

**A G E N D A**  
**Board of Supervisors**  
**Regular Business Meeting**  
**November 20, 2018**  
**7:00 PM**

1. Call Meeting to Order: Anne Lamberton, Chair
2. Pledge of Allegiance
3. Announcements: December 4, 2018 Work Session @ 5:30PM to discuss zoning map changes followed by the Regular Business Meeting @ 7:00 PM
4. Consider the Minutes of: November 7, 2018 Regular Business Meeting
5. Treasurer's Report for October 2018
6. Bill Pack Total - \$871,246.95
7. Solicitor Report:
  - Assignment of Agreement for HOP for Stormwater and Traffic Signal Maintenance-New Ventures Park
  - Zoning Ordinance update
8. **Old Business:**
9. **New Business:**
  - A. Samuel Stothoff Co., Inc. Application for Payment No. 4 - \$20,995.00
  - B. 2019 Meeting Schedule - discussion
  - C. Consider Jack Rader's Lease Agreement
  - D. Lake Naomi Bathhouse - holding tank
  - E. Consider L & V Engineering Proposal - preparation of bid documents for Traffic Signals EVP Project
10. Board of Supervisors Report/Comment
11. Public Questions and Comment

**ADJOURNMENT**

**AUDIO AND VIDEO RECORDING IN PROGRESS**

THE TOBYHANNA TOWNSHIP BOARD OF SUPERVISORS  
REGULAR BUSINESS MEETING  
NOVEMBER 20, 2018

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The second November 2018 Regular Business Meeting of the Tobyhanna Township Board of Supervisors was held on November 20, 2018, at the Tobyhanna Township Government Center Building, 105 Government Center Way, Pocono Pines, Pennsylvania, 18350.

Present are Supervisors Anne Lamberton, John Holahan, III, Heidi A. Pickard, Brendon Carroll, David Carbone, Solicitor Jonathan J. Reiss, Esquire, and Township Manager John Jablowski Jr.

1. Chair Anne Lamberton calls the meeting to order at 7:00PM. A quorum is present.
2. The Pledge of Allegiance is recited.
3. Announcements - Anne Lamberton states the Board will have a work session on December 4<sup>th</sup> at 5:30PM to discuss zoning map changes.
4. Minutes - David Carbone motions to accept the meeting minutes for the November 7, 2018 Regular Business Meeting, Brendon Carroll seconds. Vote: all in favor; minutes accepted.
5. Treasurer's Report
  - a. David Carbone motions to accept the October 2018 Treasurer's Report, Brendon Carroll seconds. Vote: all in favor; motion carries.
  - b. David Carbone motions to approve the bill pack for \$871,246.95, Heidi Pickard seconds. Vote: all in favor; motion carries.
6. Solicitor's Report
  - a. Assignment of Agreement for HOP for Stormwater and Traffic Signal Maintenance – New Ventures Park. Jonathan Reiss states he has yet to receive the signed copy. This item is tabled until next meeting.
  - b. Zoning Ordinance Update. Jonathan Reiss states this corrects issues in the ordinance. The Board must authorize this document to go to the Monroe County Planning Commission and the Tobyhanna Township Planning Commission. John Holahan motions to authorize to send the amendment to the county and township planning commissions, David Carbone seconds. Vote: motion carries.
7. Old Business – none.
8. New Business

- a. Samuel Stothoff Co, Inc. Application for Payment No. 4 - \$20,995.00. John Holahan motions to approve the payment, Heidi Pickard seconds. Vote: all in favor; motion carries.
- b. 2019 Meeting Schedule - discussion. Autumn Canfield asks what time the Board would like their Reorganizational Meeting on Monday, January 7<sup>th</sup>. Per the Economic Development Authority's bylaws, the Authority must meet at 6PM that same day. The Board will meet at 5PM. David Carbone motions to accept the 2019 meeting schedule, Heidi Pickard seconds. Vote: all in favor; motion carries.
- c. Consider Jack Rader's Lease Agreement. Heidi Pickard motions to approve, John Holahan seconds. Stanley Menking states it is not appropriate to have a political office in a municipal building. John Jablowski states elected officials can have staff offices in municipalities. Jack Rader states this is not a political office; it's a legislative office. Heidi Pickard states Dave Parker and Maureen Madden rented space in Coolbaugh Township's municipal building until they moved. Jonathan Reiss states the important distinction is between political and legislative offices. This is not an office that is used to run for reelection. Stanley Menking asks for the terms of the lease. John Jablowski states he will provide a copy to Mr. Menking. Vote: all in favor; motion carries.
- d. Lake Naomi Bathhouse – holding tank. David Carbone motions to approve the waiver, John Holahan seconds. John Holahan states Lake Naomi has requested a holding tank for their bathhouse to service the nearby beach. Jonathan Reiss states the Board allows holding tanks for up to one year, but this waiver would grant the request for up to four years. A holding tank agreement is required and financial security must be posted. The Sewage Enforcement Officer will review everything. They will have to produce receipts that they have pumped the tank. Vote: all in favor; motion carries.
- e. Consider L & V Engineering Proposal – preparation of bid documents for Traffic Signals EVP Project. David Carbone motions to approve, Heidi Pickard seconds. John Jablowski states the township received a grant for \$18,500 to put preemption devices on traffic signals at the intersections of SR 940 and Harvest Lane, and SR 115 and SR 940. After these are installed, the only signal that won't have preemption is the one at SR 423 and SR 940. Vote: all in favor; motion carries.
- f. Rachel Moyer states she applied for a grant for \$1.3 million and received \$50,000 for AEDs. She gives the Board the three AEDs they purchased. Middle Smithfield Township just passed the first ordinance in Pennsylvania that requires new commercial facilities to have AEDs. Please consider adopting this ordinance. The Board directs Jonathan Reiss to research this ordinance.
- g. Denise Doremus – PMREMS. Pocono Mountain Regional Emergency Medical Services (PMREMS) is requesting a fuel allocation increase from \$7,500 to \$20,000. They are trying to gather more funds for better benefits and insurance.

- h. 2019 Budget. John Jablowski states staff looked at several options. Option A is no increase for PMREMS or the Clymer Library. Option B allocates PMREMS's request for \$12,500. Option C allocates a library contribution of \$25,000. Option D allocates funds for both requests at \$37,500. Heidi Pickard motions to authorize the advertisement of the 2019 budget using option D, John Holahan seconds. Vote: all in favor; motion carries.

9. Board of Supervisors' Report – none.

10. Public Comment

- a. Lloyd Vought states he is a member of Faith Lutheran Church at Robyn Lane and SR 940. He does not represent the church and is presenting his concerns as a member of the community. Excessive runoff water from Pocono Park Plaza, Dominic's Pizza, Rustic Furniture, George Smith Flooring, Matirko Hardware, and 581 Rte 940 flows through a pipe and onto church property. The church yard is muddy, and its well has been contaminated by runoff. Lloyd Vought will contact Bob McHale and set up a meeting.
- b. Jerry Spott states the township's ordinance requires a 50-foot buffer zone between commercial and residential property. PPL cleared their right-of-way and destroyed the buffer. Anne Lamberton states she spoke with Barbara Nichols: PPL is a PUC and the township can't control them. Jerry Spott asks if the township can plant vegetation to reestablish the buffer. Janet Spott asks if the property owner is responsible for this. Jonathan Reiss states the ordinance requires plants or a solid fence. The Board directs Anne Lamberton to call PPL.

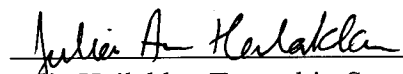
Heidi Pickard asks if there is anything the Board can do to avoid this situation in the future. Jonathan Reiss states PPL has an easement; the buffer should exist outside the easement. Janet Spotter states she is concerned with standing water. Ed Tutrone states his property has a 100-foot PPL easement. Four years ago, they clear cut everything and there was nothing he could do.

11. Meeting adjourned at 7:49 PM.

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Minutes recorded by Julia Heilakka

Respectfully submitted:

  
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Julia Heilakka, Township Secretary