

A G E N D A
Board of Supervisors
Regular Business Meeting
August 21, 2018
7:00 PM

1. Call Meeting to Order: Anne Lamberton, Chair
2. Pledge of Allegiance
3. Announcements: Fall Cleanup 8/25/18 · 11:00AM - 3:00PM at Township Building
4. Consider the Minutes of: August 1, 2018 Special Meeting
August 7, 2018 Regular Business Meeting
5. Treasurer's Report for July 2018
6. Bill Pack Total: \$ 389,680.27
7. Solicitor Report:
8. **Old Business:**
 - Assignment of Agreement for HOP for Stormwater and Traffic Signal Maintenance-New Ventures Park
 - Consider RKR Hess Proposal- Order of Magnitude Cost Estimate to connect Pocono Summit East to Stillwater WWTP
 - Consider HRG Engineering Proposal - Bike & Hike Trail Design and Engineering
9. **New Business:**
 - A. Consider Exeter Blakeslee Lot 100 Land LLC [Sitework] - Financial Security Reduction #1
 - B. Consider Addendum #1 to Pennoni Associates Contract for I-380 SB Ramp Relocation Project
 - C. Proposed Zoning Map change - discussion
10. Board of Supervisors Report/Comment
11. Public Questions and Comment

ADJOURNMENT

AUDIO AND VIDEO RECORDING IN PROGRESS

THE TOBYHANNA TOWNSHIP BOARD OF SUPERVISORS
REGULAR BUSINESS MEETING
AUGUST 21, 2018

The second August 2018 Regular Business Meeting of the Tobyhanna Township Board of Supervisors was held on August 21, 2018, at the Tobyhanna Township Government Center Building, 105 Government Center Way, Pocono Pines, Pennsylvania, 18350.

Present are Supervisors John Holahan, III, Heidi A. Pickard, Brendon Carroll, David Carbone, Solicitor Jonathan J. Reiss, Esquire, and Township Manager John Jablowski Jr. Anne Lamberton is not present.

1. Vice Chair John Holahan calls the meeting to order at 7:00PM. It is determined that a quorum is present.
2. The Pledge of Allegiance is recited.
3. Announcements
 - a. John Jablowski states Fall Cleanup is on August 25th and free of charge to residents. There is limited dumpster space available.
 - b. John Holahan states the Board had an Executive Session today from 6-6:56 PM for legal.
4. Minutes
 - a. Brendon Carroll motions to accept the meeting minutes for the August 1, 2018 Special Meeting, and the August 7, 2018 Regular Business Meeting, David Carbone seconds. Vote: all in favor; minutes accepted.
5. Treasurer's Report and Bill Pack
 - a. Brendon Carroll motions to approve the Treasurer's Report, David Carbone seconds. Vote: all in favor; motion carries.
 - b. David Carbone motions to approve the bill pack at \$389,680.27, Brendon Carroll seconds. Vote: all in favor; motion carries.
6. Solicitor's Report – none.
7. Old Business
 - a. Assignment of Agreement for HOP for Stormwater and Traffic Signal Maintenance – New Ventures Park. Jonathan Reiss states he heard from SIDE's lawyer this afternoon, and they have concerns regarding the paragraph related to

the township's ability to place liens on properties. He recommends taking this item off of the agenda until he has the final agreement. Heidi Pickard motions to table, David Carbone seconds. Vote: all in favor; item tabled. The Board directs this item be removed from upcoming agendas.

- b. Consider RKR Hess Proposal – Order of Magnitude Cost Estimate to connect Pocono Summit East to Stillwater Wastewater Treatment Plant. Brendon Carroll states when this was presented, it seemed to be a Plan B. Through discussion with Bob McHale, it is his understanding that this is planned in addition to the Pocono Township sewer discussions. John Holahan asks if the Board should grant the staff authorization to enter into the agreement if necessary. Jonathan Reiss states this is an addition to what the Board is asking from Pocono. John Jablowski states if the BCRA doesn't want to expand the sewer area, this is plan A. Jonathan Reiss states the wording of the advertisement for tomorrow's special meeting means the Board could approve this tomorrow night. Heidi Pickard motions to table this item, Brendon Carroll seconds. Vote: motion carries, item tabled.
- c. Consider HRG Engineering Proposal – Bike & Hike Trail Design and Engineering. Autumn Canfield states she is still working with HRG. Heidi Pickard motions to table, Brendon Carroll seconds. Vote: motion carries, item tabled.

8. New Business

- a. Consider Exeter Blakeslee Lot 100 Land LLC [Sitework] – Financial Security Reduction #1. Brendon Carroll motions to reduce the financial security by \$4,623,041.47 in accordance with Bob McHale's email dated Thursday, August 9, 2018, so the bond amount is \$4,518,489.04, Heidi Pickard seconds. Vote: all in favor; motion carries.
- b. Consider Addendum #1 to Pennoni Associates Contract for I-380 SB Ramp Relocation Project. David Carbone motions to approve, Heidi Pickard seconds. Brendon Carroll clarifies this is \$3,500 to reengineer so a property owner can see a visual of how this project will affect their property. Vote: all in favor; motion carries.
- c. Proposed Zoning Map changes – discussion. John Jablowski states Barbara Nichols asked for this to be removed.

9. Board of Supervisors' Report

- a. Heidi Pickard states the Board has not received a recent update from Jason Fitzgerald concerning grants. Can the master site plan be expanded or shifted to Keiper Park? John Holahan states there was a spreadsheet on all outstanding projects. John Jablowski states he has the initial sheet, but it needs to be updated.

John Holahan asks that the spreadsheet delineating outstanding projects be part of the agenda from now on.

- b. John Jablowski states the township has two escrow accounts with PNC, and he wants to transfer them to ESSA. One is the fire escrow. PNC's service is lacking, they aren't very community oriented, and the township doesn't have a relationship with them. Heidi Pickard motions to move two escrow accounts from PNC to ESSA, David Carbone seconds. Vote: all in favor; motion carries.
- c. John Jablowski states he received a request from the library regarding an LSA grant application. They are asking for updated fire sprinkler systems, panic buttons, and internal and external cameras. Trudi Denlinger states the \$12,500 grant is to secure the premises, not for a sprinkler system. The current system is not working. Heidi Pickard motions to provide a letter of support for the Clymer Library's LSA grant application, Brendon Carroll seconds. Vote: all in favor; motion carries.
- d. John Jablowski states he received a request from the Monroe County Waste Authority regarding an LSA grant application. They are applying for \$105,000 for police vehicles. David Carbone motions to provide a letter of support, Brendon Carroll seconds. Vote: all in favor; motion carries.
- e. John Jablowski states he received a request from Pocono Mountain Regional Police Department regarding an LSA grant for new video cameras for cruisers. He does not have a cost yet, but wants to support the application. Heidi Pickard clarifies this is for dash cameras. Heidi Pickard motions to draft a letter of support for the police department for the video cameras, David Carbone seconds. Vote: all in favor; motion carries.
- f. John Jablowski states PennDOT District 5 asked for a letter stating that the township will retain Pennoni as the engineers for the point of access study. Brendon Carroll motions to provide the letter, David Carbone seconds. Heidi Pickard asks why PennDOT is asking for this letter. John Jablowski states as part of the package the township must submit, PennDOT asks if there are any other participants in the study. PennDOT wants to know that this is a township-led effort. Vote: motion carries.

10. Public Comment

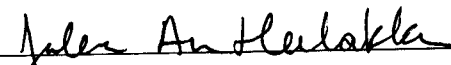
- a. Trudi Denlinger states the Board tabled the zoning change, and asks when it will that be on the agenda and what progress has been made. John Jablowski states Barbara Nichols met with the county yesterday; she is anticipating it being prepared for the next meeting. Brendon Carroll states it is scheduled for Planning Commission review on September 6th.

- b. Heino Fette states he asked for a meeting with the Township Manager concerning a problem. Almost immediately, he received a phone call and set up the meeting. All issues were resolved, and the entire exchange was very professional; thank you.

11. Meeting adjourned at 7:19PM.

Minutes recorded by Julia Heilakka

Respectfully submitted:



Julia Heilakka, Township Secretary