

A G E N D A
Board of Supervisors
Regular Business Meeting
July 3, 2018
7:00 PM

1. Call Meeting to Order: Anne Lamberton, Chair
2. Pledge of Allegiance
3. Announcements:
4. Consider the Minutes of: June 19, 2018 Regular Business Meeting
5. List of Bills for BOS approval - \$161,903.29
6. Solicitor Report:
7. **Old Business:**
 - Assignment of Agreement for HOP for Stormwater and Traffic Signal Maintenance-New Ventures Park
 - DPW Equipment Purchase
 - Consider request for waiver of Land Development-Pocono Springs Temporary Sale Trailer
8. **New Business:**
 - A. Consider Resolution 2018-022 reappoint Zoning Hearing Board Member, Anne Sincavage
 - B. Pocono Lions Club request for donation [Wreaths for Veterans Ceremony]
 - C. Consider Econsult Solutions, Inc. Proposal – Benefit Cost Analysis for BUILD Project
 - D. Consider appointment of 2nd alternate Sewage Enforcement Officer
9. Board of Supervisors Report/Comment
10. Public Questions and Comment

ADJOURNMENT

AUDIO AND VIDEO RECORDING IN PROGRESS

THE TOBYHANNA TOWNSHIP BOARD OF SUPERVISORS
REGULAR BUSINESS MEETING
JULY 3, 2018

The first July 2018 Regular Business Meeting of the Tobyhanna Township Board of Supervisors was held on July 3, 2018, at the Tobyhanna Township Government Center Building, 105 Government Center Way, Pocono Pines, Pennsylvania, 18350.

Present are Supervisors Anne Lamberton, Heidi A. Pickard, Brendon Carroll, David Carbone, interim Solicitor Peter Nelson, and Township Manager John Jablowski Jr. John Holahan and Solicitor Jonathan J. Reiss, Esquire, are absent.

1. Chair Anne Lamberton calls the meeting to order at 7:00PM. It is determined that a quorum is present.
2. The Pledge of Allegiance is recited.
3. Announcements – none.
4. Heidi Pickard motions to accept the meeting minutes for the June 19, 2018 Regular Business Meeting, David Carbone seconds. Vote: All in favor; minutes accepted.
5. Treasurer's Report
 - a. David Carbone motions to approve the bill pack for \$161,903.29, Brendon Carroll seconds. Heidi Pickard objects to the amount of money spent on the labor attorney. Vote: all in favor, motion carries.
6. Solicitor's Report – none.
7. Old Business
 - a. Assignment of Agreement for HOP for Stormwater and Traffic Signal Maintenance – New Ventures Park. Anne Lamberton states that the Board is not prepared to move forward, so this item is tabled.
 - b. DPW Equipment Purchase. Brendon Carroll states that he received another quote this afternoon, and asks why the Board received another bid. Ed Tutrone states that the CAT sales representative met with his governmental agency and received a better price on the roller. This quote was unsolicited. An extra warranty was added to the skid steer; it now has two-year full coverage and three-year coverage for the hydraulics and drive train. Concerning the roller, the price dropped to \$39,552. Brendon Carroll states he saw the report titled Completed Work as of 6/28/18, and asks if Tutrone has any idea what the hours are on those machines. Ed Tutrone replies he is unsure for the skid steer, and there are 61 hours on the roller. Heidi Pickard asks how many days on the job that means. Ed Tutrone states he will have to research that. Even if the equipment is only used for a small time, it must be present on the job site for the entire day. Brendon Carroll asks how

many hours of labor was used for repairs in the last month. Ed Tutrone states that that information is not in the report because he wasn't asked for that number. Anne Lamberton states the Board was asking what the project would cost. Heidi Pickard asks which project Lamberton is referring to. Anne Lamberton replies all of the milling and filling: what was done, how much material was put in place, and how many hours it was used to justify the cost. Ed Tutrone reads the June 19, 2018 minutes, which state, "Anne Lamberton asks for a report on what DPW has done with the current rental with a dollar figure." He thought she mean the cost of the machine. Anne Lamberton clarifies she wanted to know what the work was costing the Board. Brendon Carroll asks for clarification on COSTARS pricing. Ed Tutrone states that COSTARS puts a bid out for materials, and members of COSTARS can piggyback on that bid. Heidi Pickard asks how much cheaper COSTARS is compared to a contractor. Ed Tutrone states that it is a few dollars cheaper per ton, but he does not know the going rates for contractors. Brendon Carroll states he wants to know the cost per ton. Ed Tutrone replies that the numbers are in the purchase orders, but the cost per ton of 9.5mm blacktop until the end of May was \$51.50/ton. From June to August, it is \$53.50/ton. 19mm blacktop is \$48.50/ton. 2A stone is \$7.50/ton.

Anne Lamberton states there is no separation between blacktop and stone. Ed Tutrone states less than \$1,000 is stone. Anne Lamberton states at \$53.50/ton, DPW should have laid 118 tons of material. Stone slips report 85 tons purchased from Locust Ridge as of June 24th. Ed Tutrone replies that DPW did mill and fill on Cross Street on the 26th and 28th, which accounts for an additional 17 tons of 19mm. One edge of Cross Street coming around the turn out of Locust Paradise was sunken and broken. Anne Lamberton states the figures don't make sense. She looked at the hours on the equipment, and there were 50 hours on the roller and 35 hours on the skid steer for six weeks. Ed Tutrone states that the DPW works on other jobs, and work is weather and machine dependent. The Board was unhappy with the state of the parks, so DPW worked on the parks. Anne Lamberton states she is trying to define a direction for the DPW, to see if they should only be dedicated to the parks. If you take the monthly rate per week for six weeks, the Board paid \$251 dollars/hr, which is double what a contractor would charge. Ed Tutrone states that his department is down two full-time employees. He could probably hire three full-time employees plus the list of equipment and still be cheaper than subcontracting out the work. The Board has this report. Three salaries at \$17/hr plus benefits costs less than \$60,000 a year per salary. The requested equipment is \$108,000. In 2009, the Board spent \$269,319 on a subcontractor. In 2010, the Board spent \$610,451. Anne Lamberton asks how many roads were paved. Were roads patched, and was 85 tons of material put down? Ed Tutrone states on top of those numbers, the Board paid DPW \$370,000 in 2009, \$371,000 in 2010, \$379,000 in 2011, and \$385,000 in 2012. Excepting one year, the Board paid over \$600,000 for two crews. Anne Lamberton states that her calculations come up to \$406/ton to put material in place, where the industry standard is \$150. Ed Tutrone states if DPW gets staff back, they can get it done. Heidi Pickard states she feels there is a conflict with Anne Lamberton's boss here. Anne Lamberton states there is no conflict. Heidi Pickard states that the

Board was never allowed to discuss when bidding on the equipment bill – [Anne Lamberton and Heidi Pickard talk simultaneously]. Heidi Pickard states it should be between the manager and DPW staff, and not sit here week after week. Brendon Carroll cuts off Pickard, and states that he thinks the Board should call an executive session. Heidi Pickard asks for what reason. Anne Lamberton responds it is concerning personnel.

Trudi Denlinger asks who is attending executive session. Anne Lamberton responds Brendon Carroll, Peter Nelson, Heidi Pickard, Dave Carbone, and John Jablowski. The Board enters executive session at 7:15PM, and returns at 7:28PM. The meeting is reopened. David Carbone motions to table the DPW purchases, Brendon Carroll seconds. Vote: all in favor, motion carries.

- c. Consider request for waiver of Land Development – Pocono Spring Temporary Sale Trailer. John Jablowski states that Barbara Nichols requested this be tabled. Item is tabled.

8. New Business

- a. Consider Resolution 2018-022, reappoint Zoning Hearing Board Member, Anne Sincavage. Heidi Pickard motions to approve Resolution 2018-022, reappoint Zoning Hearing Board Member Anne Sincavage, Brendon Carroll seconds. Heidi Pickard states that Sincavage does a great job. Brendon Carroll agrees. Vote: motion carries.
- b. Pocono Lions Club request for donation (Wreaths for Veterans Ceremony). David Carbone, motions to donate \$250, Heidi Pickard seconds. Vote: all in favor; motion carries.
- c. Consider Consult Solutions, Inc. Proposal – Benefit Cost Analysis for BUILD Project. John Jablowski states this is for a grant application for over \$20 million. EConsult has successfully put these together. The application is due by July 19th, and the federal government wants grant announcements before midterms. Heidi Pickard asks if the partners in this will be contributing. John Jablowski replies no. The project goes from SR 314 to Panther Ln. on SR 940. Jason Fitzgerald is involved. The Trump administration has allocated \$150 million per state, and he hopes to use this grant money in conjunction with RCAP. He hopes to have overlap if the township is not awarded the full request for either grant. Heidi Pickard asks if this fails, can this grant be resubmitted? John Jablowski replies no. Heidi Pickard motions to approve the EConsult proposal at \$13,500, with up to \$1,000 in expenses. Brendon Carroll seconds. Trudi Denlinger asks what the money from the grant will be used for. John Jablowski states that changes start at SR 314, which will become an intersection instead of an interchange. It will create an intersection at 84 Lumber. Trudi Denlinger asks what is the cost of maintaining a traffic signal. Ed Tutrone states general maintenance is around \$1,200 - \$1,500 per intersection. Trudi Denlinger asks if the grant includes the PennDOT study to put traffic signal in. John Jablowski replies no, the study is

already done. The \$1,500/year for maintenance is not included in the grant. Anne Lamberton states the township engineer went along the corridor and contacted land owners to raise the \$250,000 for the traffic study. Land owners paid per acre. Trudi Denlinger asks for the list of people that were contacted. John Jablowski states property owners from FedEx Drive to SR 314 were asked to contribute. Heidi Pickard states Pocono Manor paid about \$144,000 of the \$250,000. John Jablowski states the bridge over I-380 will have to be widened eventually. It is a federal road being crossed, so the township is hoping to get the federal government to pay for the money to do a study for a new bridge.

John Jablowski states he is working with the Pocono Springs developer, Kalahari, and other proposed future developers to create a trolley that will go through the township to help reduce traffic. Pocono Springs paid for a study from the Wells Company. The trolley would go from one end of the township to the other, and would be paid for by the grant. Trudi Denlinger asks if this trolley includes senior citizens. John Jablowski replies yes, it would be for anybody. Another proposed item is a multipurpose walking trail from the high school. Part of the bridge design is connecting either side of the highway. Trudi Denlinger asks if there are plans to connect the old and new Route 940s and to work with Coolbaugh Township. John Jablowski replies no, this project starts at SR 314. The intersection at the bowling alley would go all the way back to Summit Ave. Diane Lake asks if we get money, when would this start? John Jablowski replies that depends on phasing, either 2019 or 2020. Federal dollars require a lot more paperwork.

Sharon Smith asks how many stop lights will exist from Blakeslee to SR 314. John Jablowski replies one at FedEx Dr., the existing one at Long Pond Rd., and a new one at 84 Lumber. Anne Lamberton states that PennDOT states that adding traffic lights should help congestion. John Jablowski states SR 940 will be widened. Ed Tutrone states that lights can be timed together because they are closer. John Jablowski states the traffic flow at SR 314 does not warrant an interchange.

Trudi Denlinger asks if there is a plan if no money is received. John Jablowski replies the trolley would be up to private developers. The bridge design wouldn't happen. A lot of things would not happen. Trudi Denlinger asks if there are alternatives to secure additional funds. John Jablowski replies the township has a \$19.97 million request into RCAP. Trudi Denlinger asks if there is money other than grant money set aside for this project. John Jablowski states that the township has applied for \$40 million in grants. The township has secured \$3 million in grants. Anne Lamberton states that money is for the I-380 southbound off-ramp.

Trudi Denlinger states one of the serious problems is the pocket of fog on the southbound ramp. Are there any additional safety features to combat that? Anne Lamberton states that staff have met with PennDOT, and are not afraid to speak up with PennDOT. Vote: Anne Lamberton abstains because the company she works for has a bid in for that company for some work; Brendan Carroll, Dave Carbone, and Heidi Pickard in favor; motion carries. Autumn Canfield asks if the

approval for Items B and C give her the approval to cut checks for the Pocono Lions Club and the \$5,000 initial payment to EConsult. Anne Lamberton replies yes.

- d. Consider appointment of 2nd alternate Sewage Enforcement Officer. Heidi Pickard asks why the township needs a second alternate. John Jablowski replies that Dave Manter and Jeryl Rinehart are on vacation, so someone needs to be able to act as SEO for the township. Autumn Canfield states Steve Gitch from Keystone was recommended by Jeryl Rinehart, and will work within our fee schedule. Heidi Pickard motions to approve Steve Gitch as second alternate SEO, David Carbone seconds. Vote: all in favor; motion carries.
- e. NEW ITEM. David Carbone motions to approve John Jablowski's resignation from Tobyhanna Township Fire Commission. Brendon Carroll asks who will take his place. John Jablowski states that is the Board's decision. As the township begins the fire study, he didn't want to create a quorum issue during meetings. Anne Lamberton states there will be a notification that parties interested in serving on the Fire Commission should send letters of interest to George Planchock. Heidi Pickard seconds. Vote: all in favor; motion carries.

9. Board of Supervisors' Report

- a. Heidi Pickard asks for the status of the PIL, because Kalahari was removed. John Jablowski states the PIL resolution was amended, and the EDA's solicitor is reviewing it. Once the EDA approves it, the Board must also approve the district. Right now, the PIL is only the Pocono Manor Investors property of 174 acres. The EDA will not collect money until Pocono Springs opens in 2021.
- b. David Carbone states after the town hall presentation, he researched quotes on repairing the pool or installing a splash park in the park to see if either idea is feasible. Another idea is sending out a survey to homeowners and businesspeople to see what people want. John Jablowski suggests an online survey to cut costs. Heidi Pickard asks about a master site plan for Blanche D. Price Park. Trudi Denlinger asks to include generation that doesn't use email, and suggests dropping paper surveys at Arrowhead Lakes, Lake Naomi, Timber Trails, Pinecrest, and the Clymer Library. Anne Lamberton states copies will go to each location.

10. Public Comment

- a. Julie Counterman asks the Board to consider holding a meeting in Blakeslee. Troy Counterman states that the Community Center can probably hold about 80 people; building capacity is measured by 3 sq. ft. per person.
- b. Diane Lake states Blakeslee is being ignored, and hopes the YMCA will come into the area. PennDOT left SR 115 by I-80 in poor condition. John Jablowski replies that PennDOT says that base repair should be done this year, and the full overlay done next year. John Jablowski states the township has \$7.5 million of an

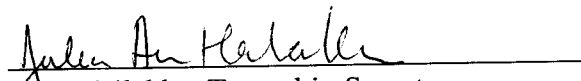
RCAP application allocated for Blakeslee. Anne Lamberton states there has been development in the Commercial Industrial district, which creates jobs and revenue for the township.

- c. Troy Counterman asks if there was a grant for the intersection of SR 115 and SR 940, and if so, is there any money left to fix it. Ed Tutrone states the \$1.7 million grant was through the development. Because of the bad winter, PennDOT ran out of money, and will do base repair now. The developer must pay the difference.
- d. Juliet Dunham states the Clymer Library is selling tickets for the house tour at \$20 for the tour or \$40 for brunch and the tour, which is on August 8th. She thanks the Board for becoming sponsors. The first annual campaign fund will go to the end of year. The Pocono Lions chicken barbeque is Saturday, July 21st. The Blakeslee Rotary Club will be at Community Day, and would like to bring more awareness to Tobyhanna Township.
- e. Rachel Schickling states we need more maintenance. DPW is a maintenance company, and there are businesses in the area that pave. David Carbone states he and Heidi are in charge of DPW, and are working on that. The DPW needs more workers.
- f. David Carbone states Jason Fitzgerald is working hard. Fitzgerald is pursuing a grant for \$150,000 for terrorism and drugs for the police. Fitzgerald also just submitted a grant for fire retention and training for TTVFC.
- g. David Moyer states the stump hole at the picnic table in the front of the building is a liability to the township. It should be filled or fenced off. Ed Tutrone states that it will be fixed tomorrow morning.

11. Meeting adjourned at 8:15 PM.

Minutes recorded by Julia Heilakka

Respectfully submitted:


Julia Heilakka, Township Secretary