

THE TOBYHANNA TOWNSHIP BOARD OF SUPERVISORS
BUDGET MEETING
OCTOBER 31, 2018

A Budget Meeting of the Tobyhanna Township Board of Supervisors was held on October 31, 2018, at the Tobyhanna Township Government Center Building, 105 Government Center Way, Pocono Pines, Pennsylvania, 18350.

Present are Supervisors Anne Lamberton, John Holahan, III, Heidi A. Pickard, Brendon Carroll, David Carbone, and Township Manager John Jablowski Jr. Solicitor Jonathan J. Reiss, Esquire, is not present.

1. Chair Anne Lamberton calls the meeting to order at 8:00AM. It is determined that a quorum is present.
2. The Pledge of Allegiance is recited.
3. New Business
 - a. PA Small Water and Sewer Grant Approval. John Holahan motions to approve the PA Small Water and Sewer Grant in the amount of \$227,000, Grant Number C000070163, Heidi Pickard seconds. Vote: all in favor; motion carries.

b. Budget Discussion.

Revenue - General Fund. The Board discusses Keystone Opportunity Zones (KOZs) and decides to decrease the cable franchise. Autumn Canfield states the Library tax anticipation note is now reflected in the library fund. The state aid for pensions will remain the same as last year.

Library. Autumn Canfield states she was contacted by Clymer Library, and they were curious if they could be on the township's health insurance policy. The Board consensus is the library cannot have employees on the township's health insurance. The Board will pay the library a tax anticipation note. The library is considering trying to raise taxes.

Expenditures. The Board discusses using Panko for the Board of Supervisors meetings, and returning to one meeting a month. The staff can take minutes for the other boards. The Board will have a work session at 6PM and the regular meeting at 7PM on the third Tuesday of the month.

Expenditures – Salaries. Autumn Canfield presents employee salaries in a separate spreadsheet, and the Board discusses salaries of current employees and potentially hiring another office assistant. The Board discusses health insurance and the potential for Saturday office hours.

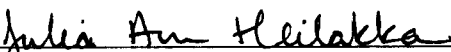
The Board discusses Finance, Tax Collection, IT Engineering, Police, Emergency Services, Sewer, and Planning and Zoning. The Board discusses the DPW budget. They consider hiring two full-time employees, and discuss the road plan for 2019. They consider rentals and snow removal services.

The Board discusses Parks, Community Development, and the Library, and will discuss additional funds during a regular business meeting. Autumn Canfield reminds the Board that the budget must be advertised for twenty days before it can be approved. The Board discusses reserving funds for equipment replacement and company vehicles.

4. Board of Supervisors' Report – none.
5. Public Comment – none.
6. Meeting adjourned at 9:28AM.

Minutes recorded by Julia Heilakka

Respectfully submitted:



Julia Heilakka, Township Secretary