

A G E N D A
Board of Supervisors
Regular Business Meeting
September 4, 2018
7:00 PM

1. Call Meeting to Order: Anne Lamberton, Chair
2. Pledge of Allegiance
3. Announcements:
4. Consider the Minutes of: August 8, 2018 Joint Meeting with Pocono Twp. Commissioners
August 21, 2018 Regular Business Meeting
5. List of Bills for BOS approval - \$35,011.42
6. Solicitor Report:
7. **Old Business:**
8. **New Business:**
 - A. Clymer Library Report presented by Anne Hogya, Library Director
 - B. Consider MATT donation for DL&W Railroad Historical Roadside Marker
 - C. Consider Resolution 2018-030 for Marker Advocates of Tobyhanna Township [MATT]
 - D. Fiscal Year 2019 Minimum Municipal Obligation to the Township of Tobyhanna
Non-Uniformed Employees Pension Plan
 - E. Consider Resolution 2018-031 Budget Reappropriations and Supplemental Appropriations
 - F. Consider Hungry Hill Assignment of Lease Agreement
 - G. Consider renewing Penn Strategies/Jason Fitzgerald Contract
 - H. Fiers - Request for Waiver of Land Development
 - I. Consider Advertisement for DPW Staff
 - J. Cunningham Well Isolation Request Waiver
9. Board of Supervisors Report/Comment
10. Public Questions and Comment

ADJOURNMENT

AUDIO AND VIDEO RECORDING IN PROGRESS

THE TOBYHANNA TOWNSHIP BOARD OF SUPERVISORS
REGULAR BUSINESS MEETING
SEPTEMBER 4, 2018

The first September 2018 Regular Business Meeting of the Tobyhanna Township Board of Supervisors was held on September 4, 2018, at the Tobyhanna Township Government Center Building, 105 Government Center Way, Pocono Pines, Pennsylvania, 18350.

Present are Supervisors Anne Lamberton, Heidi A. Pickard, Brendon Carroll, David Carbone, Solicitor Jonathan J. Reiss, Esquire by phone, and Township Manager John Jablowski Jr. John Holahan is not present.

Chair Anne Lamberton calls the meeting to order at 7:00PM. It is determined that a quorum is present.

1. The Pledge of Allegiance is recited.
2. Announcements
 - a. Julia Heilakka states Fall Fest is on September 22nd from 12-4:30PM at Blanche D. Price Park. There is an apple pie contest, please feel free to sign up.
 - b. Anne Lamberton states Jonathan Reiss is on the phone. Jonathan Reiss can hear the audience, and the audience can hear Jonathan.
3. Minutes
 - a. David Carbone motions to accept the meeting minutes for the August 8, 2018 Joint Meeting with Pocono Twp. Commissioners, Brendon Carroll seconds. Vote: All in favor; minutes accepted.
 - b. Heidi Pickard motions to accept the meeting minutes for the August 21, 2018 Regular Business Meeting, Brendon Carroll seconds. Vote: Anne Lamberton abstains because she was not present; Heidi A. Pickard, Brendon Carroll, David Carbone in favor: minutes accepted.
4. Treasurer's Report
 - a. David Carbone motions to approve the bill pack for \$35,011.42, Brendon Carroll seconds. Vote: all in favor; motion carries.
5. Solicitor's Report
 - a. Jonathan Reiss received the Exeter Lot 110 Development and Stormwater Agreements for the Board to execute. He will bring it to the Planning Commission

(PC) meeting on Thursday. Brendon Carroll states the PC may not have a quorum.

6. Old Business – none.

7. New Business

- a. Clymer Library Report presented by Anne Hogya, Library Director. Anne Hogya states much has changed at the library. There are new technological capabilities, like graphic novels online, digital magazines, e-books, Quello music, and Hoopla. There are three different databases to help children with reading, science, and social studies. There are new computers and Chromebooks. This is all possible through the receipt of substantial grant funding. Over the winter, a pipe burst and caused many problems. They are also dealing with leaks in the roof. The library went to the YMCA camp and did three programs a week. The Rotary will be at the library next week to teach about Google Docs. This year's return on investment is \$4.22 for every dollar spent according to ALA.
- b. Consider MATT donation for D, L & W Railroad Historical Roadside Marker. Rick Bodenschatz states the Marker program has 28 topics. Two topics still need funding, one of which is the D, L & W railroad, which runs through township. The line brought thousands of people to the township, and still operates today bringing grain from Canada. There is no defined location yet, and an easement will need to be procured. Brendon Carroll motions to approve a donation consistent to what the Board has done in the past. Heidi Pickard states Pocono Mountain Regional Emergency Medical Services (PMREMS) requested money last meeting, and there is not enough money being reappropriated. The Board is overdrawn for donations. Autumn Canfield states there is \$3,500 dollars going to contributions, and the budget is over by \$600. The appropriation for the stretcher was not included because the Board wanted to discuss it further. Money can be moved from building permits via a supplemental appropriation.

Denise Doremus states PMREMS is asking Tobyhanna Township for \$5,000. PMREMS received an LSA grant for four new stretchers, and Coolbaugh Township provided the match for that grant. PMREMS also received an AFG grant, and the match for that grant is \$20,000. They've approached other townships and asked for assistance based on call volume, which has increased to 120 calls from Tobyhanna Township in August. The Board directs staff to make a supplement for \$6,500 for the marker and for PMREMS.

- c. Consider Resolution 2018-030 for Marker Advocates of Tobyhanna Township [MATT]. Heidi Pickard motions to approve Resolution 2018-030, Brendon Carroll seconds. Vote: all in favor; motion carries. Anne Lamberton reads Resolution 2018-030. Rick Bodenschatz recognizes Jerry Hanna, the Avery

sisters, Trudi Denlinger, Melissa, Brendon Carroll, Heidi Pickard, and John for their contributions to the program. The Historical Marker Tour Video is presented.

- d. Fiscal Year 2019 Minimum Municipal Obligation to the Township of Tobyhanna Non-Uniformed Employees Pension Plan. John Jablowski states the 2019 MMO is \$44,671. Heidi Pickard states no motion is necessary, it only needs to be announced.
- e. Consider Resolution 2018-031 Budget Reappropriations and Supplemental Appropriations. Heidi Pickard motions to approve, David Carbone seconds. Brendon Carroll states he sees \$28,500; what makes up the rest of the \$50,000 originally allocated for the pole barn. Autumn Canfield replies the grapple. Brendon Carroll states the Board voted to use the insurance money to pay for the grapple. Autumn Canfield replies the insurance money went into Funds Balance, which was transferred to Reserve at the end of the 2017 year. Brendon Carroll states he is concerned because the Board decided to use the insurance money and this does not reflect that decision.

Jonathan Reiss states the Board can approve the resolution with changes or direct staff how it should be changed and consider approving it at the next meeting. Heidi Pickard asks if computer equipment should come out of capital, because they did not discuss that. Heidi Pickard states once money is in funds balance, you can do what you want with it. Autumn Canfield states the insurance payout won't cover the cost of the grapple.

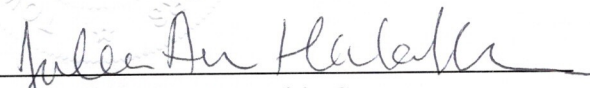
Brendon Carroll asks the DPW Committee to explain the purpose of a new snow plow. Heidi Pickard states we need a new snow plow; the old one is 14 years old and collapsed during the accident. Brendon Carroll asks if it can be repaired. Heidi Pickard replies it's already been heavily repaired and welded, and this new plow is better. David Carbone states as we replace plows, this is the company we plan to use. Brendon Carroll asks why DPW money is being used for office stuff; it should stay in DPW. The Board directs Autumn Canfield to reappropriate pole barn funds to the grapple and computer equipment. The insurance money will remain in reserve. Heidi Pickard states the excess in building permit revenue can cover all of the other reappropriations.

- f. Consider Hungry Hill Assignment of Lease Agreement. Brendon Carroll states the Hungry Hill monument was donated in 1942 by the County Commissioners. John Jablowski states money was requested through the Hotel Tax Allocation for maintenance costs. Heidi Pickard asks if the spelling of the church is correct. David Carbone motions to sign the lease agreement, Brendon Carroll seconds. Votes: all in favor; motion carries.

- g. Consider renewing Penn Strategies/Jason Fitzgerald Contract. Heidi Pickard asks if this must be split between budgets because it traverses the fiscal year. Jonathan Reiss replies the Board can approve this and will still need to budget for it. Jason Fitzgerald states he is happy to answer questions. Heidi Pickard motions to approve extending the Penn Strategies contract by 1 year, Brendon Carroll seconds. Vote: all in favor: motion carries.
 - h. Fiers – Request for Waiver of Land Development. Heidi Pickard states she is planning to abstain, and needs a conflict of interest form. Brendon Carroll states this is adding an apartment, which requires sewage. Bill Dougherty states Aqua told him they don't service that area. Brendon Carroll states that they do. Heidi Pickard states that she knows Aqua services the property, because she pays the bill. Aqua charges per gallon. The Board asks Bill Dougherty to make sure he has the sewer capacity. David Carbone motions to approve the waiver, Brendon Carroll seconds. Vote: Heidi Pickard abstains; Anne Lamberton, Brendon Carroll, and David Carbone in favor: motion carries.
 - i. Consider Advertisement for DPW Staff. David Carbone motions to approve, Heidi Pickard seconds. Vote: all in favor; motion carries.
 - j. Cunningham Well Isolation Request Waiver. Heidi Pickard motions to approve the waiver, David Carbone seconds. Brendon Carroll asks if the Board can waive a DEP regulation. Jonathan Reiss replies yes, because the Sewage Enforcement Office made the recommendation. Vote: all in favor, motion carries.
8. Board of Supervisors' Report
- a. Heidi Pickard thanks the firemen for their help during the structure fire in Lake Naomi.
9. Public Comment – none.
10. Meeting adjourned at 7:51 PM.

Minutes recorded by Julia Heilakka

Respectfully submitted:


Julia Heilakka, Township Secretary

CONFLICT OF INTEREST DISCLOSURE

I, Heidi A. Pickard, hereby disclose that I have a conflict of interest with regard to T.W. Fiers Waiver of Land Dev. I am unable to vote on; discuss; or participate in any Township action with respect to A request for a waiver of Land development because of my relationship with the matter, as follows: He is my employer

Heidi A. Pickard
By:

Dated: 9-4-18

Received this 4th day of
September, 2018

Julia Ann Halakka
Township Secretary