forth in his agreement.  
12 L&V Engineering for traffic engineering services as  
13 on an as-needed basis for the year 2019 as per  
14 their proposal. Approve Pennoni proposal for the  
15 alternate traffic engineering service on an  
16 as-needed basis for the year 2019.

17 Appoint Dave Manter as the  
18 sewage enforcement officer for the year 2019.  
19 Appoint Jeryl Rinehart as an alternate sewage  
20 enforcement officer for the year 2019, and appoint  
21 Steve Gitch with Keystone Engineering --

22 MR. JABLOWSKI: Consulting.

23 MS. LAMBERTON: Thank you.

24 -- as second alternate sewage  
25 enforcement officer for the year 2019. Appoint

1 George Ewald as sewage hearing board for the year  
2 2019.

3 Do I -- do I have a motion?

4 MS. PICKARD: Okay.

5 MR. CARBONE: Make the motion.

6 MR. CARROLL: Second.

7 MS. LAMBERTON: Any questions?

8 MS. PICKARD: Yeah, I had a  
9 question. Umm, we've never appointed the alternate  
10 and I know Penno -- Pennoni, we usually have an  
11 agreement and we approve it here. Would that  
12 preclude that? Or why do we need an alternate if  
13 we would, generally for bigger projects, have a  
14 proposal that we would approve?

15 MR. JABLOWSKI: Well, I guess if  
16 L&V had a conflict.

17 MS. PICKARD: But we could still  
18 --

19 MS. LAMBERTON: Oh, you mean put  
20 it out bid?

21 MS. PICKARD: Not put it out to  
22 bid --

23 MS. LAMBERTON: Because that's a  
24 professional service.

25 MS. PICKARD: -- but we -- we



1 usually did it -- any other time we enter into an  
2 agreement with Pennoni, it just comes before the  
3 board.

4 MS. LAMBERTON: Well, I think  
5 that that would eliminate that step. Have we ever  
6 --

7 MS. PICKARD: Well, that's what  
8 my question is.

9 MR. REISS: Well, no --

10 MS. PICKARD: I mean, generally  
11 we only do large things and they're very expensive,  
12 and --

13 MR. JABLOWSKI: I think that  
14 would be just if --

15 MS. PICKARD: -- L&V is like \$95  
16 an hour. I just didn't know why --

17 MR. JABLOWSKI: Yeah, I -- I  
18 think that would be if -- if, umm, you know  
19 something L&V couldn't do like -- they have a  
20 conflict.

21 MS. PICKARD: But they still  
22 have to bring it to the board and we've never had  
23 an alternate traffic engineer. We usually never  
24 have a traffic engineer and just do the proposals.  
25 Just questioning --

1 MR. REISS: I mean, this would  
2 only be for conflicts with L and -- if L&V has a  
3 conflict, otherwise if you have a special project,  
4 you're right, you'll get a limited proposal.

5 MS. PICKARD: Yeah, exactly. So  
6 can that be worded as, if there's a conflict with  
7 L&V Engineering?

8 MR. REISS: You could call him  
9 the conflict traffic engineer.

10 MR. CARROLL: Aren't we required  
11 to have --

12 MS. LAMBERTON: Well, it's on --

13 MR. CARROLL: -- both?

14 MS. LAMBERTON: -- an as-needed  
15 basis, so I think that that would only be as --

16 MS. PICKARD: I just didn't want  
17 to say --

18 MS. LAMBERTON: I get what  
19 you're saying.

20 MS. PICKARD: -- if we're  
21 appointing him, you know?

22 MR. CARROLL: But isn't --  
23 aren't -- isn't there a reason that we do -- we --  
24 we award a contract and then an alternate for a  
25 conflict?

1 MS. PICKARD: We never have for  
2 that.

3 MR. CARROLL: Really?

4 MR. JABLOWSKI: Like a SEO.

5 MS. PICKARD: No. We just never  
6 like hire anybody.

7 MR. JABLOWSKI: Last SEO --

8 MS. PICKARD: We just generally  
9 hire anybody.

10 MR. JABLOWSKI: Well, we have an  
11 alternate SEO and now we have a second alternate  
12 SEO because both of them had a conflict.

13 MR. CARROLL: We have a third.

14 MR. JABLOWSKI: We have a third,  
15 we have three.

16 MR. CARROLL: In case we get  
17 busy.

18 MS. PICKARD: We never had a  
19 conflict with L&V Engineering, to my knowledge,  
20 that's been brought before the board.

21 MR. JABLOWSKI: Okay.

22 MS. PICKARD: I'm just  
23 questioning -- I mean, we would probably appoint --

24 MS. LAMBERTON: Well, I think  
25 with an as-needed basis that may -- to me --

1 MS. PICKARD: They're both  
2 as-needed.

3 MS. LAMBERTON: Should we say as  
4 needed if L&V Engineering has a conflict?

5 MS. PICKARD: Yes, I would  
6 agree.

7 MS. LAMBERTON: Okay. Then I  
8 will amend my -- that's -- I'm not even making the  
9 motion --

10 MR. REISS: That was --

11 MS. PICKARD: Well, did you make  
12 the motion, Dave?

13 MR. REISS: Who made the motion?

14 MR. CARBONE: Yep. I'll amend  
15 my motion.

16 MS. LAMBERTON: You amend your  
17 motion, Dave?

18 MR. CARBONE: Yeah.

19 MS. LAMBERTON: You amend your  
20 second, Brendon?

21 MR. CARROLL: Yes.

22 MS. LAMBERTON: Any other  
23 questions or comments?

24 MR. CARROLL: I don't remember  
25 what I said.

1 MS. LAMBERTON: Any other  
2 questions or comments from the public?

3 Seeing none. Call the vote.

4 Brendon?

5 MR. CARROLL: I vote in favor.

6 MS. LAMBERTON: Dave?

7 MR. CARBONE: I vote in favor.

8 MS. LAMBERTON: Heidi?

9 MS. PICKARD: I vote in favor.

10 MS. LAMBERTON: John?

11 MR. HOLAHAN: Yes.

12 MS. LAMBERTON: I vote in favor.

13 Motion carries.

14 I will entertain a motion for  
15 Resolution 2019-001, first one right out of the  
16 gate, designating certain financial institutions as  
17 depositories for township monies.

18 Do I have a motion?

19 I -- I can't take them all at  
20 once, can I?

21 MR. REISS: No. Resolutions are  
22 separate.

23 MR. CARROLL: No. That's what I  
24 was gonna -- right?

25 MR. CARBONE: I'll make the

1 motion.

2  
3 motion?

MS. LAMBERTON: You make the

4 MR. CARROLL: Second.

5 MS. LAMBERTON: Motion and a  
6 second.

7 Any questions or comments from  
8 the board?

9 Questions or comments from the  
10 public?

11 MR CARROLL: You have it tabbed  
12 here, Heidi, if you wanna look at it, No. 43.

13 MS. PICKARD: Okay.

14 MS. LAMBERTON: You want a  
15 minute?

16 MS. PICKARD: Yeah, please.  
17 Yeah, I'm good.

18 MS. LAMBERTON: You okay?

19 Call the vote. Brendon?

20 MR. CARROLL: I vote in favor.

21 MS. LAMBERTON: Dave?

22 MR. CARBONE: I vote in favor.

23 MS. LAMBERTON: Heidi?

24 MS. PICKARD: I vote in favor.

25 MS. LAMBERTON: John?

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MR. HOLAHAN: Yes.

MS. LAMBERTON: I vote in favor.

Motion carries.

I'll entertain a motion to consider the enactment of Resolution No. 2019-002 to appoint -- we should've never picked that guy's name out.

MR. JABLOWSKI: Zelenkofske.

MS. LAMBERTON: -- Zelenkofske Axelrod, LLC as the public accounting firm to the township replacing the elected/appointed township auditors.

MR. CARBONE: I'll make the motion.

MR. CARROLL: Second.

MS. LAMBERTON: Any questions or comments from the board?

Questions or comments from the public?

Seeing none. Call the vote. Brendon?

MR. CARROLL: I vote in favor.

MS. LAMBERTON: Dave?

MR. CARBONE: I vote in favor.

MS. LAMBERTON: Heidi?

1 MS. PICKARD: I vote in favor.

2 MS. LAMBERTON: John?

3 MR. HOLAHAN: Yes.

4 MS. LAMBERTON: I vote in favor.

5 Motion carries.

6 I'll consider a motion for the  
7 Resolution 2019-003 appointing Bruce Phillips to  
8 serve as special counsel to the board on any legal  
9 matter that becomes a conflict with the township  
10 solicitor at a rate of \$160 per hour.

11 MR. HOLAHAN: So moved.

12 MS. LAMBERTON: I have a motion.

13 Do I have a second?

14 MR. CARROLL: Didn't we --

15 MS. LAMBERTON: You can ask a  
16 question as soon as I get a second.

17 MR. CARROLL: Second.

18 MS. PICKARD: What's his name  
19 again?

20 MS. LAMBERTON: Bruce Phillips.

21 We have him for the UCC.

22 MS. PICKARD: Yeah. I'll second  
23 that.

24 MS. LAMBERTON: I have a motion  
25 and a second.



1 Go ahead.

2 MR. CARROLL: Just a question,  
3 the proposal that was given is the exact same as  
4 the UCC requirement in this thing. I didn't know  
5 if we were required to have --

6 MS. LAMBERTON: Something  
7 different.

8 MR. CARROLL: -- something  
9 different.

10 MS. LAMBERTON: I took it as the  
11 same, yes.

12 MR. CARROLL: Oh, I -- I don't  
13 think it's the same. It's two different --

14 MS. PICKARD: Well, it says  
15 special counsel for the board of supervisors.

16 MS. LAMBERTON: Yeah, he had --  
17 I thought he had something independent about it.

18 MR. CARROLL: Well, he just  
19 changed the "regarding" instead of the letter.

20 MS. LAMBERTON: Okay.

21 MR. CARROLL: He copied and  
22 pasted.

23 MS. LAMBERTON: Yeah, and don't  
24 we all.

25 MR. CARROLL: I -- sorry.

1 MS. LAMBERTON: Yeah, that's  
2 okay. If you look under Tab 45, his letter does  
3 speak to special counsel.

4 MR. CARROLL: Yep. Mine says  
5 UCC Appeals Board, so --

6 MS. LAMBERTON: Oh.

7 MR. CARROLL: -- maybe I got the  
8 different copy.

9 MS. LAMBERTON: And as -- it's  
10 both. My rate to serve as special counsel for the  
11 board of supervisors and as solicitor for the UCC  
12 Appeal Board. I'd give you my glasses, but --

13 MR. CARROLL: Okay. Yeah, I  
14 forgot mine.

15 MS. LAMBERTON: -- they're in my  
16 eyes. That's okay.

17 MR. CARROLL: Okay. I  
18 apologize.

19 MS. LAMBERTON: That's okay.  
20 You okay then?

21 MR. CARROLL: Yep, I didn't see  
22 the first --

23 MS. LAMBERTON: Any other  
24 questions or comments from the board?

25 Questions or comments from the

1 public?

2 Seeing none. Call the vote.

3 Brendon?

4 MR. CARROLL: I vote in favor.

5 MS. LAMBERTON: Dave?

6 MR. CARBONE: I vote in favor.

7 MS. LAMBERTON: Heidi?

8 MS. PICKARD: I vote in favor.

9 MS. LAMBERTON: John?

10 MR. HOLAHAN: Yes.

11 MS. LAMBERTON: I vote in favor.

12 Motion carries.

13 I'll entertain a motion to  
14 accept Resolution No. 2019-004, setting a fee for  
15 subdivision and land development, planned  
16 residential development, zoning hearing board,  
17 board of supervisors and other miscellaneous fees.

18 MR. CARBONE: I'll make the  
19 motion.

20 MS. LAMBERTON: I have a motion.

21 Do I have a second?

22 MR. CARROLL: I'll second it  
23 with the preface that I think at some point we  
24 should bring down the seven pages to maybe two,  
25 simplify the process as a dual -- as some work to

1 do this year.

2 MS. LAMBERTON: That's a good  
3 idea.

4 MS. PICKARD: We could eliminate  
5 some fees.

6 MR. CARROLL: Well, maybe it  
7 just seems like excessive paperwork.

8 MS. PICKARD: Was there anything  
9 that's changed significantly for the public that  
10 you can --

11 MR. JABLOWSKI: We added the  
12 banner days at a dollar a banner.

13 MS. PICKARD: What's that?

14 MR. JABLOWSKI: A dollar a day  
15 for the banner.

16 MS. CANFIELD: There's also --

17 MR. JABLOWSKI: Copies we  
18 already did that for the matter.

19 MS. CANFIELD: Some of the  
20 sewage fees.

21 MR. JABLOWSKI: Dave Manter and  
22 Crystal broke out some of the sewer fees. Dave  
23 thought they were a little bit too high, so he  
24 broke them out.

25 MS. CANFIELD: Also along the

1 lines of holding tank escrow fee, which we did not  
2 have before.

3 MS. LAMBERTON: Right because we  
4 had to -- sure.

5 Any other questions? No?

6 Any questions or comments from  
7 the public?

8 Seeing none. Call the vote.

9 Brendon?

10 MR. CARROLL: I vote in favor.

11 MS. LAMBERTON: Dave?

12 MR. CARBONE: I vote in favor.

13 MS. LAMBERTON: Heidi?

14 MS. PICKARD: I vote in favor.

15 MS. LAMBERTON: John?

16 MR. HOLAHAN: Yes.

17 MS. LAMBERTON: I vote in favor.

18 Motion carries.

19 Now that was painless, right?

20 So as far as the board of  
21 supervisors committee assignments, we don't really  
22 need a motion or anything on that, but for the  
23 budget and finance, umm, I would like to appoint  
24 Heidi Pickard and Dave Carbone; personnel and  
25 negotiating, I am appointing John Holahan and

1 Brendon Carroll; policies and procedures, John  
2 Holahan and Heidi Pickard; and public works and  
3 maintenance, Dave Carbone and Brendon Carroll.

4 Any other questions or comments  
5 from the board?

6 Questions or comments from the  
7 board?

8 Seeing none. Motion to adjourn.

9 MR. CARBONE: Make the motion.

10 MS. PICKARD: Second.

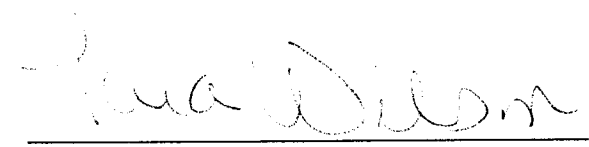
11 MS. LAMBERTON: So moved.

12 (Meeting concluded at 5:17 p.m.)

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I hereby certify that the proceedings and evidence are contained fully and accurately, to the best of my ability, in the notes taken by me at the meeting in the above matter; and that the foregoing is a true and correct transcript of the same.



TARA WILSON, C.R.

**ORIGINAL**

Respectfully submitted:



Julia Heilakka, Township Secretary